

NORTH RENFREW LANDFILL OPERATIONS BOARD

c/o Town of Laurentian Hills
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North Renfrew Waste Management Board Meeting

Minutes of Meeting

Date: September 22, 2003
Time: 7:30 P.M.
Location: Town of Deep River Council Chambers

Chair	Fred Adams	Town of Laurentian Hills	Present
Vice Chair	Ed Cochrane	Town of Deep River	Present
Councillor	Jim Boulanger	Town of Laurentian Hills	Present
Councillor	Jim Dickens	Town of Deep River	Absent
	Richard Rabishaw	Member of public/Board member	Present
Deputy Mayor	Christopher Carroll	Town of Deep River	Present
	Earl Gust	Site Liaison Committee Chair	Present
	James Leon	Coordinator	Present

1. Call to order.

The Chair called the meeting to order at 7:30 P.M.

2. Declarations of interest.

None.

3. Adoption of the Agenda for the current meeting.

Moved by: Ed Cochrane
Seconded by: Jim Boulanger

That the Agenda for the current meeting be accepted. Carried.

4. Delegations.

None.

5. Review and Acceptance of Minutes of Meeting of August 25, 2003.

Moved by: Ed Cochrane
Seconded by: Jim Boulanger

That the minutes of the August 25, 2003 meeting be accepted. Carried.

6. Business arising from previous minutes and not dealt with elsewhere in the Agenda.

None.

7. Correspondence.

a. Information from David DeMille re compensation.

Correspondence to and from David DeMille was discussed. Chair Adams asked James Leon about the current status of the compensation offer to the Gust Family. James replied that the draft of a letter to Mr Huckabone dated September 10, 2003, that contained the details of the offer that the Board had approved at the August 25, 2003 Board Meeting, had not yet been sent. After the Board had reviewed this draft letter and the draft Agreement and Release, David requested James to do an up-to-date title search on the Gust's property. James stated that he had done the search on September 16 and determined that the land was still registered in Geneva Gust's name.

David sent a letter to Mr. Huckabone, dated September 17, 2003, asking him if he still acted as solicitor for the Estate of Geneva Gust and to advise if he has instructions to discuss a settlement pursuant to the Board's Compensation Policy. As of September 22, David has not heard back from Mr. Huckabone.

Chair Adams expressed concern about the delays in the making of the offer and suggested that the process be pushed ahead quickly, as it is would be desirable that this issue be completed before the November Elections causes the makeup of the Board to change. Jim Boulanger urged that James be instructed to contact David about speeding this issue along and to explain the importance of its' timely completion. Chair Adams assured Earl Gust that the Board is addressing this compensation settlement as quickly as possible.

b. Discussion with John Goltz re proper placement of SIBs for survey.

James distributed copies of the revised Goltz survey of the Landfill impact zone showing the affects on the property of four landowners. Board Members examined the survey sketch and Chair Adams asked if anyone had a problem with it. Jim Boulanger suggested that the survey might have included AECL property. Dick Rabishaw stated that the 63-hectare attenuation zone is located on AECL property, adjacent to the Site. A survey of the impact zone on AECL property is not necessary.

Chair Adams noted that a copy of the survey sketch from John Goltz Surveying would be given to each of the four landowners, each Board Member and each Municipality.

Moved by: Jim Boulanger

Seconded by: Chris Carroll

That the Goltz survey and sketch of the Landfill impact zone be accepted. Carried.

James was asked to contact John Goltz and to inform him of the Board's acceptance of the survey and to request that the correct number of copies be sent for distribution.

c. Discussion with Bruce Boucher re installation of Blimkie's two entrances.

James stated that he had contacted Bruce Boucher about installing the two entrances on the Blimkie's property. Bruce spoke with Wayne Blimkie and Wayne said that he wants to set up his two gates before having the two entrances installed. James added that the gates were not erected yet. Jim Boulanger stated that Wayne will have to be informed that the Town's trucks will soon be set up for salting the roads and that they might not be available until next Spring to be used for the installing of entrances. Jim Boulanger suggested that James contact Wayne and ask him to hurry the construction of his gates so that the Town could install his two entrances in the near future. Jim Boulanger added that he would try to keep one of the Town trucks available for a while for this task.

d. Request to Andrew Polley re written confirmation of his advice about not burning natural wood products at the Site.

James stated that he had contacted Andrew Polley to request written confirmation of his earlier advice about not burning natural wood products at the Site. Andrew agreed to do this and said that he would send the note soon.

Jim Boulanger stated that it is good that there will not be any burning at the Site. He added that one resident, Garry McAnulty who is the former Chair of the SLC, had expressed concern at the last Laurentian Hills Council Meeting about the decision not to burn brush at the site. McAnulty had been insistent that we could burn natural wood products under the authority of our C of A and that since the D & O only represented decisions of the Board of the day, then the D & O could be altered or ignored. Jim added that although the C of A said that we would be permitted to burn natural wood products, previous Board Members had decided that there would be no burning, and this is reflected in the D & O. Chair Adams stated that although the C of A approved burning, the D & O Report which states that there would be no burning at the site must be taken into account in any decision since it is itself referenced within the C of A. The written confirmation from Andrew Polley would confirm the Ministry's position regarding the option to burn and this letter, once received, should accompany each copy of the C of A.

Ed Cochrane stated that he would like to go on record as saying that if the C of A approved burning then he believes that the C of A has precedence and that we can burn if we want to. Ed suggested that we obtain more than just an opinion from Andrew Polley on this issue. Dick Rabishaw stated that if this addition to the C of A to not burn was not added by the current Board, the next Board would likely have to make the same decision. Chair Adams stated that the D & O is driven by the MOE, who govern the burning or not burning at specific landfills. The Operations Manual is similar to an official municipal plan in its function. In the event that Andrew Polley refuses or fails to provide such written confirmation, then the relative authority of the various control documents will need to be re-evaluated by the Board at that time.

e. Call to Dan Minard re twice a week cardboard/paper pickup.

James had contacted Dan Minard about a twice a week pickup. Dan informed him that Beaumen would do a pick-up twice a week if it were required. James added that the cost to the Board would be per pick-up.

f. Application for C of A amendment by Robinson Consultants.

James Leon had earlier sent a copy of this application to each Board member and it was acknowledged.

8. Finance.

a. Financial Report

Dick Rabishaw asked about a large number of tires that had been left at the closed Buchanan Landfill Site. Jim Boulanger was surprised to hear this, as tires should not have been left there. Jim said that he would investigate and determine their source.

James had earlier distributed copies of the current financial report to Board members and it was briefly reviewed. Chair Adams asked James if the third draw of funds from both Municipalities had been applied for, as the Board's bank account was depleted. James replied that the applications had been made.

Chair Adams suggested that examining the Budget vs. Actual section of the report is the most efficient way to quickly determine the financial status of the Board. Ed Cochrane noted that the Tire Removal line of the report was 177% of the Budget and James was asked about this. He replied that there was a Spring pick-up and a Summer pick-up of tires at the site and the pickup charges were high because of the great number of tires removed in each set of pickups. This was in spite of the fact that he had negotiated a reduced price per average tire size for the second series of pickups. James inquired whether he should hold off on future 2003 tire pick-ups because of this, and arrange for the next pick-up in early 2004 so that the 2004 Budget would be available. Chair Adams requested that James wait for 2004 for the next tire pickup provided we would not thereby be in violation of our C of A. James was asked about the \$466 amount in the line "Waste Diversion Activities SLC". James stated that he had noted this amount was in the wrong line in a previous report and that it belongs in the "Landfill Site Equipment" line. James said that he would remind Steve to have this change made.

Moved by: Jim Boulanger
Seconded by: Ed Cochrane

That the financial report be accepted for information purposes. Carried.

James presented an invoice from K & T Trucking for \$5,510.50 for the moving of 94 loads of C & D Waste from the Site to the Millers Road Site at \$50 per load plus tax. These loads were a pile of C&D from Deep River. Another large load remains, which is partially from Laurentian Hills. Board members were concerned about the cost of moving the C & D waste

as some of it could and should be brought by the demolition firm directly to the Millers Road Site. Ed Cochrane stated that he was also concerned about the \$450 charge for bulldozing and covering of these loads of C & D. James stated that he had reported at the August 25, 2003 Board Meeting that he had had a meeting with Belo Csomor about the costs for C&D waste to be taken to the Millers Road Site. Belo had informed James that the costs of the moving of the waste, leveling and top covering must be paid by the Board. James added that one possible solution to being able to determine when large loads of C&D waste are to be sent to the Site, would be to have the town workers note the load sizes during the paying of tipping fees for C&D waste. The town could then arrange to have the gate at the Millers Road site opened to receive the C&D waste loads that required a tipping fee. Ed asked what other material was currently being brought to the Miller's Road Site. Dick Rabishaw stated that the Town of Deep River brings mainly brush to that site.

Chair Adams noted that a motion was required to pay this K & T Trucking invoice since it was using funds from the "Tub Grinding" account for a substitute service, and added that the Budgeted amount for tub grinding would be used to pay this C & D trucking to Millers Road. Considering the high cost of tub grinding, trucking the C&D waste to Millers should save several thousand dollars. Jim Boulanger suggested that someone could be hired to tend the gate at the Millers Road Site and that during the busy summer months; this person could be a student. All C & D waste could be brought there directly with this arrangement, thus saving the trucking costs. Chair Adams added that this is an opportunity for better management.

Chris Carroll agreed that the Board should consider a way to have the large loads of C&D waste brought directly to Millers Road. Ed Cochrane stated that this could be easily managed. Earl Gust noted that when AECL has large loads of C&D waste, Deep River is called and the Millers Road Site gate is opened to receive the loads.

Moved by: Ed Cochrane
Seconded by: Jim Boulanger

That the invoice from K&T Trucking for \$ 5,510.50 for moving, levelling and covering the C&D waste be paid. Carried.

Ed added that Belo wants to maintain control of the Millers Road Site through his office. Chair Adams agreed that he should maintain such control and stated that the bills for opening the gate for receiving C&D waste should be sent to the Board. Dick Rabishaw noted that Belo's contact person for this task is Bob McLaren.

b. Update on Deep River's acceptance of the final 2003 Budget

James stated that he had asked Jim Dickens to have Larry Simons send the Board a letter of verification of acceptance of the 2003 Budget. Jim stated that he would contact Larry and ask him to send the letter.

9. Update from Site Liaison Committee.

Earl Gust stated that the September 17, 2003 SLC Meeting was not held because three of the four Members did not attend. Jim Boulanger suggested that an SLC Meeting could be arranged and held by teleconference. That evening Earl and James reviewed and edited a

proposed draft ad that the SLC had suggested at the July 23, 2003 Meeting. The ad would inform residents of the features of the Site and encourage them to recycle. The ad would be placed in two local newspapers. James informed Earl that he had asked Louise Atfield to place an article in her Match Up column of the NRT. Louise had agreed to do this and she would highlight the HHW and the Re-Use Area. He suggested that the SLC ad be run at a later date to take advantage of this free Match Up article.

James stated that Ron Peori had sent him a message on September 18, 2003, saying that he is resigning from the SLC. Chair Adams stated that we should again advertise for SLC Members. These advertising efforts will demonstrate to the MOE that we are attempting to address the shortage of SLC Members.

Ed Cochrane suggested that former SLC Member Barb Shreeve be asked if she would again be interested in being an SLC Member. James replied that he had contacted Barb Shreeve last February to see if she would be interested in again becoming a Member. Barb informed James that she was not interested in becoming an SLC Member in the near future.

The Draft Ad was briefly reviewed. At the August 25 Board Meeting, Jim Dickens had suggested that the most effective and inexpensive way to get the message out to residents would be to use a Canada Post unaddressed admail. James had previously sent information to Board members about the costs of having this admail distributed by post in both Municipalities. At 9.5 cents to deliver each 8 1/2" x 11" sheet plus local printing costs of 4 cents per two sided copy, the total would be about \$570. Depending on the size of an ad placed in two local newspapers, the admail might be more expensive. Chair Adams stated that one real advantage to the admail is that we could go for a higher-impact message since we would have both sides of the page to work with. One side could be the advertising of the Site's features and encouraging recycling and the other side could be a "keeper" that tells of the details of the curbside recycling program including the materials that are accepted.

Ed Cochrane suggested that printing of the two-sided sheets would be less expensive at Staples, but it would be less expensive again if the towns' photocopiers were used for this job. Ed suggested that further savings could be realized if our information sheets could be sent with the Towns' tax and water bills. James was asked to prepare a draft of this admail sheet for distribution in a two-sided 8 1/2" x 11" format. The final distribution method should take advantage of the most economical means then available.

10. Other Business.

a. Information update re status of change to Millers Road C of A to allow acceptance of C&D waste from Laurentian Hills.

Chair Adams asked Ed Cochrane if Belo has received written confirmation of the C of A change approving the acceptance of C&D waste from both Towns at the Millers Road Site. Ed replied that he does not think that the letter of approval from the MOE has been received yet. Ed would look into this and update us later this week.

b. Update on presentations to Councils re commercial cardboard/paper pick-up.

Chair Adams stated that this topic had been presented to Laurentian Hills Council, who agree that some form of diversion must be put in place, but who feel that leadership on the

issue of this pick-up is more crucial in Deep River because of the volume of cardboard generated by Deep River businesses. Ed Cochrane stated that he would look into the status of this issue.

c. Update from Jim Dickens re planning a meeting with merchants for a solution to the commercial cardboard problem.

Ed Cochrane stated that there had not yet been a meeting and he did not have any information about a discussion of this topic at the last Deep River Council meeting. Chair Adams stated that on some occasions about ¾ of a full garbage truck load was cardboard. Dick Rabishaw noted that pop was now being shipped in plastic wrap or in reusable cartons or cases, thus eliminating cardboard boxes. Chair Adams asked Ed and Chris Carroll if there was anything that the Board could do to push this issue forward. Ed stated that he would email Glen Doncaster for an update of the progress for the planned meeting. Chris and Chair Adams briefly discussed the number of pick-ups per week that would be required. The Board would have to pay the number of pick-ups regardless if it was one or two per week.

Chair Adams and Ed Cochrane discussed the large volumes of cardboard that would be diverted from the Site if a separate recycling stream were put in place for commercial cardboard. Chair Adams stated that we must start “demonizing” cardboard and we should put pressure on the Chamber of Commerce to have the suggested meeting with the large cardboard generators of both Towns.

11. Adjourn.

Moved by: Jim Boulanger
Seconded by: Dick Rabishaw

That the meeting be adjourned at 8:50 pm. Carried.

The next regular meeting at 7:30 pm, October 27, 2003 will be held in the Point Alexander Meeting Room.