



NORTH RENFREW LANDFILL OPERATIONS BOARD

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North Renfrew Landfill Operations Board

Minutes of Meeting

Date: May 31, 2010
Time: 7:30 P.M.
Location: Town of Deep River Meeting Room

Chair	Fred M. Adams	Town of Laurentian Hills	Present
Vice Chair	Gary McAnulty	Resident/Fifth Member	Present
Councillor	Ed Cochrane	Town of Deep River	Present
Councillor	Dave Ethier	Town of Laurentian Hills	Present
Mayor	Ann Aikens	Town of Deep River	Regrets
SLC Chair	Earl Gust	Site Liaison Committee	Present
Councillor	John Murphy	Town of Deep River	Present
Coordinator	James Leon	NRLOB	Present
Member of the Public	Selma Nussbaumer-Roth		Present

1. Call to Order.

The Chair called the Meeting to order at 7:30 pm.

2. Declarations of pecuniary interest.

None.

3. Adoption of the Agenda.

The current Agenda was discussed.

Moved by: Dave Ethier
Seconded by: John Murphy

That the Agenda be accepted as presented. Carried.

4. Delegations.

None.

5. Review and acceptance of Minutes of February 22, 2010 Board Meeting.

Members discussed the Draft Minutes of the February 22, 2010 Board Meeting. Dave Ethier noted that item 10. e. is “These amounts paid an ...” should be “...paid and ...”. James agreed to make the change.

Moved by: Ed Cochrane
Seconded by: Dave Ethier

That the Minutes of the February 22, 2010 Board Meeting be accepted as amended. Carried.

6. Business arising from previous Minutes that is not dealt with elsewhere in the Agenda.

None.

7. Correspondence.

a. Acknowledgement of receipt of Status Reports and Monitoring Reports from MOE’s Lance Larkin dated March 29, 2010.

Chair Adams asked about the numbers of copies of each report and James replied that there were two copies of the 2008 and 2009 Status Report and one copy of the 2008 Monitoring Report and one copy of the 2009 Monitoring Report. The C of A requires that two copies of each report be sent to the MOE and one copy of each Monitoring Report were sent earlier. Board Members accepted this information.

b. Call from Deep River’s Jackie Mellon re amount of WEEE to be sent to the Site.

Jackie reported that the Town would be bringing out about five ½ ton truckloads of WEEE from the Town’s spring cleanup to the Site’s WEEE Area.

c. Discussion with OES’s Cynthia Hyland re WEEE – computers % by weight collected being low when compared to the average.

In an earlier email to the Board James reported: “Cynthia informed me that the average % of computers collected by OES registered collection sites was 11.0% and Baggs Road was 7.3%. Because computers have the highest amounts of valuable materials this is of some concern to OES. She asked if I had any theories about the % difference. I suggested that there are a high number of computer owners in our Towns and perhaps many of them are retaining their older computers for backup, parts or giving them to others. Also, many owners are replacing their old CRT monitors with modern flat thin screen varieties. We have received hundreds of CRT monitors from AECL in 2009 for this reason, but no computers. This might indicate that AECL is not replacing many or any computers. This would lend some bias to our collected %.

I called AECL’s Dan Broome and asked about what was done with old computers at CRL. Dan said that they are sent to Building 508 where they are stripped, hard drives are destroyed and metal is recycled as scrap.

Later Cynthia called and informed me that collection sites for small Ontario Communities have lower %s for computers than larger areas so our % isn’t that unusual.”

Members accepted this information. Chair Adams asked Gary McAnulty if there were very many WEEE items placed at the curb for regular garbage collection to be landfilled. Gary replied that there were very few items put out for garbage day in both Towns.

8. Finance.

a. Financial Report.

The current Financial Report was examined and Members asked that the \$490 amount on the "Miscellaneous" line be moved to the line for "Scrap Batteries". James was also asked to move the amount in line "Consulting – Other" to the line "Leachate Monitoring/Reports".

Moved by: Gary McAnulty
Seconded by: John Murphy

That the Financial Report be accepted for information purposes. Carried.

b. Update on 2009 Audit and discussion with Auditor re the Board's request for a policy for the two Towns to use for splitting the Board's assets.

James stated that the Board was sent an email which stated: "I called the Board's Auditor and asked about the status of the 2009 Audit. The NRLOB's Audit is tied up with the Town of Laurentian Hills' Audit and the Library's audit. It has taken a lot longer to compile the Town's assets and the auditors have run out of staff time. They expect that they will get back to the Audit in early May.

About a splitting policy for the two Towns, each Town must make their own policy re splitting and depreciation. He can only suggest that they use their percentages (52% & 48%). Each Town's Auditor can review the Town's policy re splitting etc. and can make suggestions about it. The Board has not yet received the 2009 Audit."

Board Members agreed with this information.

c. Letter to Auditor re Board's updated assets list.

The updated list was discussed and Chair Adams noted that the Board should continue to report the assets according to the recommendations of the Auditor.

d. Summary of Stewardships' payments and payments owing for 2010 Tires, HHW and WEEE and increase to WEEE payments/tonne beginning April 1, 2010.

The summary which was sent to the Board earlier was:
"I have included Batteries, HHW and Metal FYI.

The summary is as follows:

Scrap automotive batteries:	\$490.	February 9, 1010	Paid to Board for 2010
MHSW P&E:	\$1,000.	April 30, 2010	Paid to Board for 2010
HHW/MHSW:	\$5,470.	From April 28, 2010	HHW pickup – No payment made yet.
WEEE:	\$480.	February 16, 2010	Paid to the Board April 15, 2010

WEEE: payment made yet.	≈\$480.	From April 30, 2010	WEEE pickup and no
WEEE: payment made yet.	≈\$480	From May 27, 2010	WEEE pickup and no
WEEE:	\$649.	Paid March 29, 2010	WEEE from October 20, 2009 pickup. This amount will be seen in the 2009 statements.
WEEE:	\$503.	Paid January 7, 2010	WEEE pickup from November 16, 2009. This amount will be seen in the 2009 statements.
Tires/OTS 1 – December 31, 2009. This amount will be	\$1,177.	Paid March 19, 2010	for Tires pickups September 1 – December 31, 2009. This amount will be seen in the 2009 statements.
Tires/OTS paid yet.	\$54.	From January 1 – March 31, 2010	pickups – not paid yet.
Scrap Metal metal.	\$4,183.	From January 1 – April 30, 2010	payments for metal.

Beginning April 1, 2010 the amount that we will be paid for WEEE/tonne will increase to \$200 – up from \$165. Thus the April and May 2010 WEEE “no payments made yet” amounts will likely be higher.”

Chair Adams stated that he was pleased with the increase to the WEEE payments and asked James about the amount that we are being paid for scrap metal. James reported that we are currently being paid \$100/ton for metal and this varies according to market fluctuations. The Chair asked James to remind the Site workers to retrieve any WEEE that is placed in the scrap metal bin.

The Chair added that he had seen about ½ dozen truck tires abandoned near the MTO sand pits. He suggested that we try to get the no tipping fees for tires message out to the public so that tires are not discarded in this manner and inform people that we are now being paid for collecting tires.

9. Update from the Site Liaison Committee.
 - a. Details of SLC May 10, 2010 Meeting.

SLC Chair Gust and James presented the details of the SLC Meeting. The SLC discussed P&E including ads and articles about the new fees to purchase HHW, WEEE and Tires and other ads and drafts about collecting/recycling HHW, WEEE and Tires. Members decided to prepare a flyer to help residents with examples of ideas for efficient home setups for recycling. Three ads and one flyer were sent to the Board for their consideration.

SLC Members decided to have a poster contest for 2010 Waste Reduction Week (WRW) in local schools and considered having a "novel ways to recycle" contest for WRW.

SLC Members examined the ink cartridge recycling program at Keys School and agreed that a photo and caption be taken and prepared for submission to the NRT. James added that this has been done and will hopefully appear in a future edition of the NRT.

SLC promotions in the Summerfest pamphlet and placemats were discussed and Members would check into the details and costs of these promotions.

The May 1, 2010 HHW/WEEE Day and report were discussed.

Board Members examined the ads and flyer. Chair Adams recommended that the WEEE ad have some word-smithing for better readability. All three ads should include that we are being paid for these materials.

The “Recycling Set Up – An Example” flyer was briefly examined and Chair Adams offered to look more closely at it in a day or two. If any changes are required, he will contact James.

b. Report on May 1, 2010 HHW/WEEE Day.

The Report was discussed. James was asked to remind the Site Attendants that they can only give away paint and that all herbicides, pesticides and other HHW should be retained in the HHW Depot for future removal by a licensed carrier.

10. Other Business.

- a. Suggestion by SLC Member to stockpile mattresses and stuffed couches etc. and have them ground or shredded annually or have them trucked to the OVWRC for shredding and disposal.

Members discussed this suggestion and Dave Ethier recommended that some of the life of the Landfill is at stake so this idea should be looked at closely. James was asked to gather information about costs of shredding and to contact the MOE to see what is required re our C of A to begin the stockpiling. James was directed to contact the OVWRC about their storage requirements and if they would accept our stockpiled mattresses etc. for grinding. If not, they should be asked about their costs for grinding/hour and possible savings to mileage and travel time if the shredder goes to both sites when it is in the area. Dave stated that we should determine the grinding rate and from that, an estimate of the annual cost for shredding.

Members discussed the advantages of grinding these materials. The material is greatly size-reduced and metal springs are separated and sold as scrap. In the landfill the springs rust and iron will begin showing up in water samples. James was asked to keep Board Members up to date and they will follow up to determine if grinding is practical.

Ed Cochrane stated that when he worked for Walkers in Deep River that he had loaned free storage space to North Renfrew Family Services. Much of the space was used to store couches and arm chairs. These were very popular items and demand was quite high. Members agreed that good stuffed furniture be stored under the reuse shelter to keep from becoming wet so that they do not have to be landfilled or shredded. John Murphy suggested that the Board purchases two used shipping containers to store this furniture, if we are allowed to do this. James was asked to look into this and keep Board Members informed.

11. Adjourn.

- a. The date for the next 2010 General Board Meeting is August 30, 2010.

b. Motion to Adjourn.

Moved by: Ed Cochrane

Seconded by: Dave Ethier

That the Meeting be adjourned at 8:30 pm. Carried.