



NORTH RENFREW LANDFILL OPERATIONS BOARD

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North Renfrew Landfill Operations Board

Minutes of Meeting

Date: November 27, 2006
Time: 7:30 P.M.
Location: Town of Deep River Council Chambers

Chair	Fred Adams	Town of Laurentian Hills	Present
Vice Chair	Jim Boulanger	Resident/Board Member	Present
Councillor	Paul Rochefort	Town of Deep River	Absent
Councillor	Dave Ethier	Town of Laurentian Hills	Present
Councillor	Hank van der Horn	Town of Deep River	Present
	Earl Gust	SLC Chair	Absent
	James Leon	Coordinator	Present

1. Call to order.

The Chair called the Meeting to order at 7:30 pm.

2. Declarations of interest.

None.

3. Adoption of the Agenda for the current Meeting.

Moved by: Dave Ethier
Seconded by: Jim Boulanger

That the current Agenda be accepted as presented. Carried.

4. Delegations.

None.

5. Review and acceptance of Minutes of Meeting of September 25, 2006.

Moved by: Dave Ethier
Seconded by: Jim Boulanger

That the Minutes of the September 25, 2006 Board Meeting be accepted as presented. Carried.

6. Business arising from previous Minutes that is not dealt with elsewhere in the Agenda.

None.

7. Correspondence.

a. Information from Chair re upholstered furniture going to Baggs Road.

Chair Adams stated that this change to the C&D materials that must now be accepted at the Baggs Road Site was discussed at the last Town of Laurentian Hills Council Meeting. Mayor Gutzman was not aware of this change and he stated that he would contact Deep River's Mayor Aikens to determine if anything should be done about this matter. The Mayors decided that it should be discussed at the next tri-Council Meeting.

Hank van der Horn noted that Larry Simons had originally requested that James Leon prepare the list of C&D waste materials that could be accepted at the Miller Road Site. James had then prepared the list and had it reviewed by Robinson Consultants before sending it to Larry. Hank added that he does not believe that it was presented to Council for approval.

b. Discussion re landfill area survey with Robinson Consultants' Frank Hendriksen (survey completed on November 9, 2006).

James stated that Frank Hendriksen had agreed to have the survey completed for 2006 lift development, design sections and waste contours for a budget of \$1,000. James assisted the surveyor on November 9, 2006 and the work was completed.

8. Finance.

a. Financial Report.

Steve Recoskie provided a Financial Report labeled "Profit & Loss Budget vs. Actual – January 1 through November 17, 2006" and a second report that had the 2005 values and total values to date for 2005 and 2006. Chair Adams stated that the second report was confusing and suggested that Members discuss the first report.

James stated that the report shows that the Board is \$850 over the \$1,000 budgeted amount for Vehicle/Equipment Repair. He had been instructed earlier to apply to the Towns for their share of the amount that is over budget for this item. Chair Adams recommended that for this amount we just leave it and not make the suggested applications, unless other repairs are required before the end of the year.

Members discussed the amount spent for Tire Removal. The Chair noted that during the July Meeting, the Board agreed that some funds from the 2006 Budget for HHW Pickup would be used for an additional tire removal. James stated that there are over 1,000 tires in the pile but the maximum allowable storage number is about 6,000. The cost for removal of these 2006 tires will affect the 2007 budget negatively.

Moved by: Hank van der Horn
Seconded by: Dave Ethier

That one more tire removal/pickup be made and if it appears that there are enough funds left in the 2006 Budget, a second pickup should then be made before the year-end.
Carried.

Hank noted that the TWP of Head, Clara and Maria have 80 to 90 tires stored that they are having trouble getting rid of and it would be neighborly if the Board could help have these tires removed. Members agreed and directed James to ask the tire recycler to do a pickup for them if we have a second pickup before year-end. The recycler's truckload would then be completed at the Baggs Road Site. There would be an invoice for the TWP and one for the Board. Otherwise, the request to the recycler could be made in 2007.

Moved by: Jim Boulanger
Seconded by: Hank van der Horn

That the current Financial Report be accepted for information purposes. Carried.

b. Planning a 2007 Draft Budget Meeting.

James stated that the Board usually prepares a Draft Budget after the last regular Board Meeting. Spending history and information in the current Financial Report aids the preparation. The Vice Chair, the Board's Financial Officer and the Coordinator meet and prepare the first Draft Budget. Chair Adams agreed that first go-around of the 2007 Draft Budget be prepared. Vice Chair Boulanger agreed to attend the meeting. James was directed to contact the Vice Chair and the Financial Officer and set the date and time for the meeting.

c. Request for direction re possible invoicing Towns for Liebherr repairs amount over budgeted amount.

This item was discussed earlier in the Meeting.

d. Reply from Laurentian Hills re cost for high-speed piggyback Internet connection.

James reported that he had discussed this Internet connection with Laurentian Hills' Steve Recoskie. Steve stated that the connection would be \$100 and future annual costs would be about the same as the dial-up connection.

Chair Adams and James discussed the Board's web site. The Chair stated that the web site could be easily transferred to the high-speed service.

9. Update from the Site Liaison Committee.

a. Details of and recommendation from November 20, 2006 SLC Meeting.

Chair Adams noted that the SLC Chair was not present and requested that James present the details of the SLC recommendation. James reported that During the November 20, 2006 SLC Meeting Agenda item 4. c. was "Possible recommendation by the SLC to the Board to amend the SLC Terms of Reference re publicly advertising and educating." The following is from the Draft Minutes of that Meeting:

"SLC Members discussed the Terms of Reference and noted that item 15. of the Terms state: "Amendments to this Terms of Reference may only be made upon the recommendation of the SLC or the Board. No changes to this Charter shall be undertaken without approval of the North Renfrew Waste Management Board or its successor." Additionally, the C of A section 59. states in part: "The SLC shall serve as the focal point for public dissemination, review and exchange of information relevant to municipal and local concerns on the operation of the landfill Site."

The addition to the Terms, as discussed at previous meetings, could be: "To publicly advertise, and to provide education and promotion of, the advantages of waste diversion, including reduction, re-use and recycling or any acceptable activity that will, in an environmentally acceptable manner and within the mandate of the landfill site operation, extend the useful life of the landfill site."

Members agreed that the SLC should recommend that the Board make this addition to the Terms. Details of having the two Town Councils agree to allowing the Board to advertise and educate the public about the above merits of waste diversion could be addressed during future Board and Council meetings.

Moved by: Anne Oesinghaus
Seconded by: Susan Farr

That the Board be requested to accept the SLC's recommendation and add the above term to the SLC Terms of Reference. Carried.

James was instructed to present this motion to the Board at its next meeting.”

Chair Adams noted that this recommendation had been made to the Board earlier this year and that the Board, with its endorsement, had referred the recommendation to the two Councils, only one of which had agreed to the recommendation. It should again be brought to the attention of the two Councils. Hank van der Horn stated that Deep River has no problems with SLC advertising and educating so long as there is no interference with the Town’s operations. Hank stated that he would have this recommendation added to the Agenda of a future Council Meeting.

Chair Adams and Hank briefly discussed the minor differences in the recycling/blue box lists in each Town. James stated that the main difference is that Deep River residents can put clean plastic grocery bags into their blue box.

Hank stated that he had recently discussed the future recycling issue with Gary McAnulty. Gary informed Hank that he is very interested in recycling for the two Towns after the current agreements are finished. Gary is considering building a recycling plant on his property on McAnulty Road.

James reported that Head, Clara and Maria Councillor Dave Foote had contacted him to discuss recycling. Dave stated that a Quebec resident had quoted \$90/household/year for recycling in Head, Clara and Maria. Dave Ethier noted that that is more expensive than the current Laurentian Hills contract. The Chair added that the Laurentian Hills amount for bi-weekly recycling is about 80% of the weekly garbage pickup cost. The number of participating Blue Box pickups in Laurentian Hills is quite a bit lower per event than the number of garbage pickups.

Chair Adams and Hank discussed this issue. The Blue Box Program is not NRLOB’s business, however the Board should pass along any pertinent information about recycling to both Councils for their consideration.

b. Suggestion by Board Member that the Board recommend that the new Councils permit advertising and education by the Board/SLC after the Board has reviewed the proposed ads and literature and that the SLC’s Budget for 2007 be unchanged from 2006.

James stated that Hank van der Horn had recently made these suggestions, and that they had been discussed earlier in the Meeting.

c. Suggestion that the Board advertise for additional 2007 SLC Members and send letters of thanks to 2006 SLC Members.

Board Members discussed these suggestions and directed James to prepare the ad and run it in the NRT. The letters should also be prepared and sent.

10. Other Business.

a. Press release in the NRT re HHW materials now accepted and SLC suggestions.

James stated that Board has had a press release titled: “Province approves expanded list of HHW”. It appeared in the October 18, 2006 edition of the NRT. The article was reviewed by Chair Adams

and Hank van der Horn made the arrangement to have the release inserted in the NRT. Hank noted that a press release gets the message out to the public more efficiently and it has more reading appeal than an ad.

b. Concern raised by resident that tipping fees for antifreeze will encourage illegal dumping.

James reported that he had had a visit from Phil Gumley and that they had discussed the current tipping fees for waste automotive antifreeze. Phil believes that tipping fees being required for antifreeze encourages illegal dumping of this material. Glycol – antifreeze is a very sweet and poisonous liquid that, if ingested, could easily kill animals including humans. It is also harmful to the environment. His son is a veterinarian and he sees several antifreeze poisoning cases in animals that he treats each year. Many of the animals have to be put down. For these reasons, Phil suggests that fees for antifreeze disposal be dropped.

James had then discussed this issue with the Chair and the Chair asked him to determine if Laurentian Hills has issued many or any tipping permits for waste antifreeze since the HHW amendment was advertised last summer. James discussed this with Laurentian Hills employees and he was informed that no fees have yet been paid and Phil Gumley's visit was the first time that a resident inquired about these fees.

James later called the local Canadian Tire store (CTC) and was informed that they would accept waste antifreeze and have it recycled for 25-cents per liter. The tipping fee in Laurentian Hills for this material is \$1.25 per liter and in Deep River it is \$5.00 for each four liters or any part thereof. Thus CTC's charge is much less. James reviewed the Board's actual cost to remove/recycle antifreeze from our HHW Depot and Members agreed that the current tipping fees reflect the actual cost.

Chair Adams stated that each Town sets, controls and collects tipping fees for our Site and Laurentian Hills might consider dropping the fee for antifreeze. He requested that James contact Phil Gumley and give him the previously mentioned information.

c. Recommendation by Board Member that the Board consider advertising by using small classified ads, as they might be less costly and more effective and that the issue of reusable grocery bags be discussed.

James stated that Hank van der Horn had made these suggestions. Hank said that people examine the small classified ads and often ignore the large ads. It would be less expensive to run two or three small ads placed in different locations of the classifieds page. Chair Adams agreed and requested that James ask the SLC for their input about this idea to help get our messages out to the public.

Members discussed ways to encourage residents to use reusable grocery bags. This would have a positive affect on landfill volume being used. Merchants could be asked to begin a program to give a reusable bag with each \$100 purchase. Chair Adams noted that at one time ESSO service stations gave away free cloth shopping bags but he believes that the bags were rarely used for shopping. Dave Ethier stated that motivating the public to use reusable bags would be difficult. When people shop, they usually do not remember to carry their reusable bags with them. Jim Boulanger suggested that reusable bags with "WE SUPPORT OUR TROOPS" on the sides might encourage their use. Educating the public with the assistance of the SLC might be helpful.

d. Discussion of and possible acceptance of HHW Health & Safety Guide.

James stated that he had prepared a Draft HHW Health & Safety Guide for use at our Site. Chair Adams had then reviewed it and had recommended a few changes. The revised Guide was sent earlier to Members for comments during this Meeting. Board Members discussed the Guide and made the following motion:

Moved by: Dave Ethier
Seconded by: Jim Boulanger

That the HHW Health & Safety Guide be accepted for use at the North Renfrew Landfill Site. Carried.

Chair Adams handed James copies of the Guide in a booklet form that he had prepared using Word Perfect. He agreed to email a file of this booklet to James. James was instructed to prepare two copies of the Guide for the HHW Depot and for the Site Office and one copy for the Site Contractor.

11. Adjourn.

The next regular Board Meeting will be held on January 22, 2007 at 7:30 pm in the Point Alexander Meeting Room.

Moved by: Hank van der Horn
Seconded by: Jim Boulanger

That the Meeting be adjourned at 8:35 pm. Carried.