



## NORTH RENFREW LANDFILL OPERATIONS BOARD

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North Renfrew Landfill Operations Board

### APPROVED

Minutes of Meeting

Date: December 20, 2010  
Time: 7:30 P.M.  
Location: Point Alexander Meeting Room

Chair	Gary McAnulty	Resident/Fifth Member	Present
Vice Chair	Bruce Boucher	Town of Laurentian Hills	Present
Deputy Mayor	Anne Giardini	Town of Laurentian Hills	Present
Councillor	Terry Myers	Town of Deep River	Present
Councillor	Ruth Syme	Town of Deep River	Present
SLC Chair	Earl Gust	Site Liaison Committee	Present
Coordinator	James Leon	NRLOB	Present

1. Call to Order by the attending Board Members as a group for selection of a Chair *pro tem* for election of the North Renfrew Operations Board Fifth Member and Officers.

Terry Myers nominated Anne Giardini as Chair *pro tem*. Anne agreed to let her name stand as Chair *pro tem* for elections for the North Renfrew Landfill Operations Board. No further nominations were made.

Moved by: Ruth Syme  
Seconded by: Bruce Boucher

That the nominations are closed and that Anne Giardini be Chair *pro tem* for the election of Fifth Board Member. Carried.

2. Adoption of the Agenda for the current Meeting.

James suggested that three items be added to the current Agenda. They are the 2011 Draft Board Meetings Schedule, request for appointments of reapplying 2010 SLC Members for 2011 and recommendation that bins of low concentration asbestos be stored at the Baggs Road Site until the Approved C of A Amendment for asbestos is received. Members discussed this information and agreed that the three items be added as 10. a., b. and c. of the Agenda.

Moved by: Anne Giardini  
Seconded by: Ruth Syme

That the Agenda be accepted as amended. Carried.

3. Election of the fifth Board Member.

*Pro tem* Chair Ann Giardini and James Leon discussed the election procedure. It is in accordance with section 4.3 of the Intermunicipal Agreement that was signed on March 12, 2003. The election procedure for the selection of the fifth Board Member from four non-council nominees, two submitted by each council. The two Towns had only provided one nominee and had agreed that one for each town is acceptable. The selection would be done by secret ballot. Section 4.3 of the agreement states "...If no nominee receives a majority of votes, any nominee who received no votes will be eliminated, and a second ballot will be held. If no nominee receives a majority of votes in the second ballot, any nominee who received no votes will be eliminated, and one of the remaining nominees will be selected by lot. *Pro tem* Chair Giardini asked current Board Members if they understood the selection procedure and it was determined that the process was understood. It was agreed that the interpretation of "majority" is three.

The nominee selected by the Town of Deep River Council was Gary McAnulty and the nominee selected by the Town of Laurentian Hills Council was Fred Adams. Ballots were handed out to the four Board Members and after voting they were collected and examined by James Leon and Earl Gust. Fred Adams received one vote and Gary McAnulty received three votes. Thus, Gary McAnulty was elected as fifth Board Member.

4. Election of (1) the Board Chair; and (2) the Board Vice-Chair and appointments for signing authority.

Bruce Boucher nominated Gary McAnulty as Board Chair. Gary agreed to the nomination. A call was made for other nominees and none were made.

Moved By: Bruce Boucher  
Seconded By: Terry Myers

That the nominations for Chair be closed. Carried.

Thus, Gary McAnulty was elected as Chair of the Board.

The election of the Vice Chair was then held. No nominations were made and Bruce Boucher offered to fill the position. A call was again made for other nominees and none were brought forward.

Moved By: Terry Myers  
Seconded By: Anne Giardini

That the nominations for Vice Chair be closed. Carried.

Thus, Bruce Boucher was appointed as Vice Chair

James Leon noted that historically the Chair, the Vice Chair and the Board's Financial Officer, currently this is Sherry Batten, were given signing authority for the Board's financial matters. The Board directed him to make arrangements for signing authority with Scotiabank for these three persons.

5. Call to order by Chair. Brief opening remarks by incoming chair.

Chair McAnulty called the Meeting to order at 7:38. He welcomed Members of the new Board.

6. Declarations.

None.

7. Delegations.

None.

8. Review and acceptance of Minutes of Meeting November 22, 2010.

Board Members discussed the Minutes and how Draft Minutes should be distributed in the future.

Moved by: Ruth Syme  
Seconded by: Anne Giardini

That future sets of Draft Minutes be sent to Board Members for a seven day examination. If there are no major problems, the Draft will then be sent to the Towns' CAOs. Carried.

Moved by: Ruth Syme  
Seconded by: Bruce Boucher

That the Minutes of the November 22, 2010 Board Meeting be accepted as presented. Carried.

9. Finance.

a. Financial Report.

The current Financial Report was examined and discussed.

Moved by: Anne Giardini  
Seconded by: Terry Myers

That the current Financial Report be accepted for information purposes. Carried.

b. Board's recommendation from November 22, 2010 Meeting re Consultants' proposals for monitoring, surveying, reporting etc. and request for Board's decision.

During the November 22<sup>nd</sup> Meeting the last Board reviewed the three proposals and agreed that there was a large range in the proposed costs for three and five years. Chair Adams suggested that the current Board recommends that the new Board accepts the lowest cost five year quote. The following Motion was made:

“Moved by: Ann Aikens  
Seconded by: Dave Ethier

That the current Board recommends that the incoming Board accepts the five year proposal from Jp2g. Carried.”

Board Member examined the three proposals which are as follows:

Consultant Company	Three years proposal	Five years proposal
Jp2g Consultants Inc.	\$46,000.	\$76,400.
Robinson Consultants	\$57,760.	\$99,212.
AECOM Canada Ltd.	\$102,125.	\$171,825.

Members discussed the quotes and the following motion was made:

Moved by: Bruce Boucher  
Seconded by: Gary McAnulty

That the Board accepts the five year proposal from Jp2g Consultants Inc. Carried.

James stated that he would send a letter with this information to the three Consulting companies.

c. Status of agreement with Stewardship Ontario.

Board Members discussed the Agreement as summarized in the November 22, 2010 Minutes. They agreed that the Schedule E text including the wording added by George LeConte is satisfactory and that the Agreement should be considered to be complete and be signed as soon as possible.

Moved by: Ruth Syme  
Seconded by: Bruce Boucher

That the Coordinator be authorized to sign the Agreement with Stewardship Ontario with no further additions or changes and that Schedule E remains unchanged with the Board’s Solicitor’s wording. Carried.

James was directed to contact George LeConte and inform him that the Board is satisfied with his wording changes and additions that are in the current Agreement’s Schedule E and to ask him for the invoice for his services.

- d. Reminder for Towns to revisit the Towns' apportionment of costs once in each term of Municipal Councils.

The reminder was discussed. Terry Myers noted that the costs for the operation of the Miller Rd. C&D Landfill Site and any future amendments are paid for by the Town of Deep River. He added that the Miller Rd. Site has only about six years of life left and an amendment to the C of A will add about ten years of life to the Site.

(Note: Following the meeting, Myers contacted the coordinator to update the time frames. Myers said that according to information presented to Deep River Council last spring, the Miller's Road site had approx. 3-5 years of life remaining. Andrew Buzza of Jp2g recommended to council that it apply for additional capacity at the site through an environmental screening process that would add potentially another 15 years or more.)

- e. Recommendation that the Board directs the Vice-Chair and the Coordinator to further the development of the 2011 Budget so it will be ready to email out a couple of round-trips for comments prior to the next meeting so it can be approved at that meeting.

Board Members considered and accepted this recommendation.

10. Other Business.

- a. Presentation of Draft 2011 Board Meetings Schedule for Members' consideration.

The Schedule was examined and discussed.

Moved by: Anne Giardini  
Seconded by: Terry Myers

That the 2011 Board Meetings Schedule be accepted as presented. Carried.

- b. Request for appointments of reapplying 2010 SLC Members for 2011.

Earl Gust informed Board Members that all six of the 2010 SLC Members have reapplied for 2011 Membership and recommended that they be appointed for 2011 Membership. James noted that the 2010 Members are Earl Gust, Annie Oesinghaus, Brian Burke, Nora Waddell, Selma Nussbaumer-Roth and Susan McBride.

Moved by: Anne Giardini  
Seconded by: Ruth Syme

That the reapplying 2010 SLC Members be appointed as 2011 Members. Carried.

- c. Recommendation that bins of bagged low concentration asbestos waste currently being stored on residential property on Hwy 17 be permitted to be stored at the Baggs Road Site until the Approved Amendment is received.

James informed the Board that he had had a request from Andrew Clarke of Dumphy's about his bins that contain low concentration, 0.18%, asbestos waste which is being stored on a residential property on Hwy 17 in Deep River. The residents of this property have asked him to remove the

bins. Andrew said that there is no nearby location to have the bins stored and asked if James could look into allowing the Baggs Road Site to be used for storage of this material.

The first of three steps was to find a suitable location for the storage at the Site. James and the Site Attendant examined the Site and agreed that the bins could be stored behind the tire pile without interfering with Site operations. The bags of asbestos will be landfilled when the Approved C of A Amendment is received.

The MOE was then called and Senior Environmental Officer Lance Larkin agreed with this request as it was better than leaving the bins on a residential property adjacent to Hwy 17.

The third step was to obtain the Board's permission.

Moved by:                Bruce Boucher  
Seconded by:            Terry Myers

That the Board agrees to allow the bins of low concentration asbestos waste to be stored at the Baggs Road Landfill Site until the Approved C of A Amendment for asbestos is received.  
Carried.

11.                Adjourn.

- a.                The first Board Meeting 2011 will be held on February 28, 2011 at 7:30 pm in the Town of Deep River Meeting Room.
- b.                Motion to Adjourn.

Moved by:                Bruce Boucher  
Seconded by:            Gary McAnulty

That the Meeting be adjourned at 8:30 pm. Carried.