



NORTH RENFREW LANDFILL OPERATIONS BOARD

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North Renfrew Landfill Operations Board

Approved

Minutes of Meeting

Date: May 30, 2011
Time: 7:30 P.M.
Location: Point Alexander Meeting Room

Chair	Gary McAnulty	Resident/Fifth Member	Present
Vice Chair	Bruce Boucher	Town of Laurentian Hills	Present
Deputy Mayor	Anne Giardini	Town of Laurentian Hills	Present
Councillor	Ruth Syme	Town of Deep River	Present
Councillor	Terry Myers	Town of Deep River	Regrets
SLC Chair	Earl Gust	Site Liaison Committee	Regrets
Coordinator	James Leon	NRLOB	Present

1. Call to Order.

The Chair called the Meeting to order at 7:03 pm.

2. Declarations of pecuniary interest.

None.

3. Adoption of the Agenda.

The current Agenda was examined. James informed Members that he and Wayne Kirby had discussed the extra expenses that arise for accepting asbestos waste at the Baggs Road Site. It was suggested that the Board discuss the possibility of the Towns having tipping fees for all volumes of asbestos waste. Members agreed that this matter be added to the Agenda as item 8. e.

4. Delegations.

None.

5. Review and acceptance of Minutes of February 28, 2011 Board Meeting.

Members discussed the Draft Minutes of the February 28, 2011 Board Meeting.

Moved by: Ruth Syme
Seconded by: Anne Giardini

That the Minutes of the February 28, 2011 Board Meeting be accepted as presented. Carried.

6. Business arising from previous Minutes that is not dealt with elsewhere in the Agenda.

None.

7. Correspondence.

- a. April 28, 2011 letter from the MOE re application to permit stockpiling of mattresses/bulky material, reply letter, letters of notice to adjacent landowners, Administrative Processing payment of \$200 for amendment and discussion with Chair McAnulty.

Board Members discussed the information about the letters and payment which was detailed in a recent email and agreed that they were satisfied with the information. The reply letter to the MOE specified the maximum amount of bulky goods to be stored, included copies of the letters to all adjacent landowners and the \$200 cheque for Administrative Processing.

Moved by: Bruce Boucher
Seconded by: Anne Giardini

That James be directed to note and file the information. Carried.

- b. Email with attached letter from Wayne Blimkie to MOE's T. Gebrezhi re concerns about mattresses stockpiling, discussion with Chair McAnulty, and email to Wayne from James. Reply from Renfrew County and District Health Unit, Fire Chief Hogue and National Grinding re Mr. Blimkie's concerns.

The letter from Mr. Blimkie to the MOE with his concerns was discussed. He is concerned about the possibility of mice and vermin nesting in the mattresses pile, infestation of bed bugs, the fire hazard and the use of the Buffer Zone for storage of the bulky materials.

The information from the Renfrew County District Health Unit, Fire Chief Hogue, National Grinding and the C of A which addressed the concerns were received by email earlier. Board Members were satisfied with the responses to the concerns from persons that are knowledgeable in these matters. James was again asked to note and file this information.

- c. Details of May 11, 2011 complaint from adjacent landowner Wayne Blimkie re litter dropped by birds.

Members examined the Complaint Procedure, the Complaint Log entry and the reply letter/notice to Mr. Blimkie and they were satisfied with the complaint process and letter. Possible other options that might deter birds were presented but were deemed unnecessary as the Site workers are already being paid to remove litter from neighbouring properties.

- d. Information re 2011 MHSW Agreement with Stewardship Ontario.

The Board was sent an email with an attached letter from SO's David Pearce with some information about the new upcoming MHSW Agreement. [David requested that Schedule "B" and the Municipal Contact Details sheets be updated and the files were completed and returned to him.](#)

The email also stated: “On May 27, 2011 James called David Pearce and asked about the status of our SO Agreement so that he could report on this during Monday’s Board Meeting. He replied that because the Board has a standing offer for \$28,040/year for our MHSW/HHW Depot Operation for collection costs and administration for Phase 1, 2 and 3 MHSW materials SO will be offering for Phase 1 materials only 65% of the original amount which will be \$18,226 beginning July 1, 2011. Until June 30, 2011 we will still be operation under the Agreement made in 2010. This means that the 2011 amount from SO will be $28,040 + 18,266 / 2 = \$23,133$ for 2011 and \$18,226 for 2012. SO will be in touch with us shortly to finalize our Agreement for MHSW Phase 1 materials beginning July 1, 2011.

I suggest that the Board approves the Coordinators’ signing the new Agreement with SO if the amounts in the new agreement are the same as those specified in the above paragraph.

Costs for pickup by our Licensed Carrier, Veolia ES, for Phase 1, 2 and 3 for 2011 Q1 and Q2 materials and for Phase 1 materials beginning July 1, 2011 will also be paid by SO.

Phase 2 materials collection and pickup for our Depot Operation will be a separate Agreement with the MOE beginning July 1, 2011 so we will have to wait for them to contact us.

Phase 3 materials for Q3 and Q4 (which are a minuscule amount – about 2% of our total MHSW/HHW amount) will have to be paid for by the Board.”

e. Discussion and agreement with Deep River’s Jackie Mellon re separating mattresses and bulky goods to be brought to the Baggs Road storage area.

James stated that he had discussed this matter with Terry Myers and he asked that James contact Public Works with this request. James called Jackie Mellon in Public Works and she agreed to have these materials separated and brought to the Baggs Road storage area.

f. Email discussion and information re C&D Waste recycling meeting and offer and replies from Anne Giardini and Gary McAnulty.

James had reported by email on the presentation by Try Recycling about C&D Waste recycling and an offer by Earth’s Edge Inc.’s Joe Hall to prepare a business review/proposal. In a reply from Anne she stated: “I am not quite convinced that this is something we (NRLOB) should be funding at this time. As it does concern C&D waste at Miller’s Road, and does eventually concern the Bagg’s Road Landfill, I think it is up to the Town of Deep River to investigate this at this time. We may, further down the road, look at it again. If someone wants to convince me otherwise, please don’t hesitate to call me.”

Gary replied: “Agreed Ann, I suggest that since Deep River owns the site they use there councilors that sit on the board to bring the towns wishes to us. But I’m interested in doing my homework on prices but not making a binding decision.”

8. Finance.

a. Financial Report.

The Financial Report which is usually prepared by the Board’s Treasurer, Sherry Batten, is not available as the computer system used to generate the Report was and continues to be down. When a report is available, James will send it to the Board.

b. Update on 2010 Audit.

Copies of the 2010 Audit were given to Board Members and were examined.

Moved by: Bruce Boucher
Seconded by: Anne Giardini

That the 2010 Audit/Financial Statements be accepted for information purposes.
Carried.

c. Details of 2011 Budget.

James reported that to update the Draft 2011 Budget with 2010 amounts from the 2010 Audit he had called the Board's Auditor, Wayne Dempsey, for some breakdowns of the Audit numbers. He then added them to the 2010 column of the 2011 Budget. The updated version "Draft of 2011 Budget May 10, 2011" was given to Members along with a copy of the earlier version of March 2, 2011. The two Towns had been working with the March 2, 2011 version to set their 2011 Budget. Because the two versions were less than 0.5% different it was suggested that the March 2, 2011 version be approved as the Board's 2011 Budget.

Moved by: Anne Giardini
Seconded by: Bruce Boucher

That the March 2, 2011 Budget be accepted as the approved 2011 NRLOB Budget.
Carried.

d. Summary of Stewardship payments.

The summary was presented as follows:

James stated that he has included Batteries, HHW, WEEE and Metal FYI.

Scrap automotive batteries: \$0. January 1 to May 30, 2011. (A battery pickup was ordered on May 25, 2011.)
MHSW P&E: \$0. January 1 to May 30, 2011. The annual \$1,000 payment is usually received in July.
HHW/MHSW: \$0. For January 1 to May 30, 2011 about \$1,038 is owed to the Board by SO for HHW pickup by Veolia and two additional pickups were made but the amounts are not yet available.
WEEE: \$1,118. For January 1 to May 30, 2011 about an additional \$1,100 is owed to the Board by OES for WEEE picked up.
Tires/OTS \$32. Q1 for 2011 payment. For Q2 2011 about \$557 is owing up to May 30, 2011 and will be paid for Q2 in July or August 2011.
Scrap Metal \$4,538. January 1 to May 30, 2011.
HHW Depot Operation for 2011 SO. For January 1 to May 30, 2011 about \$11,700 is owed to the Board by SO.
HHW Depot Operation for 2010 \$9,507 was paid two weeks ago. For July 1 to December 31, 2010 HHW Depot Operation about \$4,982 is still owed to the Board by SO.

Board Members accepted the summary for information purposes.

- e. Suggestion that the Towns consider having tipping fees for all volumes of asbestos.

As noted in 3. above, James informed Members that he and Wayne Kirby had discussed the extra expenses that arise for accepting asbestos waste at the Baggs Road Site. It was suggested that the Board discuss the possibility of the Towns having tipping fees for all volumes of asbestos waste.

James noted that extra costs for accepting asbestos occur or have occurred in the following:

- i. The time and cost to amend the Site's C of A.
- ii. The time to prepare an Asbestos Handling Procedure and an Asbestos Delivery Request Form and time spent instructing the Site workers on the Procedure and the Form.
- iii. Additional costs include the time to send the Request Form to Companies generating asbestos, receiving, reviewing and completing the Form after the Companies return it to the Coordinator with their and their Hauler's information.
- iv. The Coordinator must then contact the Site Attendant and assure that the requested date and time of delivery is acceptable so that the hole can be prepared prior to delivery. If the Attendant's cell phone is not working, then a trip to the Site might be necessary.

Members discussed this suggestion and Ruth Syme suggested some fee amounts. The minimum fee could be \$10 for one to three bags and a ½ ton truck or trailer full could be \$25. Larger 1 ton truck loads which now cost \$50 for non-asbestos wastes could be \$75 for a load of asbestos. Larger loads could have appropriate fees or could be assessed on a case by case basis.

Anne Giardini added that for demolition jobs with large volumes of asbestos the Towns might want to set limits, as asbestos is not our only waste.

Anne, Ruth and Bruce agreed to bring this suggestion to the Councils for consideration.

- 9. Update from the Site Liaison Committee.
 - a. Details of SLC March 11, 2011 Meeting.

James reported that the SLC discussed:

Ways to reduce the amount being landfilled,
HHW/WEEE Day,
SLC ads – HHW Day, spring ads, preparing a brochure re recycling containers in several locations, ads by members,
New SO agreement,
Amendment for mattresses/bulky goods,
Contacting the Chamber of Commerce re recycling and
The 2010 and proposed 2011 WRW poster contest.

- b. Results of 2011 HHW/WEEE Day at the Site.

James noted that the 2011 HHW/WEEE Day Report was prepared and sent to the Board and the SLC on May 2nd. The estimated totals for HHW were 1,390 litres and for WEEE were 1,900 litres. Board Members agreed that the event was a success.

- c. SLC request that the Board approves a 2011 WRW contest at the schools.

SLC Agenda item 6. c.: “Discussion of 2011 WRW contests at local Schools.

Members discussed having a 2011 WRW contest at the schools.

Moved by: Brian Burke
Seconded by: Susan McBride

That the SLC recommends that a 2011 WRW contest be held at the schools.
Carried.

Members recommended that if the schools are in agreement with a WRW contest then the SLC should run an ad inviting all school age children in the two Towns to enter. Additionally, a letter should be sent to all teachers requesting participation in the 2011 contest.”

Board Members discussed the SLC request.

Moved by: Ruth Syme
Seconded by: Gary McAnulty

That the Board approves the SLC having a WRW contest at the schools.

- d. SLC recommendation that the Board requests that the Towns consider one of their suggestions to reduce the amounts being landfilled.

From SLC Meeting Agenda item 3. Recent SLC Business:

“Members discussed ways to decrease the amounts of residential waste being landfilled. Annie noted that many Municipalities have ways to increase the amounts recycled and thus decrease the volumes landfilled. Members presented some of the ways which included the mandatory using of clear or translucent bags with a by-law prohibiting recyclable materials in these bags. Garbage contractors were instructed to not pickup bags with visible recyclables.

From earlier inquiries of several Municipalities the volumes landfilled were greatly decreased and the amounts recycled were increased.

Moved by: Brian Burke
Seconded by: Nora Waddell

That the SLC recommends that the Board requests that the Towns consider one of the suggestions to reduce the amounts being landfilled. Carried

Earl and James agreed to present this recommendation to the Board.”

Chair McAnulty recommended that education about the three Rs is the best way to get people to landfill less waste. It is his experience that illegal dumping is too easy in rural areas and some people with excess waste will travel side roads and unload their trash where they think they can't be seen. He agreed that clear bags or pay-per-bag ideas might work in larger towns and cities but illegal dumping problems will grow worse in our smaller towns.

Anne Giardini suggested that an ad such as: Save money by bringing your WEEE, tires and HHW to the Baggs Road Site. They are recycled and we get paid for collecting them which lowers the Site's budget

and thus your taxes. Anne added that we should all try and make our neighbours that don't recycle to feel that they should begin recycling.

Ruth Syme stated that a twice per year flyer and insertions in quarterly bulletins of both Towns would help get the messages out.

Chair McAnulty suggested that the reply to the SLC is that the Board feels that the SLC and the efforts and ideas they bring to the Board are invaluable resources and not to be just brushed off as anything less than that.

In this instance, the Board believes that because of likely increases in illegal dumping that enhanced education, flyers and quarterly entries in the Towns' bulletins will go a long way to improving the amount of waste diverted. The Board will recommend that both Towns help with these efforts. The Board suggests that SLC Members help by preparing ads and articles for these forms of education.

Anne noted that the Board's earlier garbage audits indicated that much of the waste being landfilled is recyclable materials. James stated that the last garbage audit was in October 2007 and the photo which appeared in the October 17, 2007 NRT indicated that 50% of the waste being landfilled was recyclable and should have been diverted using the blue box program. Anne recommended that there be a new garbage audit and that Gary, Earl Gust and Terry Myers be involved. A comparison of the 2007 photo beside the 2011 photo would be a useful comparison.

Board Members agreed and Chair McAnulty suggested that he could arrange to gather three bags from each Town on a Tuesday and repeat this on Friday of the same week as the audit.

10. Adjourn

a. The date for the next 2011 General Board Meeting is August 29, 2011 at 7:00 pm in the Town of Deep River Meeting Room.

b. Motion to Adjourn.

Moved by:	Bruce Boucher
Seconded by:	Anne Giardini

That the Meeting be adjourned at 8:05 pm. Carried.