



NORTH RENFREW LANDFILL OPERATIONS BOARD

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North Renfrew Landfill Operations Board

APPROVED

Minutes of Meeting

Date: August 29, 2011
Time: 7:30 P.M.
Location: Town of Deep River Meeting Room

Chair	Gary McAnulty	Resident/Fifth Member	Present
Vice Chair	Bruce Boucher	Town of Laurentian Hills	Present
Deputy Mayor	Anne Giardini	Town of Laurentian Hills	Present
Councillor	Ruth Syme	Town of Deep River	Present
Councillor	Terry Myers	Town of Deep River	Present
SLC Chair	Earl Gust	Site Liaison Committee	Regrets
Coordinator	James Leon	NRLOB	Present

1. Call to Order.

The Chair called the Meeting to order at 7:03 pm.

2. Declarations of pecuniary interest.

None.

3. Adoption of the Agenda.

Moved by: Bruce Boucher
Seconded by: Anne Giardini

That the Agenda be accepted as presented. Carried.

4. Delegations.

None.

5. Review and acceptance of Minutes of May 30, 2011 Board Meeting.

Members discussed the Draft Minutes of the May 30, 2011 Board Meeting.

Moved by: Ruth Syme
Seconded by: Anne Giardini

That the Minutes of the May 30, 2011 Board Meeting be accepted as presented. Carried.

6. Business arising from previous Minutes that is not dealt with elsewhere in the Agenda.

None.

7. Correspondence.

- a. Update from MOE re application to permit stockpiling of mattresses/bulky material.

James had reported the following information to the Board earlier by email: "... MOE reviewer, Ranjani Munasinghe, stated that the application should be reviewed in September. Information about Wayne Blimkie's letter with his concerns and the responses to his concerns were emailed to Ranjani."

- b. Discussion re 2011 garbage/recyclables audit.

Chair McAnulty stated that he and James had discussed the date and decided that the audit would be done on Friday October 7, 2011 in the afternoon. Members directed James to remind them prior to the event.

Members discussed areas of the Towns where many residents did not recycle. The results of the garbage/recyclables audit should be helpful in encouraging some of them to begin recycling. Anne Giardini noted that she will mention these matters during the next Laurentian Hills Committee Meeting.

- c. Update on the clearing of the monitoring trail on AECL property.

James reported that he had checked the status of the trail clearing on August 28th and AECL employees had done an excellent job on the trail.

- d. Details of signing and sending of 2011 MHSW Agreement with Stewardship Ontario.

James had emailed the Board and informed them that on August 17th we received the signed-by both-parties copy of the new MHSW Agreement with SO. The signed Agreement was attached.

Members discussed making the Agreement available on the Board's web Site. They agreed that it be entered in the web site but that the financial details not be included. The full Agreement could be viewed at the Board's Office.

- e. Discussion with LH Fire Chief re accessibility of WHMIS and H&S manuals in the Site Office.

James stated that the Site workers received their WHMIS training (retraining) from LH Fire Chief Kevin Waito in July. Later James discussed the training with Kevin and he recommended that a WHMIS Manual be kept in the Site Office in a rack painted red in an accessible location and that the H&S Procedures Guide be kept in the same rack. James agreed to present this to the Board and with the Board's OK, he would prepare the rack and hang it in the Site Office.

Members agreed that the rack be prepared and hanged in the Site Office.

MSDS sheets were discussed and most of the required ones for the Site should be available using the internet.

f. Visit from Jp2g's Andrew Buzza on August 19, 2011 and discussion re winter monitoring problems and suggestion to consider applying to discontinue winter monitoring.

Board Members were presented with a letter received from Andrew Buzza on August 29, 2011. In it Andrew stated: "Further to our recent discussions, this letter will confirm our intent to submit, on behalf of the North Renfrew Landfill Operations Board, to Ministry of the Environment, a proposal to amend the current monitoring program for the Baggs Road WDS. The proposed monitoring program reflects the reduction from four yearly sampling events to three (i.e. the eliminating of the winter monitoring event). If the Ministry of the Environment is in agreement, the North Renfrew Landfill Operations Board will realize a savings of \$3900.00 over the course of the 5 year contract."

James added that although there would not be a fee payable to the MOE for this kind of C of A amendment, the letter of application to be prepared by Andrew and sent to the MOE would cost the Board \$500.

Moved by: Terry Myers
Seconded by: Anne Giardini

That the Board approves the payment of \$500 to Jp2g for a letter/application to the MOE to amend the C of A to allow the deleting of the annual winter monitoring event. Carried.

8. Finance.

a. Financial Report.

The Financial Report was examined and discussed.

Moved by: Bruce Boucher
Seconded by: Terry Myers

That the current Financial Report be accepted for information purposes. Carried.

b. Summary of Stewardship payments.

James stated that he did not have time to prepare this summary but most of the information appears in the current Financial Report.

c. Suggestion that the Towns examine Table 1 of the Baggs Road tipping fees for possible updating and discussion with Bee-Line re current fees.

James reported that the existing fees for Baggs Road were prepared about ten years ago and Bee Line, Gary McNulty and Wayne Kirby agree that the fees do not reflect the true costs of our landfill volume. The Board might consider this matter and decide if it should be suggested to the Towns.

Copies of tipping fees schedules for Baggs Road, Miller Road, Horton Twp. and OVWRC were distributed. Members examined the schedules. James was requested to prepare two or three

examples of revised tipping fees schedules for Baggs Road and send them to Members for consideration.

d. Suggestion by Laurentian Hills' that tipping fees be collected at the Baggs Road Site.

Board Members discussed this suggestion. The advantages include not having to have the Municipal Offices staff collect all of the tipping fees, being able to have the Site Attendant do an accurate evaluation of the volumes and determine what fees are payable, not having to have residents travel to their Municipal Office to pay the fee and being able to bring loads to Baggs Road after Municipal Office Hours. The latter would be beneficial to residents that load and bring their waste to Baggs Road on a Saturday. Residents should still have the option of paying the fees at their Municipal office. Residents should be ready to pay in cash but the Towns might decide that a check be accepted or that companies with large loads be able to be invoiced.

One requirement would be that both Towns agree to allow tipping fees collection at the Site.

Security of the funds paid at the Site was discussed. James noted that there is a locking heavy duty fireproof cabinet in the Site office. Members decided that a better option would be for the Site Attendant to take the funds home with him. When he had collected \$100 to \$200 he should have the Coordinator pick up the funds and drop them off at the Municipal Offices of the Town where the wastes originated.

James was directed to call Tracy Lance for his possible agreement to this suggestion.

e. Requirement that once in term of Council the Joint Agreement be examined. It is possible that the percentage split is incorrect based on volume, population and household counts.

Copies of the Joint Municipal Agreement pages that specify this requirement were distributed. Members discussed this matter and decided that the Mayor of the Town requesting the review should send a formal letter to the other Town's Mayor. Anne Giardini agreed to request that the Mayor of Laurentian Hills send a letter to the Mayor of Deep River.

9. Update from the Site Liaison Committee.

a. Details of June 13, 2011 SLC Meeting.

Board Members directed James to contact the SLC Chair, Earl Gust, prior to future Board Meetings and determine if he will be attending the Meeting. If not, the SLC Vice Chair, Annie Oesinghaus, or another designate should be asked to attend in his place. The SLC should be reminded to take the lead in educating the public about the 3Rs and Site features.

James reported that the SLC discussed:

Reply from Board re ways to reduce waste being landfilled. SLC Members discussed this reply and decided that this matter be left alone for now. In the future the SLC might decide on other options such as green bin pickups, less frequent garbage pickups and more frequent blue box pickups. We should also try and target people that don't recycle.

Selma suggested that we should contact communities that do have bag limits or clear bags to determine their recycling percentages. James offered to call Arnprior and obtain other

Municipalities waste diversion amounts and compare this to the amounts prior to changing their program.

Offering Blue Boxes to the NRFS and update on recycling at local businesses.
WRW contests in Schools and later a decision to make the 2011 contest a photo and/or poster contest for the 3Rs/waste diversion.
SLC ads – for WEEE, HHW, Tires, WRW/Contests and ideas for submissions to the NRT.
Update on the New SO agreement,
Update on the SLC's 3Rs Brochure,
Status of Amendment for mattresses/bulky goods,
Complaint # 1 for 2011 from Wayne Blimkie,
Discussion of Baggs Road Landfill life and information from Jp2g and
Suggestion re tipping fees for all volumes of asbestos.

b. Discussions with Mackenzie Community School's Principal Terry Hughes and Mike Dumoulin re Cafeteria dishes etc.

There is no update on this matter as James could not yet contact these people. Selma had emailed Mike and expects a reply soon.

Members suggested that melamine dishware might be best as they are unbreakable.

The Chair noted that IC&I garbage is picked up by the Towns' contractor but many Municipalities have the generators of IC&I pay their own tipping and haulage costs. If our Towns did this there would be much better recycling and less waste.

Members discussed MCS and whether it has an environmental club as education in the 3Rs is important and should begin in schools. If there isn't a club, the SLC could encourage its formation.

c. SLC request that the Board approves the flyer "RECYCLING SET UP – An Example" for entry into Board's web site.

The flyer was examined and Anne Giardini offered to rework it. Board Members agreed.

10. Adjourn.

a. The next 2011 General Board Meeting date is November 28, 2011 in Point Alexander at 7:00 pm.

b. Motion to Adjourn.

Moved by: Bruce Boucher
Seconded by: Anne Giardini

That the Meeting be adjourned at 8:15 pm. Carried.