

NORTH RENFREW LANDFILL OPERATIONS BOARD

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North Renfrew Landfill Operations Board Meeting

Minutes of Meeting

Date: February 23, 2004
Time: 7:30 P.M.
Location: Town of Deep River Council Chambers

Chair	Hank van der Horn	Town of Deep River	Present
Vice Chair	Ron Peori	Member of public/Board Member	Present
Deputy Mayor	Fred Adams	Town of Laurentian Hills	Present
Councillor	Paul Rochefort	Town of Deep River	Present
Councillor	Dave Ethier	Town of Laurentian Hills	Absent
Councillor	Anne Giardini	Town of Laurentian Hills - Alternate	Present
	Earl Gust	2003 SLC Chair	Absent
	James Leon	Coordinator	Present

Members of the public: **Tracy Lance**
Leland Rowat

1. Call to order.

The chair called the meeting to order at 7:30 pm.

2. Declarations of interest.

None.

3. Adoption of the Agenda for the current meeting.

Chair van der Horn suggested that discussions with Tracy Lance take place during the Delegations section of the Agenda. He also suggested that an item 10. h. "Update of scrap metal value from KIMKO as investigated Ron Peori" be added. A closed session to discuss recent information from David DeMille should also be added as agenda item 10. i.

Moved by: Fred Adams
Seconded by: Paul Rochefort

That the Agenda for the current meeting be accepted as amended. Carried.

4. Delegations.

- a. Presentation by Tracy Lance of possible costs for C&D waste moving and/or accepting directly at Millers Road Site.

Chair van der Horn stated that he had investigated ways to cut costs and a more economic method of dealing with our C&D waste. He requested Tracy to present his estimates of moving the C&D and of accepting C&D waste directly at the Millers Road Site. Tracy stated that he had contacted Jp2g earlier today about the status of approval for acceptance of Laurentian Hills' C&D waste at the Millers Road Site. A large pile of C&D waste that represents the Laurentian Hills portion is currently being stored at the Baggs Road Site. The approval from the MOE has not yet been received. Tracy added that the MOE requires that the Millers Road Site be filled in 45' lifts that are 1 metre deep so that levelling and covering would have to be done frequently.

Tracy presented a work sheet that showed the costs of having the gate to the Miller's Road Site attended for one day a week from April 1st to November 30th. The costs of bulldozing and covering the C&D waste were also included. This cost would be \$16,830. The hauling of more than 54 loads of C&D waste stockpiled at the Baggs Road Site would currently cost an additional \$2,700 plus the costs of bulldozing and covering. This C&D waste pile is increasing in volume weekly. For 2004 the current estimate of the total would be \$20,390. If the gate were attended at the Millers Road Site for two days a week the total cost would be about \$26,170. This price would not include large demolition jobs, which may require the site to be opened extra days. Tracy's feeling was that it would be more economical to receive most loads of C&D waste at the Baggs Road Site, and have them transported to the Millers Road Site on an as required or monthly basis. This would decrease the frequency and thus the cost of bulldozing and covering the waste at that site. Tracy added that contractors would often need the site to be opened for more than one day a week.

Fred Adams stated that people that were hauling C&D waste from large demolition jobs would require the site to be open more frequently. Tracy stated that AECL had taken loads of C&D to the Baggs Road Site earlier this year but that later loads had been taken directly to the Millers Road Site. Tracy added that AECL had had 28 truckloads destined for the Millers Road Site but the road to that site had not been ploughed as far as the gate. Tracy noted that additional times for the gate to be opened would require his being called by the contractor or the town the day before the expected waste haulage. Paul Rochefort asked Tracy if his bulldozer is kept at the Millers Road Site. Tracy said that his large dozer would be floated in on an as required basis and that the MOE had agreed that the C&D waste that was unloaded at Millers during the winter months could be levelled and covered in the spring. Consequently, handling C&D in the winter is less expensive.

Ron Peori stated that he was under the impression that all AECL C&D waste was going directly to the Millers Road Site. Tracy stated that some AECL contractors do go directly to the Baggs Road Site, as it was much closer and less problematic for them. Ron stated that this is likely caused by AECL staff communication problems with the contractors and he would have this rectified. Ron summed up the proposed plan by saying that if the site were open only one day a week, for example Wednesday, the tipping fee would be paid to one of the towns and the contractor would be instructed to take the C&D waste to the Millers Road Site only on Wednesdays.

Tracy stated that with the current rate of hauling set at \$50 a load plus the costs of bulldozing and covering and a tipping fee of \$75 being paid by the contractor, there would still be a margin of profit for the Towns. This would more than pay the Towns for the additional costs. Chair van der Horn brought up the topic of the recent invoice from K&T Trucking for C&D handling from Baggs Road to Millers

Road and stated that he had not approved the payment of the invoice. He had left this decision for the Board at this meeting. Chair van der Horn asked Tracy if he could reduce the price per load for trucking the C&D Waste. Tracy replied that \$50 a load was a good price considering that he had to use his equipment to plough the road from Baggs Road to Millers Road and into the landfilling area. In the summer the connecting road is too rough for large trucks to travel on and the additional distance around the highway would likely increase the price per load. Tracy requested the Board's approval to take the remaining C&D waste stored at Baggs Road to Millers Road after permission is obtained from the MOE to haul the remaining loads. The remaining loads represent the amount of C&D stored at the Baggs Road Site from the Town of Laurentian Hills.

Ron Peori asked if the tipping fees for our towns for loads of this size were the same as that for other towns and townships. James Leon replied that he did not have this information available at this time but he knew that some towns were charging as much as \$150 a load. Chair van der Horn began a discussion about the tipping fees for double axle trailers and Fred Adams noted that tipping fees were not currently being charged by both municipalities for double axle trailers. Fred added that originally Deep River had had four free tires per year for each household and with the new tipping fees for the Baggs Road Site Laurentian Hills had adopted this same four free tire policy. Also discussed was the issue of tipping fees for a truck with a trailer and currently there are no tipping fees for a ½ ton or ¾ ton truck with trailer, both filled with waste. Ron Peori suggested that tipping fees be increased for dump truck loads to help pay for the operation at the Millers Road Site. James noted that the changing of any tipping fees would require a public meeting for each town. This would be quite expensive unless it was piggybacked with another public meeting. Fred agreed that this was part of recent legislation.

Tracy stated that because the towns collect and retain all tipping fees the cost of C&D hauling affect the Board's budget. Fred Adams stated that a large number of tires from the Town of Laurentian Hills were taken to the Baggs Road Site during 2003 and the town received the tipping fees. The costs to have these tires removed from the Baggs Road Site are paid by the Board.

Paul Rochefort stated that it does not appear to be cost efficient to have a man at the gate unless there are large loads destined for the Miller's Road Site. Tracy reviewed the costs. To attend the gate would be \$170 a day and to float in and use the dozer adds \$200 each time that the material has to be levelled. There is also a cost for the cover material of \$125.00. From his calculations, future costs for 2004 to have the gate attended one day a week would be a total of \$20,390. To have the site opened two days would be an additional \$5,780. Running a second site is quite expensive. Tracy added that Millers Road could be opened to receive large loads when required. Tracy stated that having one of his employees at the Baggs Road Site travel to Millers Road to open the gate several times a week would also be quite expensive. Tracy again asked the Board for approval to move the remaining loads to Millers Road when permission from the MOE is obtained, as the road would not be useable for large trucks in the spring when the frost comes out of the ground. Fred Adams suggested that a motion be put in place to have this work done, pending carrying of the motion after a discussion later in the meeting.

Moved by: Fred Adams
Seconded by: Paul Rochefort

That James Leon be directed to have Tracy Lance move the remaining loads of C&D Waste to the Millers Road Site, when the MOE permission is obtained.

This motion was not put to a vote at this point, but was tabled to be discussed later in the meeting.

Tracy Lance gave James a copy of his work sheet/estimate.

5. Review and acceptance of Minutes of Meeting of January 26, 2004.

Moved by: Ron Peori
Seconded by: Fred Adams

That the Minutes of the January 26, 2004 Meeting be accepted as presented. Carried.

6. Business arising from previous Meetings that is not dealt with elsewhere the Agenda.

James reported that he had spoken to Glenn Doncaster earlier that day and had asked Glenn about the status of the Town of Deep River's actions to appoint an Alternate Board Member. Glenn informed James that he would act as the Board Alternate Member for the Town of Deep River. Glenn briefly entered the Board meeting and verified that he would be appointed to this position at the next Council meeting.

7. Correspondence.

- a. Discussions with Tracy Lance re C&D waste trucking costs verses manning the gate at Millers Road Site.

This topic had earlier been discussed at length.

- b. Information from Chair van der Horn re C&D waste user-pay, 10-minute presentation by Chair.

Chair van der Horn stated that the cost for C&D Waste hauling and covering is about \$25,000 a year and it is not fair to the general tax payer to be paying part of this. James Leon had earlier sent a note to Board members about this topic. Chair van der Horn was suggesting the Board consider adopting a user pay policy for C&D Waste. Bins would be rented to the renovator or contractor, picked up by a bin contractor and taken to the Millers Road Site and this material would be levelled and covered according to the C of A. He had spoken to a local bin contractor that is experienced in this field and would be able to provided this service for the towns. This would likely save thousands of dollars on the Board's Budget. The Board could go to tender for this user pay contract. Fred Adams stated that the problem as he sees it, is that there is currently an open market for dumpster contractors. Fred fears that we would be creating a monopoly for the successful tender. Chair van der Horn replied that some businesses could buy enough bins to bid on the tender and he added that the Town of Deep River would be willing to have a licensed contractor operate the Millers Road Site. Local contractors might include P&G Pumping and K&T Trucking. Fred added that the winner of the tender would likely put other contractors out of business. Anne Giardini stated that perhaps instead of going out on tender any bin contractor could provide the bin portion of the service.

Paul Rochefort stated that there might be four or five local certified businesses that could provide this service and as long as they agreed to be responsible with their access to the Millers Road Site, this idea could work. Ron Peori stated that it might be difficult to ensure the integrity of the Millers Road Site. Fred Adams asked Tracy if he is in this business or would be interested in getting into the dumpster business. Tracy replied that he would not be interested. Fred added that he has recently spoken with Gary McNulty and Gary informed him that the ministry is all over contractors that handle waste, including sewage. Fred stated that anyone hauling waste must be licensed. Paul Rochefort asked Tracy if he can legally haul waste and Tracy replied that he could legally haul C&D waste. Paul suggested

that Gary might be interested in getting into the C&D Waste hauling business. Fred Adams stated that any business that was taking care of this trucking must legally be able to haul and handle C&D waste.

Tracy Lance asked the Board how we get our dumpsters to be used more than they are currently being used. Chair van der Horn replied that this plan would work if it were put in place and we would save trucking costs, as we would not be accepting large loads of C&D Waste at the Baggs Road Site. He added that Belo Csomor agreed that this is the way the Board should handle the C&D waste. Paul Rochefort suggested that Fred Adams' suggestion that we would be creating a monopoly should be discussed before continuing. Chair van der Horn stated that having the Millers Road Site opened one day a week would not be acceptable. Tracy stated that small contractors come to the Baggs Road Site with small amounts and would not appreciate having to rent a large bin. Fred Adams noted that haulage of bins requires the use of a special truck. Contractors would not appreciate having a large bin rented and using it for a small amount of waste. Chair van der Horn replied that even this would be just part of doing business

Chair van der Horn stated that some small contractors might dump their loads in the bush unless they are forced to rent a bin. Fred noted that there were 15 large tires on the side of Laws Road with numbers still on them, which could not be tracked and he added that it is very difficult to police this form of illegal dumping. Fred and Chair van der Horn continued the discussion and Fred stated that he is not convinced that the ideas about this user pay plan would work and that the amount of C&D waste generated in the two towns would not change. Fred added that partially full bins would cause problems. Chair van der Horn stated that our goal should be to not accept C&D Waste at the Baggs Road Site. Ron Peori asked Tracy about the percentages of waste being taken to the Baggs Road Site. Tracy replied that about 80% of the C&D Waste came in on small trucks and trailers, most of which do not require the payment of tipping fees.

Fred stated that the waste from the burned museum in Laurentian Hills had been taken to the Buchanan Site. Ron Peori added that if we don't capture the smaller loads then obviously most of the C&D would go the Baggs Road Site.

Chair van der Horn stated that the licensed bin contractor that he had talked to is a new person to the area and he was in the bin/dumpster business earlier. There could be a large bin placed at the Baggs Road Site and when it was filled it would be taken to the Millers Road Site. Tracy stated that contractors would be required, under this plan, to pay for the rental of a bin, having it dumped at the Millers Road Site and also for a portion of the costs of levelling and covering. Chair van der Horn stated that if the Board would like to pursue this, the decision would not have to be made at this meeting. Paul stated that he would be in agreement with this user pay idea as long as other businesses are not forced out of business and he added that we must be very careful if we proceed with this matter. Paul added that we should discuss this issue later at length and suggested that Chair van der Horn obtain additional details. Fred Adams suggested that this topic be again discussed at the next board meeting.

c. Email from Fred Adams re C&D information and reply to Fred from James Leon.

These issues had been discussed earlier in the meeting.

d. Correspondence to and from the MOE and Robinson Consultants re list of analytes, making file inactive or method to collect a refund for fees paid for the withdrawn request for an amendment to the C of A for alternate cover.

James Leon stated that information on this topic had earlier been sent to Board Members. He has not yet heard back from either Andrew Buzzza or the MOE about a possible reduction in the list of analytes.

Fred Adams stated that James was also going to investigate the costs and frequency of analysis for the compost. James stated that he had contacted Andrew Buzzza about this and he has not yet had a reply from him. James added that he and Tracy had discussed the compost and Tracy had said that because most of the raw material for the compost was comprised of leaves and pine needles, it would not be a high quality product such as that produced at OVWRC. Tracy added that the composting process is slower with this material but it is still working well, is quite warm and is slowly becoming soil.

e. Letter to MOE re exceeding the 75th percentile at SW5.

James stated that the letter that he had prepared regarding this issue had been sent to the MOE by Robinson Consultants. The Letter had also been given to Board Members for their records. James and Ron Peori briefly discussed the variability in pH measurements, especially during field pH measurements. James had later spoken to Andrew Buzzza, who said that he believed that the MOE would accept the ideas contained in the letter about dropping the 75th percentile comparison requirement for field pH measurements.

f. Letters of thanks sent to the three unsuccessful candidates for 5th Board Member position.

James stated that the three letters had been sent and that he would give a copy of the letters to Board Members who requested them.

g. Blimkie family's agreement with Board's completion of compensation.

James stated that he had spoken with Wayne Blimkie, who had agreed that the Board has lived up to its obligations in the compensation agreement.

h. Laurentian Hills Public Works meeting minutes re extension of Baggs Road to Millers Road not being pursued.

James had distributed a copy of the page of the Public Works Meeting that contained the statement that the extension of Baggs Road to Millers Road is not being pursued.

8. Finance.

a. Financial Report.

James stated that he had asked Steve Recoskie for a current financial report. Steve had informed James that it would be pointless to prepare a report until the 2003 Audit had been received and therefore no report has been prepared for this meeting.

b. Draft 2004 Budget.

Chair van der Horn stated that he, Ron Peori and James Leon had had the scheduled budget meeting and that a copy of the draft 2004 Budget had been sent to Board Members for their review. He suggested that the contents of the Draft 2004 Budget now be discussed and edited as required. At the Chair's request Ron began a point-by-point review of the Budget.

Item 16. was Shelter for the Re-Use Area and this was briefly discussed. Fred Adams stated that the Laurentian Hills Council had requested that this item be removed from the 2003 Budget. James suggested that during the lifetime of the site there would likely be more than enough waste diverted from the proposed shelter in the reuse area to easily justify its construction. Fred added that electronic items, books and other weather perishable material would be protected in this shelter and he agreed that its construction is warranted. Fred stated that he did not believe that a tarp would serve well for this purpose. Board members agreed that this item be left in the budget.

Item 17 Buildings - Cleaning Supplies and 18 - Building General Maintenance and Repairs were discussed next. James was asked to check with Steve Recoskie to determine if there is any reason why these two items could not be combined. If they could be, James was requested to combine them as one Budget item.

Item 22, Brush Chipping was discussed next. Paul Rochefort asked Tracy about the cost of brush chipping and for his advice on whether or not the Board should consider buying their own chipping equipment. Tracy Lance replied that the current contract for chipping was for \$70 an hour and with this, the Board got two trained workers, maintenance of the machine and its cutter blades, fuel, and the use of the chipper. Tracy stated that a new chipper, the same size as the one being used at the site, would cost about \$28,000. Tracy added that the two men operating the chipper are tied up with this work and that it that could not be done during usual site operating hours.

Fred Adams noted that the original tender for chipping stated that the chipper would be capable of handling up to 12" diameter material, but the chipper being used at the Site is designed to chip material of up to 9" in diameter but that the Board had accepted the smaller machine because it handled the materials as fast as it could be extracted from the piles and fed into the machine. Paul asked Tracy about the chipping rate and Tracy replied that the machine would chip brush and wood as fast as the two operators could feed it. Tracy added that material over 4" in diameter was recycled for firewood. Having a larger chipper would not have any advantages. Fred stated that considering the cost of the machine, the maintenance, the fuel and paying two employees, \$70 an hour is a good price. Tracy added that about 1/2 of the cost is for the labour.

Item 26, HHW Pick-up was then discussed. The cost of this pick-up was higher than anticipated for 2003 and so the 2004 budgeted expense was increased from that of 2003. James noted that budget item 19 included HHW drums and that the drum delivery was invoiced as part of the HHW pick-up. Item 19 is seen as being \$0 and the drum cost is included in item 26. James was asked to show that drums are included in item 26.

Item 27 Trucking C&D Waste to Millers Rd. Site + Attendant & Covering was discussed by Tracy and James. James stated that the C&D Waste pile in 2002 and early 2003 contained only wood that was tub grindable. The remainder of the C&D Waste, which including roofing shingles and insulation was landfilled. Tracy agreed that everything that could be C&D Waste is now included in the pile. The difference in volume diverted from landfill and later diverted from the Site has increased dramatically. Fred suggested that the 2004 expense for item 27 be increased to \$30,000 to cover the movement of the 2003 C&D waste to the Millers Road Site. This should funded by using about \$17,000 of the reserve 2003 funds for this purpose.

Moved by: Fred Adams
Seconded by: Paul Rochefort

That \$17,000 in 2003 reserves be used to cover the cost of C&D Waste handling, budget item 27, for 2004. Carried.

James asked the Board about where this would fit in on page 3 of the budget and Fred suggested that item 94 total expenses have \$17,000 added to it. The value of item 94 minus item 111, total income, becomes item 113, Municipal Contributions for 2004.

James stated that he and Chair van der Horn had discussed the cost of insurance, line 45, and Chair van der Horn suggested that a different company that the Town of Deep River is currently using might be less expensive. James was asked to speak with Brian Quibell to get the name of that company.

Moved by: Ron Peori
Seconded by: Paul Rochefort

That the 2004 Budget be approved as amended. Carried.

c. Invoice from K&T Trucking for moving, compacting and covering C&D waste from Baggs Road Site to Millers Road Site and possible 2004 Budget shortfall for C&D waste handling.

This invoice had been discussed earlier in the meeting and Chair van der Horn stated that he been reluctant to sign it when it was originally received. Tracy Lance stated that part of his services included in the C&D handling was his managing the Millers Road Site.

Moved by: Ron Peori
Seconded by: Fred Adams

That the invoice for K&T Trucking for handling the movement of C&D Waste be paid. Carried.

9. Update from the Site Liaison Committee.

James noted that Earl was not present at this meeting. He had sent a notice to each SLC member informing them that they had been appointed as 2004 members and he had included a request for dates that they would be available for the first 2004 meeting. James received only one reply and added that it is normally the SLC Chair that sets the meeting date. James asked the Board if he should again contact Earl to have a date set for the first meeting. James was instructed to contact Earl to have the meeting date set.

10. Other business.

a. Status of approval for Millers Road C&D waste acceptance from Laurentian Hills and copy of C of A and Amendment for Millers Road Site for the Board's files.

Fred Adams stated that a motion was on the table to have James approve the movement of the remaining C&D Waste to the Millers Road Site when the MOE amendment was received. The motion that had earlier been tabled was:

Moved by: Fred Adams
Seconded by: Paul Rochefort

That James Leon be directed to have Tracy Lance move the remaining loads of C&D Waste to the Millers Road Site, when MOE permission is obtained. The motion was lifted from the table and was Carried.

Fred Adams stated that contract jobs that are in excess of \$5,000 should go out to tender and that the Board should discuss going to tender for the future handling of C&D Waste. Chair van der Horn stated that he was approached by other contractors and was informed that they were unhappy with not being given the opportunity to bid on trucking jobs related to the site. Tracy noted that this particular C&D Waste management job would be less than \$5,000. Ron Peori agreed that the Board should go out to tenders for future jobs. Fred asked how the tender would be prepared, would it be by the load or by the pile? This would have to be discussed. Paul Rochefort stated that any \$5,000 or greater value contract is supposed to go to tender. Fred added that the remaining pile is currently C&D waste from Laurentian Hills and Laurentian Hills policy is to go to tender for contracts that are greater than \$5,000.

Tracy noted that he has opened the road for winter trucking between the two sites and that each load is over filled so that greater than 15 cubic yards of C&D waste is moved. When each job is finished, the route is checked for litter and is cleaned up where necessary.

Chair van der Horn asked which route would be used to Millers Road for C&D Trucking in the tender package? Fred Adams replied that the connecting fire trail between Baggs Road and Millers Road should be deemed an unopened road for the purposes of a tender. Baggs Road, Plant Road and the highway to Millers Road would have to be the officially recommended method, but the actual route used could be left to the successful bidder if he wishes to risk his equipment on use of an unopened right of way.

b. Resolutions from both Municipalities for authorizing NRLOB to enter into an agreement for commercial cardboard collection and update of first draft of agreement.

James reported that he had received the resolutions from both municipalities authorizing the Board to enter into an agreement with Beaumen Waste Systems Inc. The resolution from the Town of Laurentian Hills contained agreement with the further five points in the Deep River resolution. Chair van der Horn suggested that we start a process of community education and information for the commercial cardboard generators so that they can begin gathering cardboard for the pick-up. Fred Adams stated that Glen Doncaster has been working on this education and information package. Chair van der Horn added that the contract would be for a 3-year period.

c. Determination of premises for cardboard collection in service area.

James inquired about the best method of determining the large generators of commercial cardboard. Fred suggested that James contact Gary McAnulty for this information since he had originally sensitized us to the problem. Paul Rochefort suggested that James obtain the business directory from both municipalities. The best day for the cardboard pick-up has yet to be determined and the larger generators of cardboard should be contacted to get their input.

d. Complaint from resident with property in the Site's impact zone re litter, and response letter.

James stated that he had responded to a complaint from Wayne Blimkie, according to the complaints procedure, which included sending a letter of response. A copy of that letter and the complaint log had been forwarded to Board members. The contractor, K&T Trucking, would have to get permission from Wayne before doing future cleanups of litter on his property. Tracy stated that he would contact Wayne

and discuss this issue and try to obtain permission to do the required clean up on his property. James asked Tracy to ensure that Wayne defines who he thinks should do the clean up. If Wayne must accompany this person he would have to set a time and a date for the cleanup that is during normal Site operation hours.

e. Suggestion to have ramp or steps constructed for cardboard bin and metal bin.

Chair van der Horn suggested that a three-foot pit be dug with a gradual down ramp to contain the bins. In addition, a ramp to the sides of the bins could be built up with the removed gravel. Fred Adams stated that a ramp over 24" high would need a railing according to the building code. Tracy stated that this arrangement could be done. Ron Peori inquired as to how liable the Board would be if someone were to get hurt in that area. Fred Adams replied that as long as we operate with due diligence and within all applicable codes, the Board should not be liable. Tracy stated that persons with scrap metal are asked to not throw it into the bin, to help avoid injuries. Tracy has his employees use the bucket to lift the scrap into the bin. Fred Adams added that if the bin were about 45" out of the ground, it would be accessible for loading without being dangerous. Chair van der Horn suggested that Tracy look into the details of having this ramp and pit constructed.

f. Update on combustible gas detection in Site Office.

James stated that in a message sent to Board members he had informed them that he had contacted a distributor of combustible gas detectors as recommended by the Fire Chief of the Town of Laurentian Hills. The distributor informed James that it would be a waste of public funds to make purchase of a combustible gas detector. A good detector would be in excess of \$1,000, would require a trained operator and would require a replacement of the detector every two years. He suggested that James contact the local Fire Chief to determine if they have a combustible gas detector available and ask if they would do a periodic or an as required check at the Site Office.

James contacted the Fire Chief of the Town of Deep River to discuss this issue. Chief Hogue agreed that it would be a waste of public funds for the Board to purchase such a detector. Deep River does have a combustible gas detector and he would have a Fireman do the check at the Site Office on an as required basis. James requested that Chief Hogue have the test done in the Site Office on Friday, February 28, 2004. The test was done and there was no combustible gas detected in the Office. James suggested that we not buy the detector, but rather have the check done on an as required basis. Board Members agreed with this combustible gas monitoring procedure.

g. Suggestion by Chair to discuss the issue of user pay bags or tags at the next meeting.

Chair van der Horn stated that he would like Board Members to think about this issue for a discussion at the next Board meeting. Fred Adams stated that in 2003, James had collected information and prepared a summary report about bags and tags used in other Towns and Townships. James stated that he would give each Board member a copy of this summary and would add it to the agenda for the March meeting. Paul Rochefort noted that only the Councils could make this type of decision.

h. Update about scrap metal value from KIMKO as investigated Ron Peori.

Chair van der Horn asked Ron Peori if he had contacted this metal recycling company to determine if we could sell our scrap to them at a better rate than we currently receive. Ron said that he had not yet contacted the company, but he would call KIMKO later this week.

i. Possible closed meeting to discuss recent information from David DeMille.

The following motion was made.

Moved by: Ron Peori
Seconded by: Paul Rochefort

That the Board go into closed session to discuss legal advice from David DeMille, the Board's attorney. Carried.

Moved by: Fred Adams
Seconded by: Paul Rochefort

That the Board come out of closed session. Carried.

The Board agreed to re-address correspondence from David DeMille when more information becomes available.

11. Adjourn.

Moved by: Fred Adams
Seconded by: Paul Rochefort

That the meeting be adjourned at 10:15 pm. Carried.

The next regular meeting at 7:30 pm, March 22, 2004 will be held in the Point Alexander Meeting Room.