



## NORTH RENFREW LANDFILL OPERATIONS BOARD

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### North Renfrew Landfill Operations Board

#### Minutes of Meeting

**Date:** May 16, 2005  
**Time:** 7:30 P.M.  
**Location:** Point Alexander Meeting Room

<b>Chair</b>	<b>Fred Adams</b>	<b>Town of Laurentian Hills</b>	<b>Present</b>
<b>Vice Chair</b>	<b>Hank van der Horn</b>	<b>Town of Deep River</b>	<b>Regrets</b>
<b>Councillor</b>	<b>Paul Rochefort</b>	<b>Town of Deep River</b>	<b>Present</b>
<b>Councillor</b>	<b>Dave Ethier</b>	<b>Town of Laurentian Hills</b>	<b>Present</b>
<b>Deputy Mayor</b>	<b>Glenn Doncaster</b>	<b>Town of Deep River</b>	<b>Present</b>
	<b>Earl Gust</b>	<b>SLC Chair</b>	<b>Present</b>
	<b>James Leon</b>	<b>Coordinator</b>	<b>Present</b>

1. Call to order

The Chair called the meeting to order at 7:35 pm. He suggested that Agenda item 2. Election of the fifth Board Member be addressed after Agenda items 3. and 4.

3. Declarations of Interest

None.

4. Adoption of the Agenda for the current Meeting

Chair Adams suggested that the recently received 2005 General Insurance Program be added as Agenda item 8. h. James Leon recommended that a letter to the MOE from Robinson Consultants dated May 10, 2005 re pH exceedences be added as item 8. i.

Moved by: Dave Ethier  
Seconded by: Glenn Doncaster

That the Agenda for the current meeting be accepted as amended. Carried.

2. Election of the fifth Board Member from the candidates proposed by the two Municipalities

Chair Adams stated that the election procedure would be in accordance with section 4.3 of the Intermunicipal Agreement that was signed on March 12, 2003. He reviewed the procedure of the selection of the fifth Board Member from four non-council nominees, two submitted by each council. The selection would be done by secret ballot. Section 4.3 of the agreement states "If no nominee receives a majority of votes, any nominee who received no votes will be eliminated and a second ballot will be held. If no nominee receives a majority of votes in the second ballot, any nominee who received no votes will be eliminated and one of the remaining nominees will be selected by lot. Chair Adams asked the current Board Members if they understood the selection procedure and it was determined that the process was understood. It was agreed that the interpretation of "majority" is three.

The two candidates nominated by the Town of Deep River Council were Lorne Milani and John Murphy and the two nominated by the Town of Laurentian Hills Council were Jim Boulanger and Kate Tilley. Chair Adams suggested that James Leon present a brief background for each nominee.

James presented the information he had been given by each of the four nominees. Jim Boulanger has experience as a Board Member for one term of Laurentian Hills Council during the preparation, opening and operation of the Site. He is knowledgeable in the licensing and the goals of the Site along with the Board-owned Liebherr crawler/loader. He is very familiar with the problems and settlements of the neighboring landowners. Jim is currently employed with AECL - CRL.

Lorne Milani served three terms on Deep River Council and was on most Committees. He was Chair of the Public Works Committee and the Finance Committee. He was a Member of the original committee that began the search for the new Landfill Site. Lorne served a term on the Hospital Board. He is AECL retired and he frequently attends Council Meetings as a resident.

John Murphy was on the Deep River Council for 12 years and his last term was served as Mayor. He is aware of the details of the preparation, opening and operation of the Baggs Road Landfill Site and was involved in the Intermunicipal Agreement for Site Operations. John is AECL retired and was President of the CRL Technicians and Technologists Union for two terms during which he was involved in union negotiations. He was a Member of the Deep River Hospital Board for 3 years.

Kate Tilley served as a Councillor for Chalk River before amalgamation into Laurentian Hills and she finished that term as Councillor of Laurentian Hills. She sat on the following Committees for Laurentian Hills: Finance and Personnel, Protection to Persons & Property and Planning. For Chalk River she sat on the following Committees: Community and Social Services and Planning and Property Standards. Kate served as Commissioner of the Chalk River Hydro Electric Commission 1998-1999. Kate worked as a Purchasing Assistant for AECL until 1992.

James gave each of the four Board Members a ballot and the secret balloting began. The four folded ballots were collected and mixed. Earl Gust was invited to assist in the opening and logging of the results. Jim Boulanger and John Murphy each received two votes.

The two nominees that received no votes were eliminated and a second ballot was held. Again, Jim Boulanger and John Murphy each received two votes. One of the remaining nominees would have to be selected by lot.

Two equal size tabs of paper with one name of each of the remaining nominees were placed in an opaque bag and it was shaken. Earl was asked to draw out one name and open and lay it flat on the

table. He was then asked to draw out the second name and to lay it flat. The first name drawn was Jim Boulanger and the second name drawn was John Murphy. Thus, the fifth Board Member is Jim Boulanger. The bag was then turned inside out to assure that it was empty.

Chair Adams directed James to draft four letters, one for each nominee. The letter to Jim Boulanger would inform him of his being selected as fifth Board Member. The letter to other three nominees would thank them for their participation in the selection process and request that if a vacancy of the fifth Board Member position occurs, that they would again participate in this process.

Chair Adams inquired as to whether the Board should continue to conduct this current meeting without the attendance of Jim Boulanger. After a brief discussion it was determined that as there were no controversial topics on the current Agenda that the meeting continue.

5. Delegations

None.

6. Review and Acceptance of Minutes of Meeting of April 4, 2005

Chair Adams inquired if the Minutes of Board Meetings were being sent to neighbouring landowners that had requested them. James Leon replied that the only set of Minutes that were not yet sent out were the April 4, 2004 Minutes, as they have not yet been approved.

Moved by: Hank van der Horn  
Seconded by: Dave Ethier

That the minutes of the Board Meeting of April 4, 2005 be accepted as presented. Carried

7. Business arising from previous Minutes and not dealt with elsewhere in the Agenda

None.

8. Correspondence

a. Letter from Robinson Consultants and note from Andrew Buzza, now of Jp2g, advising that Andrew has changed companies and that Frank Hendriksen will take his place at Robinson Consultants.

James reported that the Board has received satisfactory consulting service from Andrew Buzza. He added that he has spoken to Frank Hendriksen and that he would also provide the same degree of service. James stated that the third and last year of the signed agreement with Robinson Consultants is 2005 and by this fall the Board would go out on quotes for 2006 or 2006 to 2008 monitoring and reporting services.

b. Letter and instructions re 2004 National Pollutant Release Inventory (NPRI).

James stated that the Board has received a cover letter and instructions for on-line reporting. Robinson Consultants have previously done the air contaminants reporting as part of the Board's agreement with them. James has sent Frank Hendriksen the information for the NPRI reporting and Frank will have the reporting completed. James will review and sign the documents for submission.

c. Note to Board Members re illegal dumping between the two Sites.

On April 25, 2005 James reported that a Site Attendant had reported illegal dumping between the two Sites. After the weekend of April 16-18, 2005 six sheets of C&D wallboard, one exercise bike and two tires on rims were discovered on the connecting road between the two Sites. They were found April 19 and 20, 2005. The Attendant removed the wallboard immediately and later that week he removed the other items. Neighbouring landowners did not report any illegal dumping incidents this year. The OPP was called and the incidents were reported. OPP Constable Gill filed the Report # FP05055813. He stated that he would arrange extra patrols for Baggs and Millers Roads, especially on weekends.

Dave Ethier stated that there was some C&D Waste dumped beside Sand Road. Glen Doncaster suggested that some of the apparent illegal dumping might be materials left by the landowner. Chair Adams directed James to contact Wayne Kirby and request that he ask Bruce Boucher to have the waste removed. He added that James should insure that the Site Attendants continue to remove all waste that is illegally dumped in the areas of both landfill sites and along Baggs Road from Plant Road to the Baggs Road Landfill Site gate.

d. Notes to Board Members re draft “dumping illegal” signs and possible acceptance of one of the signs.

Board Members reviewed the draft signs and agreed that the better sign was the one with the minimum text. Glen Doncaster suggested that the bottom of the sign have added “Town of Laurentian Hills” in smaller text. After a brief discussion James was instructed to have the signs produced and posted in the appropriate locations.

e. Reply from Computer Recyclers Inc. re charges for computers/electronics recycling.

Board Members discussed the reply from Computer Recyclers Inc. and decided that the recycling costs would be extremely high. Chair Adams suggested that the letter be accepted and filed for information purposes.

f. Letter to Ron Peori re thank you for serving as a Board Member.

Chair Adams stated that James had prepared the letter and he had reviewed it and signed it. The letter has been mailed to Ron. James stated that he would provide a copy of the letter to Board Members that requested one.

g. Note from OPP Officer Beth Ethier re crimestoppers information.

The note from Officer Ethier was discussed. James stated that he had abbreviated the crimestoppers information and displayed it during the Extravaganza.

h. Details of 2005 Site General Insurance Program.

Chair Adams suggested that James briefly review the 2005 Insurance Program. James stated that he had earlier attempted unsuccessfully to obtain other quotes for Site Insurance. He reviewed the 2005 Program including the minor changes from the 2004 Policy. The 2005 Insurance cost would be

about 6% higher than 2004. Board Members agreed with this increase and James was instructed to place the 2005 policy.

i. Letter to MOE from Robinson Consultants dated May 10, 2005 re 75<sup>th</sup> percentile exceedences of field pH measurements.

James stated that the pH of the two trigger field measurements had again exceeded the 75<sup>th</sup> percentile value of 6.45. The exceedences had been addressed in a January 14, 2005 application to the MOE to modify the Monitoring and Contingency Plan sections of the C of A. In the application, a request was made to amend field pH measurements as a trigger mechanism. The letter dated May 10, 2005 again recommended that routine quarterly monitoring continue.

Dave Ethier noted that the pH measurements higher than 6.45 should not be a problem and in his opinion they do not likely indicate infiltration of contaminants from the Landfill Site. Paul Rochefort stated that accurate pH measurements in the field are nearly impossible to attain. James agreed and added that even under ideal laboratory bench top pH measurement situations, meter and electrode drift can always be a problem and recalibration is frequently required.

Board Members discussed possible sources that could increase surface water pH. Dave Ethier suggested that there might be natural sources such as limestone deposits that would increase the pH. Chair Adams added that perhaps even the construction materials used for Baggs Road might have some effect on the pH values.

## 9. Finance

### a. Financial Report.

James distributed copies of the current Financial Report for discussion. He noted that there was no Budget vs. Actual report, as the 2005 budget has not been officially accepted. Glen Doncaster stated that the Deep River Budget including the Board's 2005 current Budget dated April 20<sup>th</sup> would be approved later this week. Glen asked if there would be any amount for compensation for 2005 on the Board's Budget. Chair Adams stated that current compensation issues were completed and there would no requirement for funds. Glen noted that the \$20,000 portion of the 2004 Board's Budget had been brought forward to 2005. Chair Adams directed James to ensure that Wayne Kirby was given the April 20<sup>th</sup> copy of the Budget.

Chair Adams asked if there were any questions about the Profit and Loss Statements. Board Members were satisfied with the Report. Glen noted that there had been only one draw to date from the towns and James stated that this was because of the funds at the first of the year in the Board's account that were brought forward from the 2004 Budget. Chair Adams directed James to make the second draw application in June.

Moved by: Paul Rochefort  
Seconded by: Dave Ethier

That the current Financial Report be received and accepted for information purposes.  
Carried.

Chair Adams stated that James was currently being paid mileage at a rate of \$0.38/km and the Town of Laurentian Hills would be going to \$0.45/km in June 2005. He suggested that James mileage rate be increased to this amount and asked if Board Members have any concerns about this change.

Moved by: Dave Ethier  
Seconded by: Paul Rochefort

That the Board's Coordinator's mileage rate be increased to \$0.45 cents/km. Carried.

b. Discussion re the 2005 Draft Budget dated April 20, 2005.

This topic had been discussed earlier in Agenda item 8. a.

c. Invoice from Bee Line Wreckers for \$240.00 for the removal of refrigerant from 15 refrigerators.

James stated that this item had been added this Agenda as the Board had been concerned about refrigerant removal from appliances and he wanted to assure Members that this was indeed happening.

10. Update from Site Liaison Committee.

a. May 9, 2005 SLC Meeting.

SLC Chair Gust reported that the May 9, 2005 Meeting had been held and the 2005 Chair and Vice Chair were elected. Earl had been re-elected as 2005 SLC Chair and Susan Farr had been elected as 2005 SLC Vice Chair. There had been no motions made at that SLC Meeting to be brought to the Board's attention.

11. Other Business.

a. Report on SLC/Board's booth at the Area Extravaganza in Chalk River on May 7, 2005.

James reported that the interest in the Board's booth was acceptable and he received several questions and some compliments about the Site's Re-Use Area. The draw for prizes was of interest and there were 48 entrants. The winners had been informed and most of the prizes have already been given out. Earl Gust stated that he had been at work that day so he was unable to attend. Later he had had reports from residents that the Extravaganza was a success.

Chair Adams suggested that James check the ballots and report to the Board about the geographic distribution of the prize entrants. Glen Doncaster noted that the Chalk River Lions Club would have this information available. Dave Ethier stated that there was excellent attendance outside of the Lions Club building in the 8-10 additional booths this year. He believes that the Extravaganza was well worth the cost to the both towns and most businesses were very happy with its success. Dave added that John Walden learned of about 12 additional businesses in the two towns of which he was not previously aware.

b. MOE compliance inspection in 2005 and change to landfill area in the C of A.

James stated that recent correspondence from the MOE's Andrew Polley stated that he had received the 2004 Annual Status Report. Andrew also informed the Board that he had requested that the correction to the Site property area be made to the C of A. He added that there would likely be a 2005 Site compliance inspection.

c. Extended warranty details for the Liebherr.

James reported that after waiting for a month, he had finally received a reply from Liebherr's Mahandra Singh about extending the machine's warranty. In his letter that was received today, Mahandra stated that Liebherr would not entertain having any extended warranty for the Board's Liebherr crawler loader. The Board already has the maximum available Liebherr warranty. Chair Adams suggested that James contact companies that sell extended warranties for automobiles, to determine if they could provide an extended warranty for our machine. Glen Doncaster stated that two common companies that could be called that might provide an extended warranty are Coast to Coast and Global Warranty.

Dave Ethier stated that he had recently been to the Site and noted that there was a lot of mud on the Liebherr's track and suggested that the contractor be directed to keep the track area cleaned of mud on a daily basis. Chair Adams agreed that the mud should be knocked off daily and the machine should be kept clean. James noted that Pete's Washall would be at the site this week to clean the machines and the reuse area trailer. James was directed to contact the contractor with this concern.

11. Adjourn.

Moved by:	Paul Rochefort
Seconded by:	Glenn Doncaster

That the Meeting adjourn at 8:40 pm. Carried.

The next regular Board Meeting will be held on July 25, 2005 at 7:30 pm at the Landfill Site Office, Baggs Road.