

NORTH RENFREW LANDFILL OPERATIONS BOARD

Laurentian Hills Municipal Building
34465 Hwy 17, R.R. #1, Deep River, Ontario KOJ 1P0

Telephone: (613) 584-9194

Fax (613) 584-3285

Email: nrwmb@magma.ca

North Renfrew Landfill Operations Board Meeting

Minutes of Meeting

Date: July 26, 2004
Time: 7:30 P.M.
Location: Town of Deep River Council Chambers

Chair	Hank van der Horn	Town of Deep River	Present
Vice Chair	Ron Peori	Member of public/Board Member	Absent
Deputy Mayor	Fred Adams	Town of Laurentian Hills	Present
Councillor	Paul Rochefort	Town of Deep River	Present
Councillor	Dave Ethier	Town of Laurentian Hills	Present
	Earl Gust	SLC Chair	Present
	James Leon	Coordinator	Present

1. Call to order.

The Chair called the meeting to order at 7:30 pm.

2. Declarations of interest.

None

3. Adoption of the Agenda for the current meeting.

James noted that there were three minor changes required to the lettering of items, one in section 7. and two in section 10.

Moved by: Fred Adams
Seconded by: Dave Ethier

That the Agenda for the current meeting be accepted as amended. Carried.

4. Delegations.

None.

5. Review and acceptance of Minutes of Meeting of June 28, 2004.

Moved by: Fred Adams
Seconded by: Dave Ethier

That the Minutes of the June 28, 2004 Meeting be accepted as presented. Carried.

6. Business arising from previous Meetings that is not dealt with elsewhere in the Agenda.

Dave Ethier stated that there were some items addressed at the June Meeting that should be dealt with during the current Meeting. The first was the clean up of the Gust's property. James Leon stated that this topic would be discussed during Agenda item 10. g.

Dave noted that item 7. c. of the June 28, 2004 Meeting was "Suggestion by Laurentian Hills' Fire Chief to contact Deep River's Fire Chief re the possibility of getting or extending an MNR water bomber agreement similar to that of the Town of Laurentian Hills that would save money if a fire starts and spreads outside of the Site Area.". Dave stated that the issue does not appear in this month's Agenda and is important because of the high costs that the both Municipalities would have to pay in the event of such a fire. During the June Meeting, Chair van der Horn stated that the Town of Deep River does not have an agreement with the MNR and Fred Adams suggested that this matter be left to the two Fire Departments. During the June Meeting, Paul Rochefort stated that he would bring this topic to the attention of the Deep River Fire Chief.

Paul stated that he had not yet had an opportunity to speak with Chief Hogue but he would discuss this topic with him before the August Board Meeting. James stated that he would add this topic to the August Meeting's Agenda.

Dave inquired about the item 7. d. "Town of Laurentian Hills Resolution No. 251-04 dated July 14, 2004 re the Town does ban clean cardboard and boxboard from the garbage stream." He asked why the Town of Laurentian Hills has Resolutions to ban cardboard while the Town of deep River does not. Chair van der Horn replied that the Town Administrator has contacted the Garbage Contractor and told him to not to pick up the commercial and residential cardboard. Fred stated that the Contractor does what the Administrator says. Dave asked the Chair if Deep River is going to have a Resolution that is similar to that of Laurentian Hills' Resolution. Chair van der Horn replied that he has made the recommendation but it has not come before council yet.

Dave suggested that Motions and Resolutions should be the same for both Towns. Chair van der Horn stated that if a recommendation comes from the Board, both Towns might differ in their response to it. Paul agreed to would look into the possible Resolution before the next Board Meeting.

Dave stated that he is very concerned about the large pile of C&D waste that is again building up at the Site. This pile will soon have to be moved to the Millers Road Site at no small expense. This topic would be discussed as item 10. b.

7. Correspondence.

- a. Correspondence with Deep River's Fire Chief re not requiring to cut trees adjacent to the compost/wood piles.

James reported that he had contacted Chief Hogue and requested his recommendation regarding the trees near the compost/wood piles. Chief Hogue stated that he had returned to the Site to further evaluate the potential fire hazard in that area. He does not think that there is a problem and he is not currently recommending that the 30m of trees be removed. Dave Ethier stated that as long as our C of A is not being violated, we should accept his recommendation.

- b. Hank van der Horn's suggestion for Board to discuss providing large blue boxes with lids to commercial establishments.

Chair van der Horn stated that he has visited local business establishments including the KO Lodge and Ryan's Campsite and he was informed that they would like to have larger blue boxes for their recycling. Fred Adams agreed with local establishments having larger vermin-proof recycling containers. The two businesses in Rolphton would also require the larger containers. Chair van der Horn had requested that James contact Dan Minard for information on the large covered plastic blue boxes that the Beaumen trucks were equipped to lift and empty. James stated that he had called Dan and he recommended that these large blue boxes not be purchased, as they are expensive, break easily when the weight capacity is exceeded and do not last for very long. They often cannot be moved/picked up by the truck's lift if they are on a surface of sand or gravel and often there is not enough clearance for the lift.

Dan added that he does recommend the round yellow recycling containers that are about three feet high and he also recommends the Rubbermaid brand large black recycling containers. They are both inexpensive and his workers would handle and empty these two types of larger containers.

Paul Rochefort suggested that in Deep River Larry Simons or Belo Csomor be contacted to determine if the Beaumen recycling contract would allow the use of these two larger containers. Paul noted that the recycling truck drivers sort through the current size blue boxes and larger ones would be more difficult to sort. Fred Adams suggested that this might not be a big problem as the real money to be made by the recycler is in the sale of the recyclable material. James was requested to get prices for the two large recycling containers. Paul stated that he would give this information to Committee.

- c. Request by Hank van der Horn to contact Paul's Garage re filter crusher information.

Chair van der Horn had earlier discussed with Paul Brabant of Paul's Garage the idea of obtaining an oil filter crusher for the Site. He directed James Leon to contact Paul for information about a crusher. Paul suggested that James call AUTOPLUS in Pembroke for information.

AUTOPLUS quoted two oil filter crushers that would squeeze about 95% of the liquid out of the filters. The first hydraulic crusher was a 6 ton model that would cost \$2,195 + taxes + the shipping for 350 lb. The second was a 10 ton model that would cost \$3,995 + taxes + the shipping for 770 lb. Both would require a compressed gas source of 160 psi.

Board Members discussed the dollar amounts and decided that they would be too expensive. James noted that there are no funds in the 2004 Budget for a crusher and a compressor, and in any event there is no electric power to run a compressor at the site. Paul Rochefort suggested that there might be other alternatives such as adapting a large hydraulic jack to do the crushing. James was requested to look into other alternatives for crushing oil filters.

- d. Town of Laurentian Hills Resolution No. 251-04 dated July 14, 2004 re the Town does ban clean cardboard and boxboard from the garbage stream.

This topic had been discussed earlier in the Meeting during Agenda item 6.

8. Finance

- a. Financial Report and request letters for third quarterly Municipal payment.

Board Members examined the Financial Report dated July 22, 2004. James noted that the first Budget amount in the Budget vs. Actual Report of \$34,819 for "Contribution from prior year surplus" had been discussed with Steve Recoskie. Steve informed James that this amount belongs in this location. Fred stated that if it is to be shown in this manner then this value would also belong in the column for Actual amounts. James agreed to again discuss this item with Steve. James added that there is an amount of \$1,452 showing in the Actual column for "Consulting - Other" and he would contact Steve for a breakdown of this amount.

- b. Quotes to move the wood/C&D waste pile to Millers Road Site.

James reviewed the data he had received for the three quotes and stated that Mitchell's Contracting had been awarded the job. The quote was for \$3,425 and that was the lowest of the three quotes. The moving of the C&D waste pile was completed on July 20, 2004.

- c. Quotes to have the HHW material removed.

James reported that he had obtained three quotes from MOE-approved HHW recycling companies in Ontario. The quotes were examined and the lowest was from Waste Care Services of Vars Ontario. They picked up the HHW from the Site's Depot on July 14, 2004. James added that they would also remove our remaining waste tires at a lower rate and with no additional charge for tires with rims.

- d. Request for the Board to proceed with the construction of the Re-Use Area shelter.

James stated that a quote that was received in 2003 for the construction of a 40' x 20' single pitch metal roof shelter would be revised to reflect increased costs for building materials. James would, with the Board's approval, obtain other quotes and have the lowest quote contractor construct the shelter.

Board Members discussed the shelter's construction. It is a 2004 budgeted item and should be constructed. Chair van der Horn asked if we want to go to closed tender and after a discussion, it was decided that invitational quotes from contractors be obtained. Fred and Dave discussed the metal roof and instructed James to ensure that the gauge of metal and the screw nails and washers be the same as was used on the Site Office roof. James was directed to obtain the quotes.

9. Update from the Site Liaison Committee.

Earl Gust stated that an SLC Meeting has not been held since the last Board Meeting. The June 16, 2004 SLC Meeting was attended by only two of the four SLC Members. Board Members informed Earl and James that this could not be deemed a Meeting, as 50% of the Members being present do not make up a quorum.

Chair van der Horn asked about the issue of sand being mixed in with garbage, as reported by Earl at the June Board Meeting. James replied that he had called the Site's Contractor, Tracy Lance, about this issue. Tracy stated that the machine operator was making an access road to the landfilling area at that time and some extra sand was required. James asked Tracy to ensure that the minimum amount of sand be used. Dave Ethier stated that we must minimize the volume of sand used in the landfill to extend the life of the Site.

10. Other business.

a. Status of the collection of cardboard, June 2004 Report and recent correspondence with Dan Minard.

James reported that the commercial cardboard pickup is working well and establishments are cooperating. Dan has not yet signed the contract but now that the Board has eliminated recyclable cardboard from being landfilled, he has agreed to sign. James has contacted George LeConte about getting the required number of copies to Dan for signing. Dan stated that he would not begin billing the Board until after the contract is signed.

Board Members discussed a note from James that suggested that information from the June 2004 cardboard pickup Report indicates an estimated 23% waste diversion rate in comparison to the June 2003 landfilled volume. This would add about four years of life to the Site. James added that a more accurate estimate might show as much as a 30% diversion rate.

Paul Rochefort suggested that James have a press release about this estimated diversion rate due to cardboard recycling. Members discussed this idea and suggested that it take the form of a thank you and congratulations to the commercial establishments and the general public. Chair van der Horn stated that this would be good business and directed James to prepare the press release.

b. Update on the operation of the Millers Road Site for C&D waste for the full Service Area.

Chair van der Horn stated that he had suggested to the Deep River Council that the Board begin collecting revised tipping fees for C&D waste immediately. The fees paid should stay with the Board and be used to pay for the costs of moving the C&D waste to the Millers Road Site, levelling/compacting and covering. People would start to get used to the new process.

Paul Rochefort stated that the Board should begin by charging fees the same as the current tipping fee schedule as the Board does not have jurisdiction to change the fees. Paul stated that there would be a joint Council Meeting on August 4, 2004 to discuss the operation of the Millers Road Site for C&D waste. There would be two suggestions for the handling of tipping fee payments. The first would be for the Board to collect the fees and the second would be for the two Towns to continue to collect the fees. Details of how the fees would be used would also be discussed.

Fred Adams noted that many small loads of C&D waste do not currently have fees. This depends on the truck size. Chair van der Horn stated that a new set of tipping fees should be put in place. Dave Ethier stated that the residents of both towns are paying the bills presently. Dave added that the former Board adopted identical fees for both towns; he is satisfied with the fees as they exist and it should not be the Board that collects the fees.

Paul Rochefort stated that Deep River has agreed to a deadline of October 1st, 2004, to begin the operation of the Miller's Road Site. The tipping fee schedule will be set and the contract will be out. Fred noted that the towns already have a tipping fee schedule in place. Chair van der Horn stated that this issue would be discussed at the August 4th joint Council Meeting.

Chair van der Horn reported that Fred Adams, Belo Csomor and himself had had a two-hour meeting to discuss the operation of the Millers Road Site and that Fred had been asked to prepare a Draft Agenda for the joint Council Meeting. Chair van der Horn had given a copy of the draft to Mayor Ann Aikens. Fred stated that the Agenda was prepared in point form. James Leon was originally scheduled to take

the Minutes of the joint Meeting, however this has been changed and the Clerks of both Towns will take the Minutes.

c. Status of compost removal from Site.

James stated that only about twenty cubic yards of compost have been removed to date. Board members discussed the issue and Fred and Paul suggested that some of the analyzed compost be retained until the fall for the residents to use in their gardens. Paul suggested that the nurseries in Pembroke and the Deep River Golf Club be contacted and compost be offered to them. Dave Ethier added that Berry Farms including Huglis, might be interested. James stated that he would make the calls. James reported that Tracy Lance had suggested using the completed compost as top cover, but this suggestion was not acted on at this time.

d. Decision by James Leon and Ron Peori to recommend that the Board not use the waste building parts at AECL for the Site's Re-Use Area.

James reported that he and Ron had viewed the waste building halves at AECL and after some discussion had decided to recommend that the Board not use them. They are in poor condition and would likely cost a fair amount to make them usable. Board members discussed this and agreed with the recommendation.

e. Application to the MNR re "Bear Wise Program" for funding to complete the Site's electric fence.

James had distributed a copy of the application to Board Members and stated that Jeremy Inglis had informed him that we would likely obtain the funding. James thanked Fred for bringing this program to his attention.

f. Information from David De Mille dated July 12th, re Registration of Compensation Documents.

The letter was reviewed and Board Members agreed with David in saying that most Land Registry Offices will not accept documents for registration unless it affects an interest in the land. The agreement between adjacent landowners and the Board does not affect any interest in land. James stated that he had faxed an Agreement/Release copy to the local Land Registry Office to determine if this document could be registered. He has not yet heard back from them.

g. Information from David DeMille dated July 9th, 2004 re adjacent landowner matter.

Dave Ethier stated that he was under the impression that the litter problem on adjacent landowners' properties was addressed and resolved. The letter was examined and discussed. Earl Gust stated that he had brought this matter to the attention of the Board at previous meetings and the problem had not been addressed until recently. Dave stated that the Gust's need a solution to this problem and it is unfortunate that they had had to go to their solicitor for an action. Dave added that we require better communication with the Site Contractor to assure that litter is not a problem on adjacent landowners' properties.

James stated that the Site Contractor and the attendant had both been informed of the problem on several occasions. The attendant had picked up litter on the landowner's property but apparently had missed the litter that crows and other animals had distributed in the woods. In early July, Mr. Brian

Gust had visited the Site and had directed the Attendant to the location of the problem area with litter that had not yet been picked up. The attendant immediately did a clean-up in the area and picked up about a full garbage bag of litter. James had instructed the Contractor and the Attendant to ensure that a clean-up and inspection be done on an as-required basis or every two weeks as a minimum. During winter months when the snow is deep, the clean-up would have to wait to be done as soon as the snow melts. Fred added that we cannot do a clean-up of the next spring litter now but we must realize that clean-ups are an ongoing thing.

Dave stated that it is the Contractor's responsibility to keep the properties litter-free and in this case the Gust's fell out of the equation. Chair van der Horn suggested that James again speak to the contractor about the problem to ensure that the landowner is satisfied. Chair van der Horn suggested that the following motion be made:

That the Contractor be contacted to pay the applicable Lawyer's Fees for the sending of the letters about this problem. This motion was not seconded. A call for a second was done three times and it was still not seconded.

James was instructed to inform the contractor that this motion was put on the floor. Clean-ups must be done according to the Site Operations Manual or his Contract might be in jeopardy.

11. Adjourn.

Moved by:	Fred Adams
Seconded by:	Paul Rochefort

That the meeting be adjourned at 9:00 pm. Carried.

The next regular meeting at 7:30 pm August 23, 2004, will be held in the Point Alexander Meeting Room.