

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Town of Laurentian Hills
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North Renfrew Waste Management Board Meeting

Minutes of Meeting

Date: January 20, 2003
Time: 7:30 P.M.
Location: Town of Deep River, Council Chambers

Chair	Fred Adams	Town of Laurentian Hills	Present
Vice Chair	Denise Walker	Town of Deep River	Present
Councillor	Jim Boulanger	Town of Laurentian Hills	Present
Councillor	Mike Gasmann	Town of Deep River	Present
	Ron Peori	Site Liaison Committee Chairperson	Present
	James Leon	Coordinator	Present

Members of the public: Rene Hradecky - RPR Environmental
Patrick Whitty - RPR Environmental
Brian Gust
Earl Gust
Joan Blimkie
Wayne Blimkie

1. Call to order.

The Chair called the meeting to order at 7:33 pm.

2. Declarations of Interest.

None.

3. Adoption of the agenda for the current meeting.

Moved by: Jim Boulanger
Seconded by: Mike Gasmann

That the agenda for the current meeting be adopted as distributed.

Carried.

4. Delegations

Chair Adams invited the representatives of RPR Environmental to open discussion at this time, regarding the Site HHW removal and disposal and suggested that agenda item 10. a. be moved up to address this topic.

10. Update on HHW Depot

a. Correspondence with Rene Hradecky of RPR Environmental re HHW pickup and handling and discussion about Lacombe invoice for drums.

Rene Hradecky opened the discussion with comments about the 14 drums that were delivered by Lacombe Waste Services. During the December 14, 2002 pickup of HHW at the site, RPR was not able to take the waste in these drums because they would be violating DOT laws by shipping them. Rene stated that these low quality drums do not meet DOT August 2002 specifications and they were not designed to transport hazardous waste. The drums are thin walled and did not arrive with seals or rim bolts and were likely used peanut butter or peanut oil drums. They are not certified for the task and have not been drop tested. Rene suggested that the invoice from Lacombe not be paid. Chair Adams requested James Leon to write to Lacombe Waste Services and inform them that the Board will not pay the invoice for these drums because they are not the certified drums that were requested. Rene gave James a copy of an information package from Stablex Canada INC., which detailed the August 15, 2002 requirements for drums used to transport HHW and he suggested that James include a copy of this information with the letter to Lacombe. Jim Boulanger stated that it isn't our intent to break any laws or to pay for something that will not meet legal requirements.

A suggestion presented by Chair Adams, to transfer the waste from the Lacombe drums into legal drums that were provided by RPR was discussed. Rene and Patrick Whitty both agreed that this would be the best and least expensive option in order to have this material transported legally.

With regard to the waste engine oil that is now stored in the two 1,000 gallon tanks at the Site, Rene stated that in the near future he would send the board two or three options of how the oil might be properly picked up and disposed of. One option would be to pay the operator of a small tanker truck to do the pickup, and a second option would be for the Board to purchase and use four or five reconditioned and approved tote drums to store and use for oil transport. The tote drums would cost about \$200 each and oil received at the Site could be bulked directly into the tote drums rather than into our 1,000 gallon tanks. Rene added that RPR would have each container of waste oil checked for PCBs.

Jim Boulanger asked if the totes would require spill protection and Rene stated that the tested drums would not leak and that they have a life of three years. Jim Boulanger asked if the tote drums could be locked so they could not be vandalized. Rene replied that he was not aware of a locking mechanism for the tote drums to allow them to be locked but that he would look into this issue.

James Leon asked the RPR representatives to summarize the savings that they would be providing to the Board by handling our HHW. Rene replied that RPR would do the Site's pickup in conjunction with AECL pickups and that this would likely save the Board about 50% overall in comparison to having another company come to the Site to handle, transport, and dispose of the wastes. Most of the savings would be in labour, travel time, and transportation costs. They would also provide the board a reduced price on the refurbished reusable tote drums and Rene

recommended that the Board only order the number of tote drums and 200 litre non-reusable drums that are necessary for use between RPR pickups. RPR would drop off drums that are requested for us to use in preparation for the next pickup. Patrick Whitty and Rene summarized the environmental and legal benefits of using RPR Environmental for our HHW disposal, including their being ISO 2000 certified. They invited the Board Members to visit their operation for an inspection.

Patrick and Rene left the meeting at 8:00 pm.

5. Review and Acceptance of Minutes of Meeting of November 25, 2002.

Moved by: Jim Boulanger
Seconded by: Mike Gasmann

That the minutes of the November 25, 2002 meeting be accepted.

Carried

6. Business Arising from Previous Minutes and not dealt with elsewhere in the Agenda.

None.

7. Correspondence.

a. Application to MOE for amendment to C of A to allow Site to open on holidays, and question to Andrew Polley about sites that only cover waste weekly.

A reply of acknowledgement about receiving the application was received from the M.O.E. and was briefly discussed.

James Leon had recently talked to Andrew Polley and had asked him for the details of Ontario landfill sites that are permitted to apply top cover on a weekly basis. In an email to the board, James summarized Andrew's reply, and the important thing was that only a few landfill sites that serve populations of 1,500 or fewer residents were currently permitted to apply top cover on a weekly basis.

b. Quote from Robinson Consultants for monitoring, for closure and post-closure liability letter, and for emissions reporting and landfill volume report.

The recently received quote was briefly discussed and the Board decided to accept the quote and a motion was made following item 7. c.

c. Quote from Robinson Consultants re C of A amendment for cover material and decision to accept.

The Board agreed to accept both proposals on a motion as follows:

Moved by: Jim Boulanger
Seconded by: Mike Gasmann

That the proposals by Robinson Consultants for Hydrogeological and Monitoring Services for 2003 to 2005 for the yearly amounts specified in the January 3, 2003 proposal package and the amendment to the Certificate of Approval for the use of Alternative Daily Cover Material for \$1,300 plus GST plus administrative application fee to the MOE, both be accepted, and that James Leon be authorized to sign these two proposals on behalf of the Board.

Carried.

d. Memorandum of Understanding from MNR and bear card details.

The memorandum was discussed and Board members agreed with the text and it was decided to have James Leon sign it on behalf of the Board on the following motion:

Moved by: Mike Gasman
Seconded by: Jim Boulanger

That the Board accepts the terms of the MNR Memorandum of Understanding and that James Leon be authorized to sign the Memorandum of Understanding on behalf of the Board.

e. Discussion with Myrna McAuley of DR re opening Millers Road Site to Deep River residents with C&D waste.

James informed the Board that he had discussed this issue with Myrna and she informed him that anyone with C & D Waste from Deep River could contact her to make arrangements with the Miller's Road Site Attendant to have the waste accepted.

f. Updated fence quote from M&R Feeds for a gate, and the extra cost per 10 metres of additional fence.

James had informed Patrick McGonegal at M&R Feeds that he would require quotes for an appropriate fence gate that was about 24 feet wide, and a quote for additional fencing in increments of 10 meters. The quote was received and distributed to Board members. After a brief discussion it was decided that a sixteen-foot wide gate would be acceptable and James was asked to have the quote revised and to table this matter to the next Board meeting agenda.

g. Discussion with Tracy Lance about continued development of cell 1 and possibly cell 2 including brushing and stump removal, and details of the position of the electric fence, the gate, and the apron.

James stated that he had had a discussion with Tracy and that he would like the Board's approval to continue the development of cell 1 and cell 2 as required. Tracy has time to do the excavation, brushing and stump removal at this time of year. Not all of this development is required immediately to fulfill his current contract, but it would be beneficial in the long run to do the extra excavation this winter. He would complete the extra work on the assumption that the Board will consider renewing his contract in July 2003. The Board discussed this and decided that Tracy be informed that renewal of his contract is not an option at this time as it will have to be presented to both town councils later in 2003.

The following motion was suggested.

Moved by: Jim Boulanger
Seconded by: Denise Walker

That James Leon contact Tracy Lance and request that he continue excavation as required by the current contract.

Carried.

h. Discussion with Tracy re landfill cardboard volume and suggestion to contact Gary McAnulty.

In Tracy's absence, James presented Tracy's earlier comments. James reported that Tracy had recently informed him that he was very concerned about the volume of waste cardboard that was being deposited in the landfill by the garbage trucks of both towns. Tracy suggested that a plan be formulated to intercept the cardboard before the Towns' waste contractors pick it up, and that Gary McAnulty be requested to attend this meeting for suggestions on this issue.

Mike Gasman suggested that cardboard, especially commercial cardboard, be separated from the overall waste stream and that a plan be implemented to have it picked-up separately from normal waste. Mike also suggested that both municipalities adopt a by-law to ban the disposal of large volumes of cardboard with the regular garbage pickup.

Denise Walker requested James to speak with Tracy to see if large volumes of cardboard could be pulled out of the landfill before it is covered. Chair Adams recalled Garry McAnulty's earlier suggestion that an old highway trailer might be obtained to store the cardboard.

i. Suggestion by Jim Boulanger to have a surveyor also mark the impact zone for all adjacent landowners at the time that the Blimkie area is marked.

This suggestion was discussed and Chair Adams asked Brian Gust if he would like this survey done on the Gust's land. Brian agreed to having the impact zone marked. Wayne Blimkie stated that he would like about a three-week advance notice before the surveyor marked his land. James Leon was asked to contact the remaining two landowners that are affected by the impact zone to see if they would also like the zone marked by a surveyor.

8. Financial report.

James Leon informed the Board that he had requested that the current financial report be prepared by Steve Recoskie. Steve had agreed but was off sick from work part of the previous week. Doug Burton began preparing the report on Friday of last week but he was off sick January 20th, so a report was not available for this meeting. The report will be given to Board Members when it becomes available.

a. Planning for 2003 Budget.

The Board discussed the 2003 Budget. Denise Walker suggested that she and James would get together the following week to do the framework of the 2003 budget.

9. Update from Site Liaison Committee.

a. Discussion about AECL recyclables going to Site.

James Leon and Ron Peori had discussed the possibility of having AECL recyclables sent to the site. Aluminum and iron cans could be crushed and/or added to the metal recycling bin, or the aluminum cans could be separated and sold at a higher return. With regard to glass, James Leon stated that he was currently waiting for a fax from B-Line with a quote for handling glass. A verbal quote included a bin rental for \$75 per month and a pick-up and disposal fee of \$125 when filled. There might also be a tipping fee at the Ottawa Valley Waste Recovery Center. James was requested to get additional details on these charges.

b. Discussion with Ron Peori about cardboard pickup.

Ron Peori and James Leon had recently discussed having AECL waste cardboard sent to the Site for pickup on the same day that the Site's cardboard is to be picked up. The cardboard must be flattened before it is picked up. Ron had agreed with this idea and James phoned David VanBeek, the person who picks up cardboard at the Site. David VanBeek agreed that he would take this cardboard during his visit to the Site. The Board decided that this would be acceptable.

Ron Peori brought up the topic of the recent letters to the Blimkies and the Gusts regarding their requested signatures to ensure that they were no longer having a lawyer represent them. Wayne Blimkie asked the Board for the reason that this had been sent by the Board's lawyer. Chair Adams replied that Law Society rules prohibit lawyers from contacting people that already have legal representation. Mr. DeMille cannot communicate directly with a client of another lawyer and so he sent the letters to clear the air.

Wayne Blimkie and Earl Gust both stated that they will continue with Mr. Huckabone as their lawyer and they will not sign the letter from Mr. DeMille. Denise Walker stated that David DeMille has an obligation to determine whom he should be communicating with.

Ron Peori asked if the Board could send information to the landowners and to Mr. Huckabone. Chair Adams stated that he and James had had a teleconference meeting with Mr. DeMille and the intent was to settle the agreed-upon issues with the landowners without delay. The letters from Mr. DeMille were to determine how he was to proceed. With the information received from the landowners present at this meeting, the Board will arrange to have information sent to the landowners and Mr. Huckabone at the same time.

Chair Adams added that Mr. DeMille had also sent a letter to Mr. Huckabone at the same time to clarify the issue. In response to a question as to why the Board insists on using a lawyer, Chair Adams noted that the Board must work through its own lawyer because it cannot give legal advice to itself. Brian Gust informed the Board that when a compensation offer is finalized, he would then go to Mr. Huckabone.

Brian Gust asked about the status of the first cheque for the removal of the hunt camp. James Leon reported that David DeMille was waiting to determine the result of the query into the landowners' legal representation. The signed release had been sent to David DeMille in early December. James was asked to check with David to determine if anything else was required in order to have the first cheque issued and sent to Brian, and to arrange to have the cheques sent without further delay.

Wayne Blimkie raised a concern about a creek that runs from his land and which appears to be blocked off at Baggs Road. Was the water running around the storm well? Last year he had sent a letter to

Laurentian Hills in this regard but did not receive a reply. Jim Boulanger replied that in the spring, he would have Bruce Boucher take a look at it. Wayne wondered if the new road was within the road allowance and he suggested that a guardrail might be beneficial. Jim Boulanger stated that there are no guardrails on Laurentian Hills roads, but he would look into this.

Wayne next asked about the bear problem. He offered the opinion that the local bear population appears to be increasing, and stated that residents are concerned. Chair Adams informed Wayne about the new electric fence that will soon be installed. The fence is intended to repel bears so that the local population will go back to normal numbers. The electric fence will only be built around the landfilling area and the electricity pulse will not be a hazard to residents.

10. Update on HHW Depot

b. Update on Quaker State pickup of waste engine oil.

James informed the Board that Quaker State had not yet contacted him and that he had previously spoken to Mike Gasman to get a name and number of the person to contact. Mike stated that he had sent James the information and James replied that he had not received it, but that he would check his email again. James asked Mike to resend the information.

11. Outstanding tasks.

a. Discussion about Town of Deep River recycling contractor to possibly pick-up at Site.

After a brief discussion, it was decided that Denise Walker and Mike Gasmann would check into the possibility of having Beaumen do a pick up at the Site. The Site is in Deep River and when a new contract is negotiated, a pick-up at the Site should be included. Mike stated that currently, it costs Deep River \$60,000 for recycling pick-up and that some of the material picked up locally by Beaumen, goes to the Town of Renfrew Landfill Site.

Chair Adams noted that the Town of Laurentian Hills' contract with Beaumen for recycling includes the pick-up of all types of Styrofoam as long as it is 2' x 1½' or smaller.

b. Status of file cabinet from AECL.

James Leon informed the Board that he recently spoken to Dan Broome, who said that he would have Sam Sutton deliver the file cabinet to the Site Office during the first week of February 2003.

12. Other Business.

a. National Grinding's Evans Church tub grinding delayed until the week of Jan. 13 or 20, 2003.

James Leon reported that he had spoken to Evans Church today and that the tub grinding equipment will be at the Site tomorrow, January 21, 2003 to do the grinding. From the estimated dimensions of the C&D waste pile; Evans said that there might be two full days' work to complete the grinding.

b. Status of Operations Board Agreement, and of Miller's Road C of A change for C&D waste acceptance from Laurentian Hills.

Chair Adams stated that he has a draft of the agreement from George LeConte with comments from Tom Roche. Denise Walker stated that Larry Simons would present George's draft to Deep River Council Members. Chair Adams briefly reviewed the letter and referenced certain of the comments by Tom Roche, noting that the comments were mainly minor housekeeping items. The two towns are close to finalizing an agreement and if input/decisions are required by the Board before the next Board meeting, they might be completed by telephone.

Regarding the change to the Miller's Road C of A, it was noted that approval to accept C&D waste from Laurentian Hills users has still not been received.

c. Fred Adams' query as to charging tipping fees for hydrocarbon contaminated soil if it is useable as cover material at the Site; and bullet hole issue.

Chair Adams suggested that the bullet holes in BH # 4 be discussed first. A note and copies of the photos that had been given to Board Members by James Leon were briefly discussed. Jim Boulanger suggested that future damage by bullets could be stopped by pouring concrete into a tube that would surround the outer well casing. James was requested to seal the holes for now and to have the concrete job completed in the spring.

Chair Adams questioned whether there should be tipping fees charged for hydrocarbon-contaminated soil that is acceptable for use as daily cover material. Mike Gasmann noted that there should be an inspection protocol in place to decide if it is useable as daily cover material. Jim Boulanger stated that the tipping fees are collected by the individual municipalities and Chair Adams suggested that the same rules should apply for both towns in this case. After a brief discussion it was decided that current collection of tipping fees for this material would be continued based on the additional handling, turning, airing and storage that must be done for such materials before they can actually be used for cover.

Ron Peori stated that he would be resigning from the SLC and suggested that the Board advertise for new members. Chair Adams agreed and requested a motion.

Moved by: Jim Boulanger

Seconded by: Denise Walker

That an ad be placed in local newspapers to advertise for SLC Members.

Carried

James Leon was requested to have the ad run.

d. Closed Board Meeting to discuss correspondence from and to David DeMille.

Members of the public left the meeting at 9:55.

Moved by: Mike Gasmann

Seconded by: Denise Walker

That the Board go into closed session to discuss correspondence from and to David DeMille.

Carried

Moved by: Jim Boulanger
Seconded by: Denise Walker

That the Board come out of closed session.

Carried

Denise Walker requested James Leon to send her the estimated costs to have the electric fence constructed including the battery, apron, and gates. Mike Gasmann suggested that using concrete reinforcing mesh as the ground-level apron material for the fence might save money as compared to using regular fencing. James Leon stated that he would check into the costs of this mesh.

13. Adjourn

Moved By: Jim Boulanger
Seconded by: Denise Walker

That the meeting be adjourned.

Carried

The meeting adjourned at 10:10 pm. The next regular Board Meeting will be on February 24, 2003 at 7:30 pm at the Point Alexander Meeting Room.