



NORTH RENFREW LANDFILL OPERATIONS BOARD

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North Renfrew Landfill Operations Board Minutes of Meeting

Date: September 26, 2005
Time: 7:30 P.M.
Location: Town of Deep River Council Chambers

Chair	Fred Adams	Town of Laurentian Hills	Present
Vice Chair	Hank van der Horn	Town of Deep River	Present
Councillor	Paul Rochefort	Town of Deep River	Present
Councillor	Dave Ethier	Town of Laurentian Hills	Present
	Jim Boulanger	Resident/Board Member	Present
	Earl Gust	SLC Chair	Present
	James Leon	Coordinator	Present

1. Call to order

The Chair called the meeting to order at 7:32 pm.

2. Declarations of Interest

None.

3. Adoption of the Agenda for the current Meeting

Moved by: Hank van der Horn
Seconded by: Dave Ethier

That the Agenda for the current Meeting be accepted as presented. Carried.

4. Delegations.

Chair Adams welcomed Jim Boulanger as Resident/Board Member. Although Laurentian Hills had put his name forward and he had been elected as the fifth Board Member, Chair Adams reminded Jim that his membership is non political and his prime interest should be in that which benefits the Landfill Site and the residents of the two Towns without bias toward either Town.

5. Review and Acceptance of Minutes of Meeting of July 25, 2005

Moved by: Paul Rochefort
Seconded by: Dave Ethier

That the Minutes of the Board Meeting of July 25, 2005 be accepted as presented. Carried

6. Business arising from previous Minutes and not dealt with elsewhere in the Agenda

James Leon distributed copies of an article about user-pay titled "Pay As You Throw" from the August/September edition of Solid Waste and Recycling magazine. This is a topic that the previous Board and the current Board had discussed during several Meetings. With the MOE's future requirement of 60% waste diversion, user-pay would be very beneficial in meeting this requirement.

Chair Adams noted that the Board's Logo has been updated to reflect the Board's recommendations. If it is now acceptable by Board Members, a motion of approval is suggested.

Moved by: Hank van der Horn
Seconded by: Jim Boulanger

That the revised Board Logo be accepted. Carried.

7. Correspondence

a. MOE Compliance Inspection Reports - update on actions required.

Board Members examined and discussed a current status report about the required actions from MOE. The required 30 cm of interim cover has been added to meet or exceed the requirement. James was instructed to ensure that interim cover was scraped off prior to continuing landfilling. Regarding changes to the Annual Status Report format, a revised draft Table of Contents and format had been sent to the MOE on September 23rd. Discrepancies with respect to Site plan approval and operations include submission of a detailed design for MOE approval including the location of the oil tanks, the scrap metal area and the refrigerant-containing appliances area. The Site Plan would be addressed in an application for amendments to the C of A.

Board Members discussed the figures in the Addenda of the D&O Report. They agreed that it appears that condition 15 has already been met. The area of the oil tanks was discussed and Chair Adams summarized details of the donation of the tanks by AECL.

Paul Rochefort requested that the new additions to the reuse area, the trailer and shelter, be included in the updated layout plan and also added to the website.

The HHW area has ceased receiving wastes that are not approved within the C of A. In the application for amendments, the Board will apply to be permitted to resume accepting materials on the original MOE HHW list. Materials not on the C of A were removed from the site on July 12th, 2005. A Procedure for HHW Operations was prepared, reviewed by the Chair and sent to the MOE. Andrew Polley replied saying that it addresses the current operational needs and will form a good base for the proposed expanded operation. Issues regarding inspection and reporting including HHW log sheets address the other requirements.

Board members discussed the MOE's order to cease receiving several HHW materials. The order, while appropriate to the C of A concerns, might have unfortunate results, as the Site has been safely handling these materials for over three years, and it is possible that householders may conceal HHW in regular garbage with high potential for negative impact on the site. James stated that once the application for the amendment has been sent, he would contact Andrew Polley and ask for permission to begin again accepting materials on the full list. Materials such as gasoline and antifreeze are hazardous to the environment, septic tanks and waste treatment plants.

b. Two complaints from neighboring landowners - Reports and reply letters.

James briefly reviewed the complaints and passed around photos of the wastes illegally dumped on the Baker property. Chair Adams stated that James is required to respond to complaints about Landfill Site operations and that these are normally problems that neighbouring residents experience. James should not respond to complaints that are made about problems that are not in the vicinity of the landfill area. He was instructed to request that residents with complaints contact the police themselves. He should not be calling the police on their behalf since they cannot accept a complaint directly from him.

c. Letter to the MOE from Robinson Consultants dated August 28, 2005 re iron value.

The letter to the MOE informed them that the iron in SW-6 exceeded the 75th percentile value. Robinson Consultants recommended that routine quarterly monitoring continue as opposed to the monthly monitoring of the Tier II program. Board Members discussed natural iron levels. Iron had been observed as an oil-like scum on surface water locations prior to the Site's opening, including the surface of the small stream by the Hunt Camp that is up gradient of the Site. Paul Rochefort suggested that James contact AECL for records of iron near Maskinonge Lake. Board Members noted that iron is naturally occurring and will vary depending on weather conditions and water levels.

d. August 2005 receipt of report for O. Reg 127/01 for a Landfill Facility re air emissions.

James stated that the August 2005 Report is the second annual report prepared and submitted to the MOE. The Site air emissions are well below trigger values in both reports. Dave Ethier asked how the levels compare between the two years, and requested that James send him a copy of both reports. Chair Adams suggested that James contact Robinson Consultants and have them include the tables of historic data with each successive report. He should request an electronic version of the reports to be added to the website.

8. Finance

a. Financial Report.

Board Members reviewed the current report. James was asked if there was anything outstanding on the Report that should be brought to the Board's attention. He replied that the line "Vehicles" is currently over budget by over \$5,000 and that recent repairs to the Liebherr undercarriage would add over \$6,000, bringing the total to over \$11,000. Hank van der Horn noted that earlier this year the Town of Deep River had instructed the Board to not create a reserve for repairs to the Board-owned Liebherr. When funds were required, the Towns would pay their share of the expenses.

Moved by: Hank van der Horn

Seconded by: Dave Ethier

That the both Towns be billed for the unplanned, unbudgeted, maintenance and repair cost to the Liebherr during 2005.

Carried.

Accordingly, James was instructed bill both Towns for their share for Liebherr repairs in 2005. During the preparation of the 2006 budget, the Board will make its best estimate for funds required for the maintenance and repair of this machine.

b. Quotes for required C of A amendments.

James reported that the quote from Robinson Consultants for the required amendment was for \$3,850 and this quote was accepted. A quote from Jp2g was \$7,300 for the same work. He added that additional HHW supplies would be about \$2,000 and this additional amount should be budgeted in 2006.

c. Applications to the Towns for the third quarterly payment.

James stated that applications were made and both payments received in September.

d. Costs for required repairs to the Liebherr crawler/loader.

This topic had been discussed earlier in the meeting.

9. Update from Site Liaison Committee.

Chair Adams noted that he had revised the SLC logo from 614K to 33K to reduce email times.. It was recommended that the SLC be asked to approve this revised logo during their next meeting. SLC Chair Earl Gust noted two motions from the last meeting to be presented to the Board. Board members discussed the motions regarding the operations of the Miller Road Site. Chair Adams stated that while he might look favourably on the suggestions, the Board and the SLC have nothing to do with the operations of that Site. It is strictly Deep River's business.

Paul Rochefort recommended that these motions be sent to Belo Csomor, Attention Deep River Council. Hank van der Horn and Earl Gust discussed the payment of tipping fees. Hank stated that the Town does allow fees to be paid for unspecified dates in the future. Hank added that the operation of the Miller Road Site would be reviewed in January 2006.

Earl stated that the SLC would be publishing their Fall Site Features ad in the near future. Details of the ad were discussed at the September 19th meeting. James stated that he would ask the Chair to review the ad prior to a final SLC review and insertion in the NRT.

10. Other Business.

- a. Update on NRLOB/SLC brochure.

The brochure was reviewed. Chair Adams suggested that the brochure be included in the website. Board members discussed the brochure and determined that it would be presented to both towns and if approved each town would be responsible for getting it out to residents.

- b. Waste refused at the Landfill Site including HHW.

James briefly reviewed one event of refused C&D Waste at the Site during the month of June and two refusals of HHW - old gasoline in September 2005.

- c. Suggestion by Wayne Kirby to reexamine the burning of brush at the Site.

Chair Adams stated that Wayne's suggestion is well taken but prior to the Site opening, public meetings were held and neighbouring landowners were promised that there would be no burning at the Site. This topic had been addressed in 2003 and a report summarizing discussions and correspondence to and from the MOE was included in the annual report with the C of A. Both the D&O Report and the Operations Manual state that there will be no burning at the Site.

- d. Determine if the Board's web site is developed to the point that it could now be offered to the public and decide if the Towns should be approached about having a link from their web sites.

Chair Adams suggested that Board Members consider the state of the website and decide if it is to the point that it could now be offered to the public. If members agree that it is ready, the Towns should be approached about having a link on their websites. Chair Adams added that all approved minutes from 1997 to 2005 are included and there are 189 discrete links.

Moved by: Jim Boulanger
Seconded by: Dave Ethier

That the website be accepted by the Board and be made available to the public. Carried.

Chair Adams added that there is not yet a blue box contents list available from the Town of Deep River and when available it will be added to the website. Paul Rochefort stated that he would check into the availability of the list.

- e. HHW materials accepted notice in the NRT.

Member discussed the ad and Chair Adams asked about a sign that states that paint is free. James stated that this sign is currently being prepared.

- f. Status of trees that were blown down on Site property during a recent windstorm and that had fallen on the Gust's property.

The trees that had fallen from Site property to the Gust's property were discussed. Members agreed that the Gust family be permitted to harvest the fallen trees. Dave Ethier recommended that James identify, mark and count the fallen trees in the described area.

g. Discussion of potential liability issues re materials including machinery, appliances etc. removed by residents from the Re-Use Area, and paint removed from the HHW Area.

Paul Rochefort suggested that Re-Use Area materials such as lawn mowers might create liability issues if someone is later injured while using them. He suggested that a sign be prepared stating that all materials removed are to be considered to be in "as is - where is" condition and that the Board accepts no responsibility for the condition or safe use of the materials.

Chair Adams agreed that although we are legally permitted to operate the Site's Re-Use area and HHW Area, James should contact the Board's Insurance Agent to determine if this is a liability issue that requires addressing. The Chair also agreed to taking minimum steps to decrease potential problems including placing a sign at the Re-Use Area and the HHW Area if our Insurance Agent approves. James should ask the Agent for details of potential liability and for recommendations to minimize problems. He should also request that the Agent provide the best phrasing for any signs the Agent feels would be appropriate.

Dave Ethier suggested that possible refrigerant release from refrigerant-containing appliances that are removed from the Site also be considered. Chair Adams suggested that this is not so much an issue of personal liability but rather of environmental liability, and noted that we pay Bee Line to handle this disposal professionally.

Hank van der Horn questioned the Board's signing authorities. Chair Adams stated that as far as he was concerned any two of the three signatures are acceptable for invoices and cheques. Earlier this year the Chair had some concern as there were several cheques issued and he had seen neither them nor the underlying invoices. He felt that he was out of the loop and should at least be informed of the cheques that were being issued. Hank requested that this information be given to the Laurentian Hills Town office employees.

11. Adjourn.

Moved by: Paul Rochefort
Seconded by: Dave Ethier

That the Meeting be adjourn at 9:03 pm. Carried.

The next regular Board Meeting will be held on November 28, 2005 at 7:30 pm in the Point Alexander Meeting Room.