



NORTH RENFREW LANDFILL OPERATIONS BOARD

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North Renfrew Landfill Operations Board

Minutes of Meeting

Date: July 25, 2005
Time: 7:30 P.M.
Location: Landfill Site Office, Baggs Road

Chair	Fred Adams	Town of Laurentian Hills	Present
Vice Chair	Hank van der Horn	Town of Deep River	Present
Councillor	Paul Rochefort	Town of Deep River	Present
Councillor	Dave Ethier	Town of Laurentian Hills	Present
	Jim Boulanger	Resident/Board Member	Present
	Earl Gust	SLC Chair	Absent
	James Leon	Coordinator	Present

1. Call to order

The Chair called the meeting to order at 7:32 pm.

2. Declarations of Interest

None.

3. Adoption of the Agenda for the current Meeting

Moved by: Hank van der Horn
Seconded by: Dave Ethier

That the Agenda for the current Meeting be accepted as presented. Carried.

4. Delegations.

None.

5. Review and Acceptance of Minutes of Meeting of May 16, 2005

Moved by: Hank van der Horn
Seconded by: Jim Boulanger

That the minutes of the Board Meeting of May 16, 2005 be accepted as presented. Carried

6. Business arising from previous Minutes and not dealt with elsewhere in the Agenda

James Leon stated that during the May 16, 2006 Board Meeting, he had been directed to determine if an extended warranty could be purchased for the Board's Liebherr crawler/loader. Global Auto had been contacted, and they informed James that they and other companies that provide extended warranties only cover vehicle sizes up to one-ton trucks. They suggested that Liebherr be called about an extended warranty. James had called Liebherr earlier and they did not know of any companies that could provide a warranty. The current warranty with Liebherr is for five years and they could not provide a warranty after this period. Board Members agreed that the extended warranty issue not be pursued further at this time.

7. Correspondence

- a. MOE Compliance Inspection Reports, meeting with Andrew Polley and additional correspondence with Andrew re findings and actions required.

Board Members discussed the MOE Reports and correspondence. The Chair and the Vice Chair agreed that an amendment to allow the HHW to accept the full list of materials that had been accepted prior to the inspection should be set in motion. James was directed to have a line painted to mark the division of areas for parking the Liebherr and for HHW.

It was noted that additional equipment for HHW materials storage would have to be purchased for compliance, when the amendment is approved. The approval would take at least six months and the equipment could be budgeted for in 2006. James was requested to determine the equipment costs involved. He was also directed to contact the HHW facility at the OVWRC to determine details of their operations and the materials that they accept.

Condition 15, the detailed design, requires an up to date survey for MOE approval that includes all currently existing structures. The Chair suggested that James contact Gartner Lee to determine if the detailed design in the D&O Report could be updated to include all currently existing structures and areas including the oil storage tanks. He added that all oil and paint spills must always be cleaned up immediately.

James was instructed to make a list of the things that must be done to comply with requirements of the MOE inspection.

- b. Correspondence with Robinson Consultants' Frank Hendriksen and Jp2g's Andrew Buzza re quote to amend the C of A for HHW materials accepted.

James stated that he had received the quote from Jp2g for the HHW amendment application to the C of A to be permitted to accept the full list of materials defined on our MOE-HWIN list. He is awaiting a quote from Robinson Consultants.

Moved by: Paul Rochefort
Seconded by: Jim Boulanger

That the lower of the quotes to amend the C of A as required be accepted. Carried.

c. Letter to Wayne Blimkie re 2005 Complaint # 1 and Complaint Log.

James reported that Wayne Blimkie had expressed complaints to the Site attendants on May 21st. After leaving the Site he visited Dave Ethier at his residence. Wayne was concerned about illegal dumping on and near his property as the Miller Road Site is now accepting C&D Waste. The fees payable for C&D Waste along with only being open in the mornings exacerbates the problem. Wayne told Dave that an acquaintance of his had hauled a tree down the road and left it on his property, but he did not want to complain to him for business reasons. Dave suggested that this was not the Board's responsibility and that Wayne should contact the police.

Chair Adams displayed an article from page 11 of the July 20, 2005 edition of the NRT about illegal dumping near Algonquin Park. The person charged was fined \$200 and ordered to clean up the entire site and remove all garbage including material that may have been left by other people. The waste included some hazardous waste materials. This publicity might help deter illegal dumping in our Towns.

d. Request to Deep River - Belo Csomor re pickup of ashes by garbage contractor.

James stated that the Chair had requested that he investigate whether ashes placed at the curb for garbage pickup in Deep River are removed by the garbage contractor. This was to help the building of the Board's web site. James called Belo Csomor who stated that the contractor takes ashes. Belo suggested that the Board could send its concerns to Deep River Council. Board Members agreed that this was an issue between Belo and the garbage contractor.

It was agreed that pickup of ashes, grass clippings, leaves and other garden waste are of concern to the Board since each town has a different sets of rules. The Chair stated that the Board could only ask the Deep River representatives to present its concerns to Deep River Council.

It was noted that Deep River Councillors were concerned that the SLC was involved in the grass clippings issue. The Chair stated that the SLC had earlier been urged to become involved in promoting recycling and other issues affecting the landfill site. It was pointed out that the SLC Terms of Reference delineate a very narrow responsibility. It would be difficult for some residents of Deep River to get rid of grass clippings by any other means. The Vice Chair suggested that an annual or semi-annual report including recommendations to both Councils could be prepared by the Board to address the issues regarding materials that are being landfilled.

James stated that the he had placed the SLC Ad in the NRT with direction from the SLC Members. That ad had been reviewed by the Board's Chair and he had had no problem with its wording. Normally James gets direction from the SLC to place their annual or semiannual Landfill information ad.

e. Fax from Jp2g's Andrew Buzza re offer to quote Site survey - waste, structures and wells.

The fax was briefly discussed and accepted for information purposes.

8. Finance

a. Financial Report.

Board Members reviewed the current report and noted that the \$10,000 grant for the electric fence addition had been entered in the wrong location. Also the cost for Courier/Freight to date was noted as being slightly over budget. James stated that this was because of frequent shipments of parts for the Board's Liebherr.

Moved by: Hank van der Horn
Seconded by: Jim Boulanger

That the current Financial Report be received and accepted for information purposes. Carried.

b. Recent payments for metal, batteries and trees.

James briefly reported the details of the three recent payments.

c. Applications to the Towns for second quarterly payment.

James stated that the applications had been made in June and the payments from the two Towns have been received.

d. Recommendation by Board's IT person that a new laptop computer be considered for the Board's office.

This recommendation by the Board's IT person, Steve Recoskie, was discussed. The Chair stated that Board's current computer was an AMD 366 CPU and had 32 Megs of Ram and a 4-gigabyte hard drive. Chair Adams stated that an upgrade would cost about \$2000. There would be some value for the current computer that could be used toward a purchase. The Board Members discussed this issue and recommend that funds for a new computer be included in the 2006 budget.

9. Update from Site Liaison Committee.

a. Draft of revised SLC Terms of Reference.

The SLC Terms of Reference were briefly discussed and the following motion was made.

Moved by: Dave Ethier
Seconded by: Hank van der Horn

That the revised SLC terms of reference be accepted as presented. Carried.

b. SLC discussions re grass clippings/yard waste being landfilled.

This issue had been dealt with earlier in the meeting.

10. Other Business.

a. Presentation on NRLOB/SLC brochure and discussion re distribution.

Chair Adams stated that Sherry Batten, a Municipal office employee, had prepared the brochure in an initiative between she and James Leon. There were a few minor corrections to be made, after which the brochure would be presented to the Deep River Council for approval and to Wayne Kirby, as the Laurentian Hills representatives were already satisfied with it. If approved by both Councils, James would have 2,500 copies printed and folded for distribution.

b. Waste refused at the Landfill Site, May 14 and May 20, 2005.

James briefly reviewed two events of C&D Waste refused at the Baggs Site during May 2005.

c. Details of NRLOB 2005 Information Report #2.

Chair Adams stated that James had been directed to attend the meeting in the town of Renfrew on behalf of the Board, as the proposed gasification plant would be able to handle residential garbage. Although this was correct, the presentation also dealt with septage waste disposal, and James had done an excellent job of reporting the contents of the presentation. It was noted that James had recently reported that the town of Arnprior was seriously looking at a contract to have a gasification plant constructed, and he was asked to keep the Board advised of the status of that contract.

d. Review and input for the Board's web site.

Chair Adams stated that about two years ago the former Board had accepted the Site's logo and had agreed that an information website be created. It was noted that due to changes some Board Members were not aware of these two decisions, which have recently been acted on. Chair Adams stated that Larry Simons had been informed of the website and had issued a note containing his suggestions and concerns. Chair Adams stated that he and James had been working on the website for several weeks and that Larry's suggestions had been incorporated into the website.

For Board and SLC information, a call to James or the Chair would provide answers to any questions or concerns raised by Councillors, Towns' employees and residents.

Vice Chair van der Horn inquired about potential costs to upgrade the website in the future. Chair Adams stated that there would be enough personnel resources in the Board and the office of the municipal building to handle any necessary upgrades. It was decided that only approved minutes would be incorporated into the website. Details of the functions of the website were reviewed.

The website still requires the inclusion of the approved minutes of the 2001-2003 Board Meetings, the C of A and the Operations Manual. The location map would be updated to have arrows added from Plant Road to the Landfill Site and the distance involved. The "Contact Us" button includes contact information for Board Members and the Board Office including email addresses and some phone numbers. Chair Adams added that there would be no additional costs to having the website as Magma provides 10 megabytes free of charge for this purpose.

Vice Chair van der Horn suggested that the minutes be shortened. They should describe the actions and decisions. Chair Adams stated that ideally minutes are decisions only, but he also likes some details in the minutes. If the minutes are shortened and we find that the councils do not know what is happening, we may have gone too far the other way. James added that he would shorten the minutes and ask the Chair to review them.

11. Adjourn.

Moved by: Paul Rochefort
Seconded by: Jim Boulanger

That the Meeting adjourn at 9:45 pm. Carried.

The next regular Board Meeting will be held on September 26, 2005 at 7:30 pm in the Town of Deep River Council Chambers.