

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Town of Laurentian Hills

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North Renfrew Waste Management Board Meeting

Minutes of Meeting

Date: November 25, 2002
Time: 7:30 P.M.
Location: Point Alexander Meeting Room

Chair	Fred Adams	Town of Laurentian Hills	Present
Vice Chair	Denise Walker	Town of Deep River	Present
Councillor	Jim Boulanger	Town of Laurentian Hills	Present
Councillor	Mike Gasmann	Town of Deep River	Absent
	Ron Peori	Site Liaison Committee Chairperson	Present
	James Leon	Coordinator	Present

Members of the public: Earl Gust
Joan Blimkie
Wayne Blimkie
Gary McAnulty

1. Call to order.

The Chair called the meeting to order at 7:30 pm.

2. Declarations of Interest.

None.

3. Adoption of the agenda for the current meeting.

Moved by: Denise Walker
Seconded by: Jim Boulanger

That the agenda for the current meeting be adopted as distributed.

Carried.

4. Delegations

None.

5. Review and Acceptance of Minutes of Meeting of October 28, 2002.

Moved by: Jim Boulanger
Seconded by: Denise Walker

That the minutes of the October 28, 2002 meeting be accepted.

Carried

6. Business Arising from Previous Minutes and not dealt with elsewhere in the Agenda.

Denise Walker stated that Deep River has received a draft of the change to the Millers Road Site C of A and that Neil Smith would check it to see if the acceptance of Laurentian Hills C & D waste is included. Robinson Consultants has been instructed to include this waste acceptance in the change.

Denise also informed the Board Members that Mayor John Murphy has received the letter from Mayor Paul Curtis about giving instructions to the towns' Solicitors to prepare and finalize the Agreement for the Management and Operation of the North Renfrew Waste Management Board. Denise added that Deep River's Solicitor, George LeConte, is currently working on arbitration for the sewage treatment plant and that George would be able to work on the Agreement in December. Chair Adams expressed concern in the wording of the recent Deep River waste disposal site By-Law, as it seems to imply that all control would be under the supervision of the Deep River Superintendent. Denise informed the Chair that she would confirm that the intent of this wording is to give the Deep River Superintendent control over the actions of Deep River residents only.

Chair Adams recommended that item 9. on the agenda be addressed next.

9. Update from Site Liaison Committee.

a. Ron Peori's presentation of W. Blimkie's land appraisal.

Ron Peori asked if he should go ahead and present the appraisal at this time. Chair Adams replied that Ron should present all the information in the appraisal document except the numbers, for the time being. Ron agreed with this because Wayne and Joan Blimkie would like the monetary section to be discussed in private.

Chair Adams stated that Rivington Associates did the first appraisal for the Board and that their compensation recommendation was for 60% of the land's appraised value. Ron noted that the compensation recommendation in the appraisal done for the Blimkies by Jim Kelley was also 60%. Chair Adams informed Ron that the Board members would have to go back to each council and present the rationale of this 60% compensation rate. It does not seem to be correct to say that all land should be compensated at 60%. If a high value residence is in a location that a new landfill impact zone will be affecting its value when opened, the compensation rate would likely be higher than 60% but for swampland, it would be lower. Chair Adams stated that it is beneficial to know that Jim Kelly's appraisal recommends 60% compensation, before knowing the actual numbers. Ron Peori added that the impact depends on what is actually impacted and added that Jim Kelly has informed him that this is the standard way of preparing these types of reports. Chair Adams noted that David DeMille would be able to give us some information on the compensation percentages. Ron Peori explained that Jim Kelly was just trying to provide what he was asked for. At this point

James Leon was requested to make copies of the appraisal for the Board to review. Two additional pieces of correspondence from the Blimkies were given to the Chair and these were also copied for the Board members.

Chair Adams paged through the appraisal and stated that he had in hand an invoice from Jim Kelly. Jim Kelly is a member in good standing with the Canadian National Association of Real Estate Appraisers. The invoice amount was for \$1,300.00 plus GST and the Chair asked for a motion to pay this amount.

Moved by: Jim Boulanger
Seconded by: Denise Walker

That the invoice for appraisal services for \$1,300.00 plus GST be paid to Jim Kelly.

Carried.

James Leon distributed copies of the appraisal to the Board Members. Chair Adams suggested that the Board should go to closed session to review the appraisal.

Moved by: Jim Boulanger
Seconded by: Denise Walker

That the Board go to closed session to review the appraisal. During the closed session Wayne and Joan Blimkie and Ron Peori were called back into the meeting room.

Carried.

Moved by: Denise Walker
Seconded by: Jim Boulanger

That the Board come out of closed session.

Carried.

At this time, Earl Gust and Garry McAnulty were called into the meeting room.

Wayne Blimkie informed the Board that his mailing address was Box 347, Chalk River and that Iona Blimkie's mailing address was Box 63 in Chalk River. Wayne clarified that he and Iona jointly own the subject property. Wayne and Joan Blimkie left the meeting at 9:15pm. The Chair suggested a motion to have a teleconference meeting with David DeMille, Chair Adams and James Leon to discuss the agreement with the Blimkies and to give instruction to David about drawing up the agreement and the release.

Moved by: Denise Walker
Seconded by: Jim Boulanger

That Chair Adams and James Leon have a teleconference meeting with David DeMille to discuss the agreement with the Blimkies and to instruct him to prepare the agreement and the release in plain language for the final compensation with the Blimkies.

Carried.

James Leon was requested to take care of the details of setting up this teleconference meeting.

- b. Ron's enquiry for AECL re Site recycling program for possible coordination with AECL in 2003.

Ron Peori stated that AECL currently had Beaumen do the recycling pickup but that this contract is finished in December 2002. AECL might be interested in piggybacking a recycling contract with the Site and Ron asked what the Site's current program is. Ron also asked if it would be possible for AECL to simply bring the recyclables to the Site.

Gary McAnulty stated that he was currently doing the recycling pick-up at the site and he asked James Leon about the details of the current cardboard pick-up. James replied that David VanBeek of Eganville has picked up the cardboard free of charge on two occasions and would continue to pick it up when the cardboard area was full. Gary stated that the price currently being paid for aluminum is 40 cents a pound and he recommended the purchase of a can crusher so that a small volume might be stored to be sold at this price. Denise Walker informed Gary that we are not receiving enough aluminum cans at the Site presently to warrant purchasing a can crusher.

Chair Adams stated that Bowman is currently employed for Laurentian Hill's recycling but that the Town is presently out on Tender for this service. Once we know who the recycler is, then we can discuss details of having them service AECL and the Site. Gary McAnulty suggested that Bee Line might pick up the glass and aluminum free of charge. If Bowman can look after the plastic then all the recyclables at the Site would be addressed. Denise Walker stated that AECL is part of Deep River and it might be the Deep River recycling contractor that should look after AECL and the Site.

7. Correspondence.

- a. Verbal correspondence with Dan Broome re fireproof locking file cabinets.

James Leon informed the Board that he had viewed the fireproof locking file cabinets at AECL and that the best cabinet was a five foot high, four drawer combination lock fireproof cabinet. Dan Broome had told James that the cost would be \$150 plus a delivery charge. Dan also informed James that there would not be a problem getting the cabinet into the Site office. The Board discussed this and addressed the following motion:

Moved by: Denise Walker
Seconded by: Jim Boulanger

That the fireproof locking file cabinet be purchased from AECL for \$150 plus a delivery charge.

Carried.

- b. Report on discussion with auditor Wayne Dempsey, information about closure and post-closure liability, requirement for a number for the 2002 audit and decision on the determination of the liability by a consulting firm.

Correspondence from Wayne Dempsey and James Leon to the Board members about the requirement for an estimate for closure and post-closure liability was discussed. James presented a

quote for \$600 from Robinson Consultants to determine the liability amount for the 2002 audit. Denise Walker suggested that this quote be accepted.

Moved by: Jim Boulanger
Seconded by: Denise Walker

That Robinson Consultants offer of \$600 to provide the closure and post closure liability value be accepted.

Carried.

Denise Walker added that the Board should present this report to each municipality when completed. Deep River and Laurentian Hills would set aside the required amounts for this purpose. These funds should be accumulated and held by each municipality.

c. Quote from Gartner Lee's Steve Hollingshead re C of A amendment for cover material and decision to accept.

The Board discussed this quote, for a total of \$5,778 including GST, for preparation of a C of A amendment to expand the types of acceptable cover material. Chair Adams asked if we want to go ahead with this given the high cost quoted. However, more non-specific definitions of cover material would save volume at the landfill and would extend its life. Jim Boulanger added that in the long run the ability to use certain materials as cover, instead of as fill, would pay for the costs. Chair Adams suggested a motion that this charge be provided for in the 2003 budget.

Moved by: Jim Boulanger
Seconded by: Denise Walker

That the cost of preparing an application for this C of A amendment for cover material be provided for in the 2003 budget.

Carried.

James Leon stated that he would also obtain a quote from Robinson Consultants for this change.

Jim Boulanger stated that he had been to the landfill site recently and he is still not satisfied with the amount of squaring-off in the fill area. James Leon will contact Tracy Lance with this concern. d. Airborne emissions—monitoring information and discussions with Andrew Buzza and Andrew Polley. James Leon had previously sent information to the Board about a discussion that he had had with Andrew Polley about the possible requirement for Airborne Contaminant Emission Monitoring. Andrew Polley had suggested that the Board wait until he has examined these regulations before spending money to do this monitoring. James Leon presented a quote for water monitoring from Robinson Consultant's Andrew Buzza for a one, two and three year contract that included, as a line item, airborne emissions monitoring. This line/task would be removed from the quote if the MOE decides that it is not necessary for our site. Chair Adams asked the Board if they are satisfied with Robinson Consultants performance as our monitoring contractor. Board Members stated that they were satisfied with Robinson Consultants and the following motion was made.

Moved by: Jim Boulanger
Seconded by: Denise Walker

That the quote for a three-year contract from Robinson Consultants be accepted as offered.

Carried.

James Leon was asked to contact Andrew Buzza and have the three year contract prepared.

e. Discussion with Myrna McAuley of DR public works about Boxing Day pickup and disposal and having the Site open.

Chair Adams stated that accepting waste on a holiday is contrary to the provisions of our C of A. He suggested that if it is just one truckload, then it might be brought to the site on the following day. Denise Walker stated that there was just one garbage truck servicing Deep River and that the pick-up is done daily. The pick-up on December 26th would be a double pick-up because it also needs to cover the homes that were missed on Christmas day. Denise suggested that Deep River might pay a site worker to attend to accepting the load on Boxing Day. Denise asked James Leon to contact the MOE regarding the possibility of accepting a garbage truck on Boxing Day from Deep River's regular contractor, as long as we were not open to any other resident. If the MOE says that this is acceptable then James would contact Tracy Lance and arrange plans for December 26th garbage acceptance. James was also asked to check with Myrna McAuley to see how many truck loads there would be on December 26th and to see if the truck load(s) might be held on the truck(s) overnight to be dumped the following day. James was also asked to discuss garbage disposal on other public holidays, with the MOE.

f. Revised RELEASE for hunt camp from David DeMille.

Earl Gust asked the Board about the status of the release and James Leon stated that he had spoken to David DeMille's secretary this morning to determine if the release had been returned from Mr. Huckabone and he was informed that the release had not yet been sent back to David DeMille. It had been noted earlier in the meeting that Mr. Huckabone was on vacation and would be away through December. It was agreed that James Leon would give a copy of the release to Earl to be given to Brian Gust. Chair Adams informed Earl that the landowner must sign the release, provided she agrees with its content, and someone not in a position to benefit from the agreement must witness it, and then it must be sent to David DeMille.

g. Discussion with MOE's Andrew Polley re grit from sewage plants, disposal of grit in landfill, and storage of Site Inspection Records and records of HHW removal.

James Leon reported that Andrew Polley had told him that the site could legally accept grit that has had the water drained from it provided it is inspected by the attendant before being deposited in the landfill. Results of the inspection would be added to the Daily Site Inspection report.

James stated that Andrew Polley had agreed that the Site Inspection Reports and the Daily Attendant's Records could be properly stored in one of our municipal offices, but the records of HHW pickup and transport must be stored on site.

8. Financial report.

James Leon distributed copies of the financial report to Board members. Chair Adams pointed out that the figures in the last three pages of the report are still carrying the pennies and James Leon was asked to contact Steve Recoskie to have him drop the pennies for the next report. James was also requested to speak to Steve about the interest on GICs and whether the interest is declared on a monthly basis or when a GIC is cashed. James was also asked to have Steve not pro-rate the amount in the Budget Column of the Budget vs. Actual sheet, but rather to show the budget amount for the entire year.

James Leon stated that the Board has received about \$11,000 more from the municipalities than was budgeted, and that the fourth quarter application to both towns has been verbally cancelled. James was asked to send Mary Mysyk and Brian Quibell a written confirmation of this cancellation. Jim Boulanger expressed concern over the legal fees on the Budget vs. Actual sheet. Chair Adams stated that legal fees are being sent to the Board on a more frequent basis and this would be reflected at year-end.

10. Update on HHW Depot

- a. Correspondence with Geoff Bennett of RPR Environmental re HHW pickup and handling, and decision on RPR's proposal.

James Leon stated that Geoff Bennett had offered to attend this meeting, but for some reason had not made it. James distributed a copy of a "Request for Service" from RPR Environmental, and explained the possible savings that the Board would achieve because of having free transportation for the HHW pick-up by piggybacking with AECL pickups. James Leon was requested to get firm pricing from RPR.

- b. Update on Quaker State pickup of waste engine oil.

James informed the Board that Quaker State had not yet contacted him, and that he would speak to Mike Gasman to get a name and number of the person to contact.

11. Outstanding tasks.

- a. Site office status of solar electricity, and painting the doors white.

James stated that the office doors had been painted, and that the wiring for solar electricity was nearing completion.

12. Other Business.

- a. Co-ordinator position job description and data from Bruce Beakley.

Chair Adams stated that this topic would be addressed in a closed session prior to adjourning.

- b. National Grinding's Evans Church re tub-grinding set for December 2002.

James Leon stated that he had spoken with Evans Church and had informed him that the Board had agreed to have National Grinding tub-grind the Site C&D pile before winter, and that savings were expected by piggybacking transportation costs with the Laurentian Valley Site. The Board verified the agreement to proceed with the tub-grinding.

c. Site logo presentation and acceptance.

Chair Adams presented a colour copy of the proposed Site logo that had been prepared, free of charge, by Michelle Leon. The Board was pleased with the logo and James was asked to check the Deep River logo centre stripe to ensure that the colouring was correct. Chair Adams suggested that the Board adopt the logo subject to any correction in the colour.

Moved by: Jim Boulanger
Seconded by: Denise Walker

That the Site logo be accepted.

James was requested to check the logo colouring and contact Michelle about obtaining a larger hard copy that Chair Adams could scan at 24-bit colour and about 1200x1200dpi for online use and printing.

d. Status of letter from Deep River to Laurentian Hills re Millers Road C of A change for C&D waste acceptance from Laurentian Hills.

This topic had been briefly addressed earlier in the meeting in section 6. Denise Walker noted that a letter has not yet been sent from the Deep River Council to the Laurentian Hills Council. Denise added that the Deep River Physical Environment Committee is employing Robinson Consultants to do this task.

At this time, Chair Adams mentioned that a follow up letter had been sent to A&S Valley Services to try to recover money paid to them for HHW garage door repairs that were not effective. He added that he does not believe that the Board will get the money back because there wasn't a written guarantee for the work.

- a. James Leon was requested to leave the meeting room while the Board discussed the Co-ordinator position and data from Bruce Beakley. When James was requested to return to the meeting room he was asked if he would like to continue as Waste Management Co-ordinator and receive whichever benefits are usually available to Laurentian Hills' employees, and in which we are allowed to have him participate. James accepted this offer. The present hourly wage rate will continue, and hours shall continue to on an "as required" basis. Vacation pay to be accrued starting Dec 1, 2002 at 4% and to be paid when James takes vacation. Public Holidays, as defined by the applicable Ontario statute, to be paid on the basis of a % of an 8-hour day that is defined as the % of 160 hours worked in the 2 pay periods, of 2 weeks each, that preceded the Holiday.
- b. James was asked to determine if Laurentian Hills charges the Board to handle its accounts and, if the board is being charged, to determine how much the charges are and to report the information to the Board.

13. Adjourn

Jim Boulanger stated that he would not be able to attend a meeting on January 27, 2003 and he suggested that the meeting be moved to January 20. The Board agreed, and James Leon was requested to prepare and distribute a Board meeting schedule for 2003.

Moved by:	Jim Boulanger
Seconded by:	Denise Walker

That the meeting be adjourned at 11:00 pm.

Carried.

The next regular Board Meeting will be on January 20, 2003 at 7:30 pm at the Town of Deep River Council Chambers.