

NORTH RENFREW LANDFILL OPERATIONS BOARD

c/o Town of Laurentian Hills

34465 Hwy 17, R.R. #1, Deep River, Ontario KOJ 1P0

Telephone: (613) 584-9194

Fax (613) 584-3285

Email: nrwmb@magma.ca

North Renfrew Landfill Operations Board Meeting

Minutes of Meeting

Date: July 28, 2003
Time: 7:30 P.M.
Location: Town of Deep River, Meeting Room

Chair	Fred Adams	Town of Laurentian Hills	Present
Vice Chair	Ed Cochrane	Town of Deep River	Present
Councillor	Jim Boulanger	Town of Laurentian Hills	Present
Councillor	Jim Dickens	Town of Deep River	Present
	Richard Rabishaw	Member of public/Board member	Present
	Earl Gust	Site Liaison Committee Chairperson	Present
	James Leon	Coordinator	Present

Member of the public:
Tracy Lance

- 1. Call to order

The Chair called the meeting to order at 7:30 P.M.

- 2. Declarations of interest.

None.

- 3. Adoption of the Agenda for the current meeting.

Moved by: Jim Boulanger
Seconded by: Ed Cochrane

That the Agenda for the current meeting be accepted.

- 4. Delegations.

None.

- 5. Review and acceptance of Minutes of Meetings of June 23, 2003 and July 7, 2003.

Moved by: Jim Dickens
Seconded by: Dick Rabishaw

That the minutes of the June 23rd, 2003 meeting be accepted as distributed. Carried

Moved by: Jim Dickens
Seconded by: Jim Boulanger

That the minutes of the July 7, 2003 special Board meeting be accepted as distributed. Carried.

6. Business arising from previous meetings that is not dealt with elsewhere in the Agenda.

None.

7. Correspondence.

- a. Discussion with Tracy Lance re Brush Chipping contract renewal.

Chair Adams invited Tracy Lance to present his offer for wood chipping at the site. Tracy stated that the original wood chipping contract was for \$70 an hour plus GST and that his revised offer for a five year wood chipping contract is for \$70 an hour for the next year and \$2.10 an hour increase annually for each of the years two through five. Board members briefly discussed this offer and the following motion was made.

Moved by: Dick Rabishaw
Seconded by: Jim Boulanger

That the proposed offer for wood chipping at the Site for the next five years by K&T Trucking be accepted as presented. Carried.

Chair Adams asked James Leon to prepare the offer and agreement for the wood chipping contract.

Dick Rabishaw stated that he had been to the site recently and he observed that there was very little material of any value in the Reuse Area and added that a clean-up is in order. James stated that he was aware that the glass against the fence would have to be cleaned up and landfilled. Tracy stated that he would have his employees complete the cleanup in the Reuse Area. Chair Adams suggested that items on the agenda that related to Tracy Lance and Site Operations, be discussed next.

11. c. Tipping fee information re ½ or ¾ ton truck with trailer.

Chair Adams reviewed the problem with having a \$50 tipping fee for ½ or ¾ ton truck with trailer with waste in each. To avoid paying a tipping fee, residents disconnect the trailer outside of the site gate and proceed into the Site to have the waste dumped out of the truck bed. Then the residents reconnect the trailer and return to dump the trailer load. This fee on the tipping fee list for both towns should be examined with a view to its elimination. Chair Adams added that at this late date, it is unlikely that such a change could be addressed before the representatives of the next elected council of both towns were appointed. Ed Cochrane suggested that the tipping fee be reduced to a reasonable amount so that at least a small fee would be paid. This might not encourage a disconnection of trailers and separate disposal of truck and trailer loads. Jim Boulanger suggested that James Leon investigate what the OVWRC and other local sites do in regard to tipping fees for trucks with trailers. Tracy noted that this tipping fee does not affect many residents.

11. Other Business.

- a. Information update re status of Miller's Road C of A change for C&D waste acceptance from Laurentian Hills and discussion with Tracy Lance re billing Board for future C&D waste trucking.

The C&D change for the Millers Road Site was discussed and James Leon was requested to contact Belo Csomor to determine if there is a change in the status of the approval of this change. Jim Dickens suggested that James also contact Andrew Buzza for information about this change. Chair Adams stated that the Board must wait for official written approval before Tracy Lance can begin trucking the Laurentian Hills C& D waste pile from the site to Millers Road.

9. Update from the Site Liaison Committee.

Chair Adams noted that a summary of the July 23rd, 2003 SLC meeting had been sent to Board members by James Leon, for discussion at this meeting.

Item e. on the SLC Meeting summary was presented first for discussion.

“(extract of SLC minutes begins)e. With regard to the Site operation hours the motion was made:

Moved by: Ron Peori
Seconded by: Gary McAnulty

That the Board be requested to consider changing the Site operation hours to open at 10:00 am and close at 6:00 or 7:00 pm on at least one weekday. Carried. (extract ends)”

Board Members discussed this request. Tracy Lance suggested that the most beneficial change would be going to Operation Hours of 9 to 4 on Saturday and from 9 to 6 on Tuesdays during daylight savings time.

Moved by: Dick Rabishaw
Seconded by: Jim Boulanger

That the operation hours for Saturday be changed to 9 am to 4 pm and on Tuesdays from 9 am to 6 pm during daylight savings time. Carried.

James was asked to insure that an ad be placed in the NRT to inform the public of the new site hours. Tracy stated that the new hours would be changed on the sign.

Agenda item 9. was left for the time being and item 7. b. was addressed next.

7. b. Electric fence update.

James Leon stated that the electric fence is functioning well and is keeping bears out of the landfill. Tracy and James discussed the recent problem with coyotes getting under the fence and doing some digging in the landfill. James stated that he would contact M&R Feeds for some advice on this problem. Chair Adams asked Tracy if not having bears in the landfill was actually saving some landfill volume. Tracy responded that there is a big improvement over the summer of 2002. Tracy added that the six inches of daily cover material was often dug up by birds and sometimes blown off by the wind, but there are no major excavations by bears.

Chair Adams stated that the MOE would like to have some of the daily cover removed at the beginning of each day. Tracy replied that this had proved to be nearly impossible due to the sandy nature of the daily cover that is used at the site.

c. Complaint from resident with property on Baggs Road and response action.

A copy of a letter that James had sent in response to a complaint by a local resident was briefly discussed. James distributed a copy of the letter and a copy of the complaint action log to each Board member. As Jim Dickens suggested, this issue was tabled for the next Board meeting so that members could review this information.

d. Phone call from David DeMille and letter to him re compensation Agreement.

James stated that the information about the final compensation item was sent to David DeMille and that David phoned James to discuss the signing of the agreement and the release. James distributed a recently received copy of a letter sent by David to the landowners' solicitor.

Chair Adams suggested that the total amount of compensation to be paid would require approval by the Board.

Moved by: Dick Rabishaw
Seconded by: Ed Cochrane

That the compensation amount to be paid to one family of affected landowners, who had verbally agreed with the agreement and release that was prepared by David DeMille, be paid. Carried.

- e. Discussion with Dan Minard re proposed cardboard contract and waxed cardboard pickup update.

James reviewed statements made to him by Dan Minard during a phone call earlier today. Dan was nervous about signing a contract for cardboard pick-up at this time. Jim Dickens and Ed Cochrane requested James to contact Dan tomorrow to determine the validity of his cardboard pick-up offer so that it could be discussed and possibly accepted at tomorrow night's Deep River Committee meeting. James was requested to get information on what Dan was offering and for how much.

- f. Report on Landfill Volume Estimate and life expectancy.

Chair Adams referred to correspondence from James to the Board about the Landfill Volume Estimate and life expectancy. The current life of the landfill is estimated to be 19.34 years and Chair Adams asked if this included the first year of operations. James replied that it does and this is very similar to an estimate done in December 2002 that determined the life to be 19.86 years. Dick Rabishaw stated that he believes that solving the problem of cardboard in the landfill would extend the life of the landfill site to the 25-year estimate that appears in the D&O Report.

Chair Adams noted that James' correspondence also suggested that the user pay bags or tags idea might be necessary to extend the life of the site by creating pressure for residents to make greater use of the recycling opportunities. This would be another issue that would be left to the newly appointed Councils after the November 2003 elections.

- g. Discussion with Gary McAnulty re prepaid garbage bags or tags.

James stated that he had contacted Gary about this issue and Gary was in favour of the user pay bags or tags idea. Unfortunately Gary was not able to attend this meeting for a discussion.

- h. Correspondence with Fred Adams and Andrew Buzza re the submission date of the Annual Status Report.

Chair Adams stated that he had reviewed the letter from Andrew Polley about the Annual Status Report being late and Andrew's advising James to ensure that the 2003 Report is submitted by March 31, 2004. James had contacted Andrew Buzza about this and he informed James that the 2003 Report would be prepared and sent by next February. Andrew added that he had anticipated a delay in the 2002 Monitoring Report and he did keep Andrew Polley informed of the timeline.

8. Finance

a. Financial Report.

James Leon distributed a copy of the current Financial Report, that he had received on July 25, to Board members. Because the report was distributed at this meeting, the Board decided that it would be tabled for the next meeting.

b. Payment from Bee Line Disposal for scrap metal.

James Leon reported that the payment for scrap metal from B-Line Disposal had been recently received and credited the Board's account. The cheque to the Board was for \$2,224.50 for 74.15 tons of metal. The scrap metal was removed from the Site from March 11, 2003 to July 2, 2003.

c. Information from Steve Recoskie and Wayne Kirby re EHT and WSIB amounts on 2003 Budget.

Correspondence from James to Board members detailing his conversations with Steve Recoskie and Wayne Kirby was discussed. Ed Cochrane and Jim Dickens agreed that the amount for EHT and WSIB on the 2003 budget would not be changed.

9. Update from the Site Liaison Committee.

Chair Adams suggested that the remaining items on the SLC Meeting summary be addressed. The remaining items are as follows:

a. "(extract)The 2003 SLC Chair and Vice Chair were elected. Earl Gust is the 2003 Chair and Susan McBride is the 2003 Vice Chair."

Chair Adams welcomed Earl Gust as the elected SLC Chair and he also welcomed Susan McBride as the elected SLC Vice Chair, although she was not present at this meeting. James was requested to send letters to the 2002 SLC chair and Vice Chair thanking them for serving in these SLC positions.

b. "(extract)Earl reported that Brian Gust has had the second Appraisal of his land completed, and Brian and/or Earl will present it at the July 28

Board Meeting.”

Earl Gust informed Board Members that he did not have a copy of the Appraisal, so he and/or Brian Gust would present the Appraisal at the August Board Meeting.

- c. “(extract)Gary McAnulty will also attend tonight's meeting to give his input for discussion of Agenda item 7. g., the prepaid bags or tags issue.”

As noted in 7. g. above, Gary was not able to attend this Board Meeting.

- d. “(extract)Waste diversion of cardboard and also paper from the landfill was discussed. Ron Peori reported that AECL is currently trucking waste paper to the OVWRC and paying a tipping fee of \$63/ton to have them accept it. The following motion was made:

Moved by: Susan McBride
Seconded by: Ron Peori

That the Board be requested to consider preparing a waste diversion plan for waste paper. Carried.”

Jim Boulanger stated that it would be expensive for the Board to pay to have paper picked up in the two municipalities, transport it to the OVWRC and pay tipping fees. Chair Adams suggested that we could have the cardboard pickup contractor pickup large volumes of paper at the same time as the cardboard. Dick Rabishaw noted that his business generated two or more boxes of waste paper such as Autotrader each week, and it is taken to the landfill. Chair Adams requested James to contact Dan Minard about a pickup of paper the same time as cardboard.

- f. “(extract)The next topic was the life expectancy of the site. After diverting as much waste as reasonably possible, it appears as if the Site landfill capacity might be filled in less than twenty years. Gary suggested that it might be wise to begin the selection of the next landfill Site in the near future. This might take most of the remaining nineteen years. This effort should help build a case to the MOE, when the capacity is filled, for a Site extension or modification to continue using the current Site. The following motion was suggested:

Moved by: Gary McAnulty
Seconded by: Ron Peori

That the Board be requested to consider beginning the Site selection process for the next Landfill Site. Carried.”

Board Members discussed this request. Chair Adams suggested that the SLC bring this issue to the Board for consideration after the November 2003 elections. Striking a sub-committee would be his one method to consider this Site selection issue. Chair Adams suggested that the SLC recommendation be accepted for information purposes and passed along to the next Board's members.

- g. "(extract)Members discussed the costs of brush chipping and of having stumps removed from the Site. Gary suggested that these materials could be burned. He added that the C of A on page 11 section 41., WASTE BURNING states, "The burning of wastes at the Landfill is prohibited except for natural wood products in accordance with the MOE Guidance Manual for Landfill Sites Receiving Municipal Waste, November 1993 as amended from time to time." A permit and perhaps a fire truck from one of the towns might be required.

Moved by: Gary McAnulty
Seconded by: Susan McBride

That the Board consider the burning of natural wood products at the Site. Carried."

James Leon distributed copies of section "4.21 OPEN BURNING OF WASTE" from the MOEE Landfill Guidance Manual. This section states that segregated, clean wood and brush may be burned at certain isolated sites, subject to weather and atmospheric conditions and supervision requirements.

Ed Cochrane stated that burning of these natural wood products should be considered. Jim Dickens suggested that a special permit might be required. Chair Adams agreed and added that we could apply for any required permits and approvals. Ed added that approval from both Fire Departments might be required. Dick Rabishaw noted that smoke from burning might be the biggest problem.

Chair Adams requested James to check our D&O Report and other documentation for burning information. James should also contact Andrew Polley to determine if our Site could legally burn natural wood products and if so, what permits are required and how do we obtain these permits. Ed Cochrane stated that if our C of A states that we can burn these materials, then we can burn them. Tracy Lance stated that the Site area is small and the burning location would have to be selected carefully.

Chair Adams referred to the Site Operations Manual section 2.12 "Open Burning of Waste" that states "Waste will not be burned at the site." and the reference for this is the D&O Report section 5.3. Ed suggested that James contact Andrew Buzza to determine the reason that the Operations Manual differs from the C of A on this topic. The C of A states that we must operate in accordance to the Operations Manual. Natural wood products might not be considered as waste.

Tracy suggested that these documents might state that waste will not be burned because this is an environmental assumption. Tracy added that a Laurentian Hills fire truck is now required to be present while burning at the Buchanan Site. Ed informed Tracy that we don't necessarily want to burn brush, instead of chipping it but there is some conflict between the C of A and the Operations Manual. Jim Dickens stated that we do require clarification on this issue. Tracy stated that he agrees with burning but he would like a decision on the issue before signing the chipping contract.

10. Outstanding tasks.

- a. Verbal quote for \$1,500 from Darryl Cochrane to install skirting around Site Office.

James stated that the Board had requested this quote at the May 2003 Board Meeting and that Darryl had recently presented the verbal quote. Chair Adams suggested a motion is needed in order to discuss this offer, but no motion was put forth. The quote was not accepted.

- b. Update on removal of tires from Site.

James distributed copies of the two invoices for the recent removal of tires from the Site. The total expense was \$1,462 plus GST. James stated that he had negotiated a price of \$2.00 per tire, regardless of the size of the tire removed. The average cost would have been more than \$3.00 per tire. Chair Adams noted that the Board pays the tire removal costs, but the Municipalities retain the tipping fees for tires.

11. Other Business.

- a. Information update re status of Miller's Road C of A change for C&D waste acceptance from Laurentian Hills and discussion with Tracy Lance re billing Board for future C&D waste trucking.

This Agenda item was discussed earlier in the meeting.

- b. Update on presentations to Councils of by-laws for cardboard and waste oil.

Chair Adams suggested that the by-law changes for cardboard and waste oil along with the tipping fee by-law change for Agenda item, 11. c. be presented to both Councils. Both Councils must agree on these changes before they are implemented. James was asked to ensure that these issues go to both Councils for discussion.

12. Adjourn.

Moved by: Jim Boulanger
Seconded by: Jim Dickens

That the Meeting be adjourned at 9:20 pm. Carried.

The next regular meeting at 7:30 pm, August 25, 2003 will be held in the Point Alexander Meeting Room.