

NORTH RENFREW LANDFILL OPERATIONS BOARD

Laurentian Hills Municipal Building
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North Renfrew Landfill Operations Board Meeting

Minutes of Meeting

Date: August 23, 2004
Time: 7:30 P.M.
Location: 113 Brouse Rd., Town of Laurentian Hills

Chair	Hank van der Horn	Town of Deep River	Present
Vice Chair	Ron Peori	Member of public/Board Member	Present
Deputy Mayor	Fred Adams	Town of Laurentian Hills	Present
Councillor	Paul Rochefort	Town of Deep River	Present
Councillor	Dave Ethier	Town of Laurentian Hills	Present
	Earl Gust	SLC Chair	Present
	James Leon	Coordinator	Present

1. Call to order.

The Chair called the meeting to order at 7:30 pm.

2. Declarations of interest.

None

3. Adoption of the Agenda for the current meeting.

James suggested that one item be added to this Agenda. It is the discussion and possible signing of the Agreement with Beaumen for cardboard recycling. Chair van der Horn suggested that this be added as Agenda item 10. j.

Moved by: Fred Adams
Seconded by: Dave Ethier

That the Agenda for the current meeting be accepted as amended. Carried.

4. Delegations.

None.

5. Review and acceptance of Minutes of Meeting of July 26, 2004.

Moved by: Paul Rochefort
Seconded by: Ron Peori

That the Minutes of the July 26, 2004 Meeting be accepted as presented. Carried.

6. Business arising from previous Meetings that is not dealt with elsewhere in the Agenda.

None.

7. Correspondence.

a. Complaint # 3 for 2004 re litter on adjacent property.

A copy of the complaint reply letter and the complaint log was distributed. Board Members discussed details of legal costs for the letters to and from the Board's solicitor. Ron Peori suggested that the Board pay the legal costs. Paul Rochefort and Dave Ethier agreed that the Board pay for the costs for the preparation of the letters.

b. Discussion with Site Contractor and Attendant re litter cleanup on adjacent land.

James Leon stated that he had contacted both the Site Contractor and the Site Attendant about the litter problem. They were informed about the letters from the solicitors and the suggestions made by the Board's solicitor, David DeMille. David suggested that the Site Attendant should take steps to monitor the situation and remove debris from neighboring properties immediately. If he does remove debris, he should keep a brief record of this, which would include the date, what type of debris was picked up, where it was located and how much was collected. James directed the Attendant to inspect the adjacent property as required or every two weeks as a minimum, with the exception of when the snow is deep.

As requested, a follow-up letter was sent to the Site Contractor. Dave Ethier agreed with the terms of the frequency of adjacent properties cleanups. Fred Adams stated that the problem is to keep the property clean and that is one of the duties of the contractor. Chair van der Horn inquired about the status of compensation payment to the Gust family. Fred and Earl Gust replied that the Gust family and the Board have not yet reached an agreement.

Paul Rochefort suggested that James draft a letter to Brian Gust to inform him of the cleanups on an as required basis or every two weeks minimum and suggest that he might wish to remain involved on an advisory basis. James stated that he would send the letter and would do whatever it takes to keep the property clean.

c. Paul Rochefort's discussion with Deep River Fire Chief re MNR water bomber agreement.

Paul stated that he had not yet had a discussion with the Fire Chief. He will talk to the Chief and will report on it at the next Meeting.

d. Discussions with welding companies re other alternatives for oil filter crushing.

James reported that he had contacted three welding companies about alternatives for oil filter crushing. Only Gord Rabishaw has replied so far. Gord suggested that a crusher with oil collecting tray could be made from a log splitter.

Chair van der Horn suggested that this topic be saved for 2005. Ron Peori stated that he believes that if the waste oil filters are allowed to drip for a few days, the filters could then be put with regular waste or perhaps with scrap metal. Ron added that he would check with the MOE to determine what is permitted.

- e. Recent discussion with Dan Minard re large blue boxes for businesses and quotes for large blue boxes.

James stated that he had called Dan Minard about large blue boxes for businesses and restaurants such as Tim Hortons. Dan replied that Beaumen has a pilot project at Tim Hortons in Renfrew. They are using 16-gallon BULLSEYE recycling containers. The containers are narrow and have four types of labelled lids. The lids are for cans, bottles, drink containers and polystyrene. The containers are placed in a convenient location and each should have a clear plastic bag that is removed for recycling when filled.

Board Members discussed the containers and one concern was partially-filled drink containers being disposed of in the recycling containers. Ron Peori suggested that signs be placed on or above the recycling containers. Paul Rochefort stated that restaurants in Nova Scotia have a three-bin system for recycling. One is for recyclable unsoiled paper, a second is for tins for recycling and a third is for soiled and aluminized waste material for landfilling.

Locations that would require these recycling containers were discussed. They include the two locations of KO Lodge, Tim Hortons, the gas bars, Burger King, Subway, Deep River Restaurant, Valu-Mart, Giant Tiger, Chez Pepp, the Rolphton Motel and Restaurant, Verna's Truck Stop, the Chip/Hot Dog Stands, the Woodquarter Restaurant, the Treetop Restaurant, the River Palace Restaurant, the Golden Dragon Restaurant, Laurentian View Dairy Restaurant, the Bears Den Lounge, the J.L. Gray Centre and other establishments that might use the recycling containers. Chair van der Horn noted that the total cost for the containers might be about \$3,000 to \$5,000. Ron Peori suggested that the Board purchase the containers and have them distributed. Fred Adams stated that recycling is an SLC responsibility and SLC budgeted funds should be used to make this purchase. Fred added that he could not find the SLC funds on the Financial Report and suggested that James check this out and add it to the next Meeting's Agenda since we are required to provide the SLC with a budgeted level of support.

- f. Receipt of Amendment to C of A for Alternative Daily Cover Material.

James stated that this Amendment would allow us to store more than just wood. The material would be tub ground and used as top cover. This Amendment will become important when the Millers Road Site is filled.

8. Finance

- a. Financial Report.

Board Members examined the Financial Report dated August 23, 2004. James noted that some recent payables do not appear on the Report and are added after the cashed cheques are returned with the monthly bank statement. Fred Adams stated that the Report should have expenses added to it automatically as soon as they are entered into the Payable account. Fred inquired about the \$19,000 in the Budget for HHW Pick-Up. The Actual amount used to date is \$0.00. James replied that there was a January and a July pick-up. The January pick-up was paid for using 2003 funds, as

the material was stored in 2003. The cheque for the July 2004 pickup has not yet been returned and does not yet appear on the Report. Fred suggested that James contact Steve Recoskie to determine why expenses associated with payables are not being added to the Monthly Financial Reports when the cheques are prepared.

b. Quotes for the construction of the Re-Use Area Shelter.

James reported that Bill Sikorsky had visited him at the Site on August 18, 2004 to determine the specifications of the Re-Use Area Shelter. Later that day, Bill had sent him a fax that outlined the suggested specifications. Fred noted that revisions to the Shelter specifications have caused the quote to be higher than anticipated.

There was one quote received for the construction of the Shelter. James was directed to obtain two or three more quotes as invited tenders.

c. Invoice to AECL for removal of their waste dry cell batteries from the HHW Depot.

James reported that he had prepared and given the invoice to Ron Peori for AECL's payment. Ron stated that he is working on the details of the payment.

Fred Adams inquired about the possibility of having the approved drums that were used to transport the batteries returned to our HHW Depot. The batteries in bags would not have any affect on the drums. James replied that another recycler informed him that once the drums are used they must be re-tested before using them again. The cost to have them tested again is about the same as replacing them with new drums. James added that he would contact Waste Care Services to find out if the drums that are unstained and not damaged could be returned to us to be used again.

9. Update from the Site Liaison Committee.

Earl Gust stated that an SLC Meeting has not been held since the last Board Meeting. The next scheduled SLC Meeting will be held on September 16, 2004. Fred Adams suggested that the SLC establish a policy that states that a quorum be the attending members at future Meetings. This suggestion should be made at the next SLC Meeting if a quorum isn't defined in the SLC Terms of Reference. However, this possible motion must be made and carried with a quorum of at least three of four Members. James stated that he would check the Terms of Reference and if a quorum wasn't defined, he would add this suggestion to the Agenda of the September SLC Meeting.

10. Other business.

a. Press release for waste diversion from cardboard recycling.

James reported that he had prepared the press release and sent it to the North Renfrew Times for their consideration. The article was rewritten by Dana Christianson and titled "Cardboard diversion aids landfill lifespan". James stated that although the release that he had sent to the NRT had suggested that the article take the form of a thank you and congratulations to the commercial establishments and the general public, the article did not include the thank you. He added that he had contacted Dana about the absence of the thank you. Later Vance Gutzman called and said that

the release had been rewritten as a story. The thank you would have to be done as a paid ad. Fred Adams noted that the article was well presented.

Board Members discussed an issue about cardboard that had been placed at the curb with regular garbage at two residences in Chalk River. The cardboard was then picked up by the garbage Contractor's truck to be landfilled with regular garbage. James was directed to contact the Laurentian Hills CAO, Wayne Kirby, and request that he contact the Town's Garbage Contractor and remind him of the By-Laws about not picking up recyclable cardboard. The Contractor should convey this information immediately to his workers.

James was also directed to contact the Site contractor and have him call the Site Attendant about cardboard coming into the site on the garbage trucks. The Attendant would be told to check the loads of garbage as they are dumped to ensure that recyclable cardboard isn't being picked up in either Town. The Contractor or the Attendant would then report the findings to the Board. Any recyclable cardboard would be redirected to the recycling area.

b. Update on the operation of the Millers Road Site for C&D waste for the full Service Area.

Paul Rochefort stated that the Town of Deep River will complete the advertising for disposal fees for C&D waste at the Millers Road Site and after September 8, 2004, the new fees would be in place. Paul added that the Board might then have to meet to have a motion to no longer accept C&D waste at the Baggs Road Site. Fred Adams suggested that the Board could pass that motion now to take effect on the day that the Millers Road Site begins operations. Board Members discussed this idea and the following motion was made:

Moved by:	Paul Rochefort
Seconded by:	Dave Ethier

Effective on the date that the Millers Road Site is available to accept C&D waste from the full Service Area, the Baggs Road Site would no longer accept C&D waste. Carried.

Paul stated that the Board must advertise this change two or three times in the NRT. Fred suggested that the ad also be placed in the Weekend News. James was directed to determine the costs of the ad for each newspaper. Fred stated that residents would still show up at the Baggs Road Site with small amounts of C&D waste in their automobile trunks. Chair van der Horn suggested that the Town of Laurentian Hills consider having a Spring Cleanup similar to that in Deep River.

Fred noted that the C&D waste would often arrive at the Millers Road Site in cardboard boxes. Dave Ethier stated that although we are not too worried about how the C&D waste arrives at the Millers Road Site, it is still important to strive to recycle what we can. Paul stated that this issue would be up to Belo Csomor to address.

c. Status of compost removal from Site.

Dave Ethier stated that the Laurentian Hills Fire Department has taken forty loads of compost. James reported that he had called four nurseries/farms in Pembroke and Petawawa and the reply that they gave him was that they would take some compost if it were bagged. James added that it is important to divert as much as possible from the Site and Tracy Lance has offered to remove the approved piles of compost with no charge to the Board. It would be used as final cover for the closed Buchanan Landfill Site.

Chair van der Horn suggested that we compile the total costs of brush chipping and other costs for composting and later we should consider recovering our costs.

- d. Request to discuss a mechanism to collect tipping fees for large quantities of liquid hydrocarbons.

James stated that although the Board had passed a motion to charge for volumes of liquid hydrocarbons that are greater than 25-liters during the June 28, 2004 Board Meeting, the two Municipalities had not yet passed a by-law to collect these fees. Chair van der Horn suggested that a recommendation should be sent to the two Municipalities to change the tipping fee schedules to include HHW materials including waste liquid hydrocarbons and dry cell batteries. Tipping fees for waste tires should also be addressed to be on a cost recovery basis. Fred Adams stated that the next Intermunicipal Meeting is scheduled for September 30, 2004. This recommendation should be made to the two Municipalities for inclusion on this Meeting's Agenda. Hank directed James to also include this item on the next Board Meeting's Agenda.

Paul Rochefort stated that Larry Simons has information about tipping fees having to be reissued on a yearly basis. Larry will have the details of this matter in January 2005.

- e. Reply from Pembroke Land Registry Office re not registering compensation documents.

James stated that he had sent a message to Board Members containing a reply from the local Land Registry Office. In that reply, they stated: "We consider this type of document not to be title related, and thus would not accept it for registration." Members agreed that this is a closed issue.

- f. Update on motions and resolutions being the same for both Towns including those for cardboard recycling.

Board Members agreed that this topic had been discussed and that the motions and resolutions by both Town Councils might indeed differ.

- g. Current status of C&D waste pile at Baggs Road Site.

Fred Adams and James agreed that there were currently about eighty loads being stored at the Baggs Road Site. Board Members discussed the C&D volume being stored and decided that the pile be left until the Millers Road Site begins operations. The C&D would then be hauled to the Millers Road Site. Fred added that we are well below the maximum 6,000 cubic meters allowable storage limit.

- h. Proposed waste oil removal Agreement with NOCO Lubricants Co. for \$0.00/L - discussion and possible signing.

Board Members briefly discussed this proposed Agreement and decided that it be signed after the Meeting adjourned.

- i. WDO letter to municipalities for Effectiveness and Efficiency Fund.

The letter was reviewed and James stated that he had contacted Geoff Love to determine if blue boxes for local businesses would be acceptable as part of the application. Geoff replied that the WDO would not accept applications for businesses recycling.

James added that he had contacted Wayne Kirby about the Town of Laurentian Hills making an application for the E & E Funding. Wayne suggested that the Board make the application for both Towns. James had then contacted Larry Simons about this application and Larry replied that he did not think that the Board would be permitted to make this application and that Belo Csomor would likely be making Deep River's application. Later when James spoke with Geoff Love, he was informed that the Board could make an application for the Towns as the Board does meet the WDO's applicant criteria.

The topic of recycling containers and blue boxes for businesses was again discussed. James was directed to contact the WDO to determine why funding applications for the Board or the Municipalities could not include recycling containers for local businesses as this should be considered to be an important aspect of waste diversion.

11. Adjourn.

Moved by:	Fred Adams
Seconded by:	Paul Rochefort

That the meeting be adjourned at 9:00 pm. Carried.

The next regular meeting at 7:30 pm September 27, 2004, will be held in the Town of Deep River Council Chambers.