

NORTH RENFREW LANDFILL OPERATIONS BOARD

Laurentian Hills Municipal Building
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North Renfrew Landfill Operations Board Meeting

Minutes of Meeting

Date: June 28, 2004
Time: 7:30 P.M.
Location: Point Alexander Meeting Room

Chair	Hank van der Horn	Town of Deep River	Present
Vice Chair	Ron Peori	Member of public/Board Member	Present
Deputy Mayor	Fred Adams	Town of Laurentian Hills	Present
Councillor	Paul Rochefort	Town of Deep River	Present
Councillor	Dave Ethier	Town of Laurentian Hills	Present
	Earl Gust	SLC Chair	Present
	James Leon	Coordinator	Present

Member of the Public: Brian Gust

1. Call to order.

The Chair called the meeting to order at 7:30 pm.

2. Declarations of interest.

None.

3. Adoption of the Agenda for the current meeting.

Chair van der Horn suggested that two items be added to the agenda. The first would be added as 7. h. Correspondence with AECL's Randy Yandt re disposal of a two part waste building. The second item would be added ad 10.f. Discussion with Chair van der Horn and Ron Peori re: High Cost of Disposal of dry cell batteries.

Moved by: Fred Adams
Seconded by: Dave Ethier

That the Agenda for the current meeting be accepted as amended. Carried.

4. Delegations.

The Chair asked if there were any delegations. Brian Gust stated that there is garbage on his property adjacent to the Site. The garbage is light material that was likely carried there by birds and animals. Most of the litter is in the woods on his property as far back as about 400 feet from the Landfill. Fred

Adams asked if Brian would give permission to the Site workers to do the cleanup. Brian replied that he had given blanket permission in 2003 that still stands. James Leon stated that he would speak to the Site Contractor and have the Gust's property cleaned up.

5. Review and acceptance of Minutes of Meeting of May 31, 2004.

Dave Ethier inquired about the topic of speaking with the Deep River Fire Chief regarding a possible order to have 30 m of trees removed adjacent to the compost/wood pile area. James replied that this topic appears on this meeting's agenda as item 7.b.

Moved by: Ron Peori
Seconded by: Paul Rochefort

That the Minutes of the May 31, 2004 Meeting be accepted as presented. Carried.

6. Business arising from previous Meetings that is not dealt with elsewhere in the Agenda.

None.

7. Correspondence.

- a. Correspondence re: Approved Amendment to Millers Road Site C of A and timeline to begin operation of Millers Road Site for C&D waste acceptance from the full Service Area.

Chair van der Horn stated that there was more to this issue than just beginning the operation of that Site for C&D waste acceptance. He suggested that tipping fees for C&D Waste, waste oil and tires all be addressed at the same time, prior to the beginning of the operation of the Millers Road Site. Fred Adams stated that he was surprised that Board Members were not informed of the approval of the Amendment when it was received in May. Waiting to get all the details of the Operation of that Site is not helping to save Landfill volume at the Baggs Road Site. Fred added that for a year the Board has been waiting for the Service Area Amendment to help save Landfill volume at the Baggs road Site.

Chair van der Horn stated that the approval had not been received until late May and Paul Rochefort added that it had not been brought to Committee until the first meeting of June. Paul stated that the tipping fees for both sites must be determined and agreed to by both councils. Fred stated that the purpose of the Amendment was to help keep C&D waste out of the Baggs Road Landfill and that details of the Operation of the Millers Road Site should be addressed later. Paul stated that the details must be well worked out and agreed to during an Intermunicipal meeting. The tipping fees for C&D waste for both sites and for both towns must be the same. Chair van der Horn stated that the meeting must be set as soon as possible.

Fred Adams stated that Deep River apparently wants to have things wait until they are sure they have firmed up methods of collecting fees from the Town of Laurentian Hills, as they are the owners of the Millers Road Site. Paul Rochefort stated that Deep River has always been upfront about the tipping fees for the Millers Road Site and the time that passes while the arrangements with both towns are agreed upon will not be the end of the world for the volume being used at the Baggs Road Site. Fred stated that the Board has been working on this plan for over a year. He believes that the fairest way to operate the Millers Road Site, including the handling of tipping fees, would be for the Board to operate that Site. The split for the costs should be the same as it is for the Baggs Road Site. Fred referred to a comment that he had reported to him earlier this year that at a meeting in Deep River it was suggested that the

operation of the Millers Road Site might create a revenue stream for the Town of Deep River. Fred added that he thought that the intent of the tipping fees for the C&D waste were to offset the cost of the operation of the Millers Road Site but not be a source of revenue for Deep River. Chair van der Horn stated that he believes that any revenue should be used to offset the Board's expenses.

Chair van der Horn stated that the Millers Road Site would not outlast the Baggs Road Site so the details of its operations must be settled to the satisfaction of both towns. Fred asked the Chair if it was his feeling that extra revenue would go to the Board. Paul Rochefort stated that this revenue might in part be used to pay for the closure costs for the Millers Road Site. Paul added that he is concerned about the amounts for tipping fees that are used at another site and are being reviewed by the Town of Deep River. He believes that these fees are too high. Chair van der Horn stated that he is in agreement with the amounts of these tipping fees. He added that he has spoken to Mayor Ann Aikens about holding the required meeting as soon as possible.

Fred Adams stated that there is not a lot of sympathy for further delays, especially in view of the C&D fill that has been going to Laurentian Hills' Buchanan Landfill Site. Paul stated that both communities are aware that the operation of the Millers Road Site for C&D waste will be a good deal for everyone.

Dave Ethier stated that he also was concerned about the possibility of having increased tipping fees. Tipping fees for C&D waste for residents of The Town of Laurentian Hills will likely be raised. Paul Rochefort stated that when the Millers Road Site begins operations, C&D waste should no longer be accepted at the Baggs Road Site. Dave asked why the tipping fees would not be paid in the Town of Deep River. Paul stated that if the Town of Laurentian Hills collects tipping fees for the C&D waste, these fees would be returned to the Town of Deep River. Dave suggested that the attendant at the Millers Road Site could collect the tipping fees. Fred Adams noted that when the tipping fees were set for the Baggs Road Site, no one wanted to have them collected by the Site Attendant. Dave stated that he still would not like to see the tipping fees increased.

Fred Adams stated that if the tipping fee for a small amount of C&D waste in a car trunk was as much as \$8.00, that that would certainly cause some problems. The waste would often go to the curb or be discarded in the woods. Ron Peori suggested that the meeting move on to the next Agenda item, as this issue would go to a higher court. Fred agreed, noting that the Board is not empowered with the operation of the Millers Road Site. The joint Councils' meeting would be used to decide on the tipping fees. Fred added that he was just hoping to avoid having any additional C&D waste being landfilled at the Baggs Road Site. He suggested that we could just store C&D waste at the Millers Road Site until the details of its operation were ironed out.

b. Hank van der Horn's and Deep River's Fire Chief's visit to Site re 30 m Fire Break.

Chair van der Horn stated that he and Chief Hogue had visited the Site and the Chief would get back to the Board when and if the action to have the 30 m of trees removed was required. Fred stated that we would need the order from Chief Hogue to do what is necessary and this decision should be made on what is right, reasonable and fair. Chair van der Horn stated that Chief Hogue might allow us to just remove the trees and leave the stumps. This would be less expensive.

c. Suggestion by Laurentian Hills' Fire Chief to contact Deep River's Fire Chief re the possibility of getting or extending an MNR water bomber agreement similar to that of the Town of Laurentian Hills that would save money if a fire starts and spreads outside of the Site Area.

Chair van der Horn stated that the Town of Deep River does not have an agreement with the MNR. Fred Adams suggested that this matter be left to the two Fire Departments. Paul Rochefort stated that he would bring this topic to the attention of the Deep River Fire Chief.

d. Suggestion and verbal quote from Tracy Lance to clear 30m from wood/compost area if required by the Deep River Fire Chief.

Chair van der Horn stated that the Board should wait until we have the information from the Deep River Fire Chief before deciding on how the required work would be done.

e. Discussions with Site Attendant, M. Mitchell and M. Du Manoir re inquiries for disposal of several drums of old fuel oil and suggestion by Hank van der Horn to discuss charging for large volumes.

Chair van der Horn stated that James had informed him that each forty five gallon drum of waste fuel oil would cost the Board about \$220 to have it recycled by an approved company. This would be too high a cost as there might be as many as 7-8 forty-five gallon drums of waste fuel oil for disposal. Fred Adams stated that the previous Board had decided to charge for waste engine oil acceptance in excess of 25-liters. In this case we should collect a high enough fee to cover our costs. James was instructed to give this information to Mr. Du Manoir and Mr. Mitchell.

Dave Ethier stated that this is an apparent loophole and that residents could likely take large volumes to the site now. Ron Peori suggested that the residents be asked to keep the waste fuel oil until the Board comes to a decision on the protocol and fee to accept drums of this material. Fred suggested that we go back to agreeing to the 25-liter cap on used motor oil at this meeting. He asked James to check to see if this 25-liter limit is still in the Board's Books. James stated that he remembers that there was a carried motion during the July or August 2002 Board meeting but the mechanism for collecting tipping fees for greater than 25-liters was not set. Paul Rochefort suggested that we check to be sure that we can legally accept and store heating and diesel fuel. James noted that waste fuel is acceptable at our HHW. Paul suggested that once we have set the tipping fees, residents must be informed that the fees be paid and that the oil must be transported to the HHW Depot in approved drums. Fred Adams suggested that the base volume fee be increased by \$60 to cover container costs if the material arrives in an unapproved drum. Fred suggested the following motion.

Moved by: Fred Adams
Seconded by: Paul Rochefort

That the Board charge for volumes of liquid hydrocarbons that are greater than 25-liters.
Carried.

f. Discussion with Bill Baker re his concern about the improved road and one-half of a 45 gal drum of waste oil left on his property and reply from Bruce Boucher and Board Members.

James had informed Board Members on June 8, 2004 that Bill Baker had called and that he was concerned about the connecting road between the Baggs and Millers Sites that runs adjacent to his property. It has been improved/graded and he thought that that would cause even more garbage to be left on his property and near the roads. He has no problem with the road being used to haul C&D material from the Baggs

Road Site to the Millers Road Site but he would like something to be done to stop other traffic that would cause him some problems. One suggestion he made would to install a locking gate at each end.

Fred Adams had earlier replied to an email from James on the subject and agreed that he contact Bruce Boucher about the grading of the road and Bill's concerns. Bruce stated that the road was in poor condition so he had had it graded. The road is a fire access road and must be kept passable for emergencies and should not be gated. Bruce suggested that James contact Bill and recommend that he chain or gate his entrances on that road. James called Bill with this information and Bill agreed with what Bruce had suggested and stated that he would chain his entrances.

Bill Baker also had reported someone leaving a half-filled 45 gal drum of waste motor oil on his property on one of his side logging roads. He believes it may have been left there during the winter. James informed him that, with Bill's permission, he would have it removed and taken to the Site. Bill stated that he would remove it himself and take it to the Site as long as there would not be a disposal fee. James stated that he would call the Site Attendant about this drum and that Bill would not be charged for the disposal. Later that day Bill brought the drum to the Site.

g. Town of Laurentian Hills Resolution No. 219-04 dated June 9, 2004 re the Town does no longer pick up cardboard from commercial sources and the garbage collection contractor shall be notified.

James noted that this Resolution is self-explanatory. Fred inquired about the status of a similar Resolution in the Town of Deep River. Chair van der Horn replied that the garbage contractor was contacted by the Town of Deep River's Administrator and was instructed to discontinue the picking up of commercial cardboard. A Resolution was not required.

Fred noted that the Site's Operation manual states that unrecyclable cardboard could be added to the compost. Paul Rochefort asked about the status of delivery of the bins for cardboard storage near the Giant Tiger and the Village Pharmacy. James replied that Dan Minard informed him that the bins had been ordered about two weeks ago. The order was placed as soon as Glen Doncaster had informed him that Deep River had agreed to allow the bin storage on Town property. It might be about one to two more weeks before they are delivered.

James reported that the value of cardboard is currently over \$100.00 per tonne and that this means that the weekly cost for the cardboard pickup would be \$50.00. However the contract is not yet signed and this issue would be addressed as item 10. a. Fred suggested that James contact Beaumen and have them send us the invoice for the cardboard pickups that were completed.

h. Correspondence with AECL's Randy Yandt re disposal of a two part waste building.

James stated that Randy had contacted him earlier today about disposal of the two building parts. The parts are on metal frames and had formed a building of about 60' X 24'. Board Members discussed the possibilities for disposal of this material and agreed that it should not be sent to the Baggs Road Site. Possibilities for the disposal include disassembly at AECL and transporting the C&D waste to the Millers Road Site or transporting the two building halves directly to that Site. James suggested that one or both halves might be useable for the Re-Use Area Shelter. Earl Gust noted that the frame of each building half might be too high off of the ground to be used for this purpose and added that they are in fairly rough shape. Ron Peori suggested that James visit him and Randy Yandt at AECL to examine the building halves. James agreed to contact Ron at AECL later this week to arrange the visit.

8. Finance.

a. Financial Report.

The Financial Report dated June 23, 2004 was briefly reviewed. James noted that on Page 1 of the Budget VS. Actual Report under the section Landfill Operations, the two items HHW Pick-up and Removal of Waste Oil were mixed-up. Fred Adams stated that on the same page the amount under "Income Cont from prior year surplus" did not belong there and should be deleted. James stated that he would discuss these changes with Steve Recoskie.

Fred inquired about the last item on the same page "Consulting - Other" being \$3,330 as actual and having no budgeted amount in the Budget column. James stated that he would investigate this item.

Chair van der Horn stated that the wood/C&D waste pile was again very large and should be soon moved to the Millers Road Site. Fred stated that the Board should assume that the cost to move this material would be greater than \$4,000 and that James would go to invitational tender to have this material moved. After a discussion of the details of this tender, Fred suggested that the tender should be to move the complete pile, not per hour or per load. After the first invited contractor has examined this woodpile for the purpose of preparing a quote, a second pile must be started so the original pile remains at the same volume.

Moved by: Fred Adams
Seconded by: Ron Peori

That the bid to move the wood/C&D waste pile from the Baggs Road Site to the Millers Road Site be obtained on the full pile at one point in time and that invitational tenders be obtained by contacting trucking contractors by telephone. Carried.

James was instructed to obtain the quotes and to have the job completed.

Moved by: Dave Ethier
Seconded by: Paul Rochefort

That the current Financial Report be accepted for information purposes. Carried.

b. Status of 2004 Budget.

The Chair reported that the Town of Deep River had approved the Board's 2004 Budget in early June.

9. Update from the Site Liaison Committee.

Earl Gust stated that there was an SLC Meeting held on June 16, 2004. There were no issues from the SLC to be presented to the Board from that Meeting. Earl added that only two of the four SLC Members attended.

10. Other business.

a. Status of the collection of cardboard and recent correspondence with Dan Minard re request to ban cardboard from being landfilled and discussions with George LeConte.

Dave Ethier stated that banning cardboard from being landfilled was originally agreed upon as being a two or three step process. The first was the banning commercial cardboard and after examining the

impact that it has on Landfill volume at the end of the year, the Board would then decide if banning all cardboard from being landfilled would be necessary.

Ron Peori stated that currently cardboard isn't officially banned from being landfilled and having it banned would be a volume saving step. Chair van der Horn and Fred Adams agreed that we have in effect, by eliminating commercial cardboard, diverted the bulk of the cardboard being landfilled. Fred added that for the purpose of diversion, we should talk to the moving companies to determine how to identify the time and locations that waste cardboard would be disposed of after a resident moves to the area. The Chair suggested that the next step is education and now that the Towns do not collect commercial cardboard then we should consider banning residential cardboard. Fred noted that Beaumen would then also be able to get all of the residential cardboard.

Fred stated that we must ensure that clean cardboard that is brought to the Landfill Site is placed into the bin. Chair van der Horn directed James to tell the Site Workers to remove clean cardboard from the landfilling area and place it into the bin before it is mixed with garbage and covered. The Board discussed this matter further and the following motion was suggested:

Moved by: Fred Adams
Seconded by: Ron Peori

That the Board no longer accepts recyclable cardboard in the Baggs Road Site landfilling area.
Carried.

James Leon was instructed to inform Dan Minard of this Motion.

b. Status of compost removal from Site.

James stated that the ad for free compost for residents had been run in the NRT on July 21, 2004 and that notices had been hung on bulletin boards. The notice would next appear in the NRT's Match Up column. The Horticultural Society and a local nursery have also been contacted. Fred suggested that James contact the NRT about possibly having a photo of a Horticultural Society Member filling a container with compost.

c. Bee Line Disposal's recent decision to discontinue the removal of electronic waste from the Site.

James stated that he had contacted Bee Line to verify this and he was informed that there is so little metal in electronic waste, especially TVs and monitors, that they had decided that they would no longer take this form of waste. James investigated other waste companies and the OVWRC and there currently isn't a solution to this problem in our area. Fred suggested that electronics items with picture tubes could be crushed and the remaining metal could be recycled as scrap. Every waste that is considered to be C&D waste should be brought to the Millers Road Site.

d. Request by James for the Board to discuss the Draft Proposed Plan dated May 26, 2004 for accepting limited waste.

James reported that he had not received any comments about the Draft and he was requesting that it be discussed. Board Members briefly discussed the bags or tags issue. Paul Rochefort noted that Glenn Doncaster had stated that this form of user pay has proven itself in Kincardine. It was decided that

discussion this topic for consideration by the both Municipalities would be postponed until a later date, after the effect that the elimination of cardboard and C&D waste has on the landfilling rate was determined.

f. Discussions with Chair van der Horn and Ron Peori re high cost of disposal of dry cell batteries.

James stated that the MOE allows the recycling lead-acid automotive batteries by a local battery company, but recycling of dry cell batteries must be handled by an MOE approved HHW recycler. The latest quotes that he has received for the recycling of dry cell batteries proved them to be very costly. Removal of one 205L drum of batteries would cost as much as \$495 + GST. The volume of dry cell batteries that have been received from AECL is equivalent to three or four drums.

Chair van der Horn requested James to contact AECL with this information and request that they take the batteries back. James called Ron Peori and Ron informed him that he did not realize the high cost that the Board would have to pay for dry cell battery recycling. Ron stated that AECL would take the batteries back, but it would be better if they were taken by a recycler during the next HHW pickup at the Site and AECL would then be invoiced for their share of the cost.

Ron then verified that sending the invoice to AECL to cover these costs would be the most efficient method of recycling the batteries.

e. Update on a neighbouring landowner's compensation.

Earl Gust stated that he had a concern about the procedure for applying top cover to waste that is being landfilled. Board Members briefly discussed meeting protocol and introduction of topics that were not added to the Agenda in Agenda items 2. or 3. Chair van der Horn then invited Earl to continue to present his concern. Earl stated that he had been to the Site recently and the machine operator was apparently mixing in a volume of sand with the waste, prior to covering. James stated that he would investigate this concern by contacting the Site's Contractor and workers, to determine the reason for mixing sand with waste.

Non-Board Members left the meeting at 9:20 pm, prior to the Board going to a closed session.

The following motion was made for the discussion of legal matters:

Moved by: Fred Adams
Seconded by: Paul Rochefort

That the Board go into closed session to discuss a compensation issue. Carried.

Moved by: Dave Ethier
Seconded by: Paul Rochefort

That the Board come out of closed session and rise and report to instruct the Chair and the Vice Chair to sign compensation documents. Carried.

The documents would be signed after the meeting was adjourned.

11. Adjourn.

Moved by: Fred Adams
Seconded by: Paul Rochefort

That the meeting be adjourned at 9:30 pm. Carried.

The next regular meeting at 7:30 pm, July 26, 2004 will be held at the Town of Deep River Council Chambers.