



NORTH RENFREW LANDFILL OPERATIONS BOARD

Laurentian Hills Municipal Building
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North Renfrew Landfill Operations Board Minutes of Meeting

Date: August 27, 2007
Time: 7:30 P.M.
Location: Point Alexander Meeting Room

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|----------------------|------------------------------|---------------------------------|----------------|
| Chair | Hank van der Horn | Town of Deep River | Absent |
| Vice Chair | Fred Adams | Town of Laurentian Hills | Present |
| Councillor | Ed Cochrane | Town of Deep River | Present |
| Councillor | Dave Ethier | Town of Laurentian Hills | Present |
| Gary McAnulty | Resident/Board Member | | Present |
| Earl Gust | SLC Chair | | Absent |
| James Leon | Coordinator | | Present |

1. Call to order.

The Vice Chair called the Meeting to order at 7:35 pm.

2. Adoption of the Agenda for the current Meeting.

James Leon stated that there were two additional items that the Board might want to add to the Agenda. The first was an application for SLC Membership by a resident. Board Members agreed that this be added as item 9. c.

James added that the second item was the relocation of the Site blue boxes. In their original location, their contents and the blue boxes themselves are often blown away due to high winds from the Southwest. This problem often added major cleanups that could be avoided if the blue boxes were relocated to an out-of-the-wind area. During a discussion with the Site workers, it was decided that the best out-of-the-wind area that was still accessible was on the Northeast side of the HHW Quonset Building. James contacted the MOE's Senior Environmental Officer, Marc Lesieur, for advice on this relocation. Marc agreed that the relocation is a good idea and that we should go ahead and make the move. He added that we should update the Site Plan to show the change and include the updated Site Plan in the 2007 Annual Status Report. Board Members agreed that this information has been presented well enough so that it need not be added as another Agenda item.

Vice Chair Adams asked if this relocation would interfere with the waste oil tanks recycling area. James replied that the blue boxes are not near enough to the tanks to be a problem.

Moved by: Gary McAnulty
Seconded by: Dave Ethier

That the Agenda for the current Meeting be accepted as amended. Carried.

3. Declarations of interest.

Gary McAnulty stated that Agenda item 7. h. about tipping fees might be a pecuniary interest problem for him so he will not participate in that discussion.

4. Delegations.

None.

5. Review and acceptance of Minutes of June 11, 2007 Board Meeting.

Moved by: Dave Ethier
Seconded by: Gary McAnulty

That the Minutes of the June 11, 2007 Board Meeting be accepted as presented. Carried.

6. Business arising from previous Minutes that is not dealt with elsewhere in the Agenda.

None.

7. Correspondence.

- a. Application to amend the C of A to allow the use of tarps etc. for daily cover and letter of acknowledgement of receipt of application from the MOE.

James reported that prior to making the application; he had contacted the MOE, Robinson Consultants, the OVWRC, the Town of Renfrew, Arnprior and other Municipalities for suggestions on other daily cover materials that are being used. This was done to determine the list of other reusable and non-reusable materials that should be included in our application so that nothing would be missed that might require a later application. The application forms and the check for payment were prepared and sent to the MOE. The MOE replied with a letter of acknowledgement of receipt of the application. James will update the Board when more information about this application is received.

- b. Correspondence and application to amend the C of A's "Schedule B" re monitoring.

James stated that correspondence to and from the MOE had finally led to clarification of decisions that permitted the updating of the C of A's "Schedule B" re monitoring. Details of the correspondence are included as Appendix A of the document "North Renfrew Landfill Site, Baggs Road Assessment of Contingency Plan. This Plan is the next item on this Meeting's Agenda.

The updated "Schedule B" removes SW-5 and SW-6 from the water monitoring program and the C of A. Also removed are the surface water trigger mechanisms. Anomalies or increasing trends in the data will be addressed in the Annual Status Report and a contingency plan will be recommended at that time, if required. The MOE has also agreed with moving the location of SW-2 to the Southwest side of Baggs Road to minimize the effects of the road.

The application to amend the Certificate of Approval "Schedule B" was sent to the MOE's Marc Lesieur as he had earlier requested. It will be reviewed for approval by the Regional Director in accordance with Condition 49. The timing for this application and the preparation of the fifth year Contingency Plan was excellent.

- c. Fifth year assessment of Monitoring Contingency Plan; as required by C of A condition 55. part (k).

The preparation of the fifth year Contingency Plan, as required by condition 55., is included in the current contract with Robinson Consultants and was prepared in July 2007, when the fifth year of operations was completed. Changes to the original Plan were based on recommendations from the MOE. The recommendations are included in the revised Contingency Plan's Appendix A.

Vice Chair Adams instructed James to have the Plan sent to him as a .pdf file so that it can be added to the Board's Web Site.

- d. Inquiry from Pat Stewart re hydrocarbon-contaminated soil, discussion with MOE and with Tracy Lance and letter to Towns, Landfill Site Attendants and haulage contractors.

James reported that the haulage contractors had been informed earlier that loads of hydrocarbon-contaminated soil (CS) must be properly sampled, analyzed and the analysis results must meet MOE acceptance criteria before the loads can be accepted at the Site.

Pat Stewart began a fuel oil contaminated soil cleanup and placed a load of the soil into his truck. He then called the MOE and was informed that he would have to keep the CS on his truck until an analysis was completed and the results meet MOE acceptance criteria.

James then contacted the MOE for the parts of the list of organic analytes that pertain to hydrocarbon CS. For fuel/diesel oil CS the engineering company that does the sampling selects a list of four or more analytes that includes benzene. If benzene is less than 0.5 ppm, the CS is usually acceptable at our Site. Benzene is the best marker for this type of CS analysis. Four days after sampling, the Coordinator was given the analysis results and compared them to the MOE criteria. All four analytes were well below the acceptable limits. Pat Stewart was permitted to take the load of CS to the Baggs Road Site after paying a tipping fee.

During the June 11, 2007 Board Meeting, the Board approved the acceptance of loads of hydrocarbon CS from a residential property to be hauled by K&T Trucking after the results of the soil's analysis were received and demonstrated compliance. Tracy Lance delivered a copy of the analysis results from that property and the results, including benzene, were well below the acceptable limits.

To clarify the requirements, a letter was sent to the Towns, the Landfill Site Attendants and the haulage contractors.

- e. Conversations with Hank van der Horn and Tracy Lance re Tracy's company paying half of the tarp covering amendment and tarp costs.

Ed Cochrane stated that he feels uncomfortable with this request without first having it formally decided upon during a Board Meeting. Vice Chair Adams noted that this topic had been discussed during an earlier meeting. He added that K&T Trucking would save money if we were permitted to use a tarp for daily cover. By using a tarp, we would only use about half of the top cover currently being used.

Dave Ethier stated that the idea of going to tarp covering was to save landfill volume. Dave and Gary McAnulty agreed that asking Tracy Lance to pay for the tarp is wrong. Using a tarp for daily covering might not even work. Ed Cochrane suggested that he would have preferred if the suggestion had been made by Tracy. Vice Chair Adams agreed that it would have been more appropriate for James to have been making the tarp cost sharing proposal to the Site's Contractor; and then only after the Board as a whole had formally decided that paying half should be proposed. Gary recommended that the Board pay for the tarp and the amendment.

Moved by: Gary McAnulty
Seconded by: Dave Ethier

That the Board pay for the amendment and all of the materials required for tarp covering.
Carried.

- f. Correspondence re refrigerant-containing appliances not being accepted from outside of Site's service area.

Vice Chair Adams noted that this topic had been discussed earlier by email. As Municipalities that are outside of the Site's service area are not permitted to take anything to the Baggs Road Site, the Board will not allow the acceptance of these waste appliances.

- g. Calls from Baker family re two events of illegal dumping on their property and suggestions by Hank van der Horn and Dave Ethier re examining the Board's policy about responding to such calls.

Vice Chair Adams stated that the Baggs Road Landfill Site is only responsible for complaints and litter problems that are caused by the operation of the Site. If waste falls off of a truck or trailer that is going to our Site via Plant Road and Baggs Road, we are responsible for the

cleanup. If litter or illegally dumped waste is found beyond Site property that is not there due to Site operations, it is not the Board's responsibility to do the cleanups. If the Board is contacted about such issues, the Coordinator should request that the person report the incident to the police.

- h. Suggestion by Laurentian Hills Treasurer for the Board to recommend to the Towns that their tipping fee schedules for ½ or ¾ ton truck with trailer be changed.

Ed Cochrane requested clarification about this issue. Dave Ethier stated that if a person with a truck and trailer, both containing waste, were to go to the Site to dispose of the waste and knew that they were supposed to pay a \$50 tipping fee, they would likely not pay the fee. They would unhook the trailer outside of the Site's gate and proceed in to dump the waste off of the truck. They would then leave Site property and reconnect the trailer and bring it in for disposal and thus not have to pay the fee.

Vice Chair Adams noted that assessment and collection of tipping fees lies solely in the hands of the individual Councils, that the truck-with-trailer topic had been discussed before the Site began operations, which the Board recommended at that time that the Towns drop this \$50 tipping fee, and that apparently the tipping fee schedule has not been changed as recommended.

Moved by: Dave Ethier
Seconded by: Ed Cochrane

That the Board recommends that the Towns drop the tipping fee for ½ or ¾ ton truck with trailer. Carried.

James was directed to draft a letter to the two Councils with the Board's recommendation that the tipping fee for ½ or ¾ ton truck with trailer be dropped.

Ed Cochrane stated that he would report this recommended change to the tipping fee schedule to Deep River Council as we don't want people in public works unhappy about differences between tipping fees for the two Landfill Sites. Dave Ethier and Vice Chair Adams agreed that Deep River and Laurentian Hills will individually assess the Board's recommendation. This is just a recommendation and not a Board decision as the Board does not have any authority in the Towns' tipping fees protocols. The Vice Chair added that the Towns can choose to have different tipping fees schedules.

8. Finance.

- a. Financial Report.

James stated that there was one change to the Financial Report that had been distributed earlier. One payment for scrap metal that was received in January 2007 was included as 2006 income as the metal pickup was made in December 2006. Copies of the revised reports were distributed.

Members examined and discussed the Financial Report.

Moved by: Gary McNulty
Seconded by: Ed Cochrane

That the revised Financial Report be accepted for information purposes. Carried.

Dave Ethier noted that he cannot read .xls files on his computer. Vice Chair Adams instructed James to send future Reports as .pdf files since not all recipients use Microsoft Office products, and that he should send a copy of accepted-by-the-Board Financial Reports to the CAO of each Town.

b. Reply from Deep River re Board's approved budget.

James reported that, as requested, the Treasurer of Deep River has sent the Board a letter stating that the Board's budget that was accepted by the Town is enclosed and that it is the budget that the Board had approved and presented to the Towns.

c. Discussions re offers for scrap metal and refrigerant-containing appliances and also waste electronics proposal.

James stated that a summary of the quotes had been sent to Board Members earlier. The Vice Chair had replied by email saying that for the difference in possible revenue, he agrees with Hank in that he would be reluctant to change scrap recyclers.

The offers from both scrap dealers is subject to the scrap price for metals and this leaves us open to their interpretation of the market. We should continue with our current local scrap dealer for scrap removal and refrigerant-containing appliances service and inform the dealer that we will be watching to satisfy ourselves that we are receiving a fair value for our scrap.

The Board discussed the offer to remove electronics wastes and deemed it to be much too expensive.

d. Quote from Waste Care to remove sludge from waste oil tanks.

James reported that while the right-side waste oil tank was being emptied by Waste Care, the truck driver informed him that there was some sludge buildup in that tank that was clogging up his filter. James called Waste Care's Manager, Jim Halloran, and asked for advice. Jim Halloran said that eventually it would be wise to have the tank cleaned out. James requested that he send us a quote to do this job.

When received, the quote was for \$110/hour for the vacuum truck including travel time and \$0.43/kg for the sludge disposal. James estimated that the cost would be \$1,500 to have the sludge removed.

In a recent conversation with Waste Care James was informed that if a high pressure cleaning company was employed to loosen up the sludge prior to the tank's being pumped, the time on site for the pumping would be less.

Dave Ethier suggested that we not clean out the oil tank until absolutely necessary and for now, have the truck driver elevate the nozzle end of the hose so that sludge isn't drawn up. Vice Chair Adams stated that this is a management problem and the cleaning should be done when site management believes it is required.

9. Update from the Site Liaison Committee.

- a. Details of WDO In-Kind ads run and to be run in the NRT and presentation of Site Features brochure.

Board Members had agreed earlier with the non-controversial In-Kind ads, as presented. The last four 2007 ads will be run, one per month, from September to December.

The Site Features brochure was briefly discussed and deemed to be acceptable.

- b. SLC request and positive response by NRT re symbol and "Please Recycle This Newspaper".

During the June 2007 SLC Meeting Susan McBride had made the suggestion that the SLC's reduce, reuse and recycle symbol be added weekly to the front page of the NRT. James was asked to contact the NRT with this request. The request was made and it has since been on the front page.

- c. Application for approval of new SLC applicant.

James stated that Susan Patterson has recently applied to be an SLC Member. Board Members discussed this application.

Moved by: Gary McAnulty
Seconded by: Dave Ethier

That Susan Patterson be appointed as an SLC Member for 2007. Carried.

10. Other Business.

- a. Liebherr slow hydraulic leak on rear right hand side and suggestion to wait to do the repair when the next regular maintenance event is required, unless it worsens.

Vice Chair Adams agreed with the suggestion to wait until the next regular maintenance event so long as the fluid is not leaking on the ground.

- b. Discussion of the Board's proposed 2007 Landfill Site Tour.

Board Members discussed an afternoon tour/meeting at the Landfill Site.

Moved by: Dave Ethier
Seconded By: Ed Cochrane

That the Board conduct a Landfill tour/meeting.

The motion was defeated and a tour/meeting at the Landfill Site was not scheduled.

c. Request for the Board to approve two vacation leaves for Coordinator.

The Coordinator stated that he has not had a vacation during the past two years as he has been very busy with preparations for and actions from MOE Site Inspections. For family reasons he would like to take these years' vacations, one during September and one during October 2007.

Moved by: Gary McAnulty
Seconded by: Dave Ethier

That the Board agrees to the Coordinator taking the requested vacations.
Carried.

The Board directed James to give the Towns and the Site Attendants the names and phone numbers of the Chair and the Vice Chair of the Board so that they can be contacted for advice while he is out-of-town on vacation.

Dave Ethier noted that the Board does not currently have a policy for vacation leave for its employee and should agree on a policy during this Meeting. Board Members discussed this and agreed that vacation should be taken during the current year or have a maximum one year carry-over.

11. Adjourn.

Moved by: Dave Ethier
Seconded by: Ed Cochrane

That the Meeting be adjourned at 8:40 pm. Carried.

The next regular Board Meeting will be held on November 26, 2007 at 7:30 pm in the Town of Deep River Meeting Room.