

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Town of Laurentian Hills
R.R. #1, Deep River, Ontario KOJ 1P0

Telephone: (613) 584-9194

Fax (613) 584-3285

email: nrwmb@magma.ca

North Renfrew Waste Management Board Meeting

Minutes of Meeting

Date: May 13, 2002
Time: 7:30 P.M.
Location: Town of Deep River, Meeting Room

Chair	Fred Adams	Town of Laurentian Hills	Present
Vice Chair	Denise Walker	Town of Deep River	Present
Councillor	Jim Boulanger	Town of Laurentian Hills	Present
Councillor	Christine Harding	Town of Deep River	Present
	Ron Peori	Site Liaison Committee Chairperson	Present
	James Leon	Coordinator	Present

Member of the public: Earl Gust

1. Call to order.

The Chair called the meeting to order at 7:30 pm.

2. Declarations of Interest.

None. At this point Chair Adams welcomed Ron Peori as the 2002 SLC Chairperson and Earl Gust as the 2002 SLC Vice Chairperson.

3. Delegations

None.

4. Motion to Accept the Agenda

Moved by: Jim Boulanger
Seconded by: Christine Harding

That the agenda be accepted.

Carried

5. Review and Acceptance of Minutes of Meetings of April 5, 2002, April 24th, 2002 and April 29th, 2002.

Moved by: Jim Boulanger
Seconded by: Christine Harding

That the minutes of the April 5, 2002 meeting be accepted.

Carried

Moved by: Denise Walker
Seconded by: Jim Boulanger

That the minutes of the April 24, 2002 brief meeting be accepted.

Carried

Moved by: Jim Boulanger
Seconded by: Christine Harding

That the minutes of the April 29, 2002 meeting be accepted.

Carried

6. Business Arising from Previous Minutes and not dealt with elsewhere in the Agenda.

None

7. Correspondence.

a. Verbal correspondence with AECL's Peter McCann re Baggs Road ditching damage, and call from Bruce Boucher.

James Leon reported that he had phoned Peter McCann about the Board's concerns regarding the damage that had been done to the AECL side of Baggs Road ditches and to the snowmobile trail. Peter stated that the contractor that had done the work on that side of the road had done a very good job. James suggested that Peter meet with Dan Patrick, Bruce Boucher and James to examine the condition of the ditch and trail. Peter said that he was willing to meet on Friday May 10 at 8:30 A.M. at Baggs Road. James contacted Dan Patrick and determined that Dan would not be available for Friday. Bruce Boucher would be available. However, on Wednesday May 8, Bruce was in Chalk River and he was requested by Peter McCann to meet with him at Baggs Road. Bruce met with Peter and later phoned James Leon to inform him of the meeting he had had with Peter. Peter was not receptive to the Board's request for repairs, and he cancelled the meeting for May 10.

Bruce suggested that he and James examine the condition of the ditches, trail and drywells the next week.

Denise Walker suggested that a letter be drafted from the Board to The Town of Laurentian Hills detailing the problems and that Laurentian Hills be requested to ask AECL to have the damages repaired. James Leon was asked to get in touch with Dan Patrick to be sure that all the details of damages are known before drafting the letter. The letter would be addressed to Mary Mysyk with copies to Jerry Depuis, who issued the permits for AECL to install the road accesses, and to Bruce Boucher, and Belo Csomor.

b. Quote from Robinson Consultants for tender package preparation for site operation, and information update on Operations Manual.

From previous e-mail correspondence, Chair Adams and Denise Walker both suggested that the quote for \$2,500 was reasonable. Christine Harding had expressed concern that it was “pricey”. After some discussion about the costs of previous tender package preparations contracted by The Town of Laurentian Hills it was decided that the Robinson Consultants offer was acceptable.

Moved by: Jim Boulanger
Seconded by: Denise Walker

That the quote from Robinson Consultants for tender preparation for \$2,500 be accepted provided that the manual and the tender be complete in about a week.

Carried

c. Verbal information with AT&T re cell phone and internet.

Chair Adams stated that the Nokia - AT&T Rogers digital service should work well in the Chalk River area. James Leon was asked to check to assure that digital service is available now and that Internet readiness is either currently available or will be available soon, and accessible at the site. Two service plans were discussed. Chair Adams and Denise Walker suggested that the plan offering Internet accessibility be accepted provided the necessary adapters are available, and that it is determined that an acceptable signal strength is available at the site.. James Leon was asked to check with The Town of Deep River Police Dept. to see if there were any dead service areas locally. It was noted that a small antenna might be needed to operate inside the office building due to the metallic nature of its construction.

Moved by: Jim Boulanger
Seconded by: Denise Walker

That the recommended cell phone be purchased provided service is acceptable at the site.

Carried

d. Verbal correspondence with AECL’s Dan Broome re moving trailer and call to NRT/ re article on trailer donation.

James Leon stated that he had phoned Dan Broome and informed him that the quote to have the trailer moved for about \$300 was acceptable to the Board, that the trailer foundation would be completed in 1–2 weeks and that he would inform Dan when the move would be required. Vance

Gutzman of the NRT was phoned to inform him that the donated trailer would be moved to the site in the next two weeks and that he is requested to attend for photo and press purposes.

e. Quote from B&T Dunbar Petroleum and Irving Oil re diesel fuel storage tank.

The two quotes were reviewed and the Irving Oil quote for \$300 plus tax was recommended.

Moved by:	Jim Boulanger
Seconded by:	Denise Walker

That the Irving Oil quote for \$300.00 plus tax be accepted.

Carried

James Leon was asked to have the tank purchased and set up.

f. Communication with Bruce Boucher re gravel for site.

Bruce Boucher was informed that the Board had agreed to have him obtain, deliver and spread the 3 loads of gravel for the HHW Depot for \$521.00.

g. Call to Gerber's Nursery re replacing trees.

James Leon spoke with Frank Christinck at Gerber's Nursery about replacing the trees that had died. Frank said that there wouldn't be any red pine in stock for about two weeks but he could do the replacements with Norway spruce. After a discussion it was decided to wait until Gerber's had red pine in stock. James was requested to arrange for the replacement trees to be planted as soon as they are available.

8. Financial report: 2002 Budget.

The 2002 Budget, as presented to the councils, was accepted. Christine Harding asked if we have to request funds for the 2nd quarter. James Leon will investigate this, but noted that it depends in large on the specific activities undertaken and the payment terms involved.

9. Update from Site Liaison Committee.

James Leon distributed a copy of the motions to elect Ron Peori as the SLC Chair, and Earl Gust as Vice Chair. Chair Adams informed Ron Peori that the SLC Chair sits at the Board meetings as a non-voting representative of the SLC, but would be requested to leave a meeting that is deemed closed. Ron Peori briefly discussed the minutes of the May 7th, 2002 SLC meeting. The highlights were recycling and reducing landfill waste.

Ron reported that Gary McAnulty has suggested that commercial recycling of cardboard and paper would bring great strides in reducing landfill. Chair Adams agreed with this and Denise Walker said that the Board could recommend the methods of collection of waste for the two municipalities and that if necessary the Board could get the MOE to back it up. Denise added that about 1.5 loads of cardboard a week would be produced in Deep River alone. Christine Harding said that The Town of Deep River will be going out on tender for a recycling pick-up in about two weeks and this issue

would be included in the tender. Chair Adams said that The Town of Laurentian Hills has had a new contract since the first of the year. Fred Adams replied to Christine Harding's query about the size of the recycling area, noting that it would be from the location of the new diesel fuel storage tank to the end of the fence line, but could go so far as the roadway along the edge of the footprint.

Denise Walker stated that the current blue box program doesn't address large size and commercial cardboard. Christine Harding stated that the town would address the cardboard issue in the near future. Protecting the stored cardboard away from the weather for short periods of time is another issue. Earl Gust suggested that dumpsters with lids would contain and keep cardboard from the weather. Chair Adams requested James Leon to find out when the Laurentian Hills contract expires. Chair Adams suggested that ideally both municipalities should eventually have a mutual contract.

Christine Harding stated that some, and perhaps all of, local recycling tenders would not include all the items we would like, so we may not be able to get a contractor that takes all recyclables. Chair Adams mentioned that the problem with containers like milk cartons is that people do not rinse them out, and Christine Harding suggested that the general public needs some educating. Chair Adams stated that one method of encouraging recycling is to charge households per bag of waste, but that we have strictly avoided any such consideration. Ron Peori noted that some municipalities are going to clear plastic bags to show whether recyclables are in them. Chair Adams added that home waste compactors, that could be used to reduce the number of bags, would compress the waste to about 1/3 size and that this waste would not need to be further compacted at the landfill site. Denise Walker stated that most people are neither interested in being charged by the bag nor in using clear bags.

Christine Harding suggested that we have a Grand Opening of the HHW Depot, later than the general Grand Opening for the site as a whole, and have the SLC heavily involved in this activity. The HHW service would be available from the initial site opening, but the HHW Grand Opening would be a separate promotion. Chair Adams stated that the Board would like the SLC to carry the ball on public education for waste diversion including the HHW Depot, Brush Chipping, re-use and recycling. It was suggested that Ron Peori and James Leon get together on aspects of education and advertisement for waste diversion. Ron Peori suggested that a list of the features of the new site be inserted in local newspapers in the form of a press release. Chair Adams informed Ron Peori that the SLC could put together a press release and provide it to the NRT.

Denise Walker suggested that the SLC and the Board have an information table at Summerfest this year.

James Leon asked Ron Peori and Earl Gust if the SLC is willing to have the draft minutes of the SLC meetings distributed to Board members and they agreed with this distribution.

10. Update on HHW Depot

a. Review equipment requirements re drums, drum carriers and pallets. Request firm quotes and delivery dates.

James Leon stated that this still remained to be done and asked the Board members about the number of drums required. Christine Harding suggested that James contact the Laurentian Valley site to see how many they have, and it was further noted that the drums may be provided by the contractor who will be removing the waste materials, at no cost to us, or simply for a deposit fee, since they will probably want to take the drums away with the material in them.

11. Tasks to be completed prior to opening the site.

a. Update on progress of tasks to be completed: Fence, Trailer supports and moving and call to Andrew Polley of MOE/requirement for an as-built survey and quote by Jp2g.

James Leon stated that the fence would be completed this week.

Big Country Forming and Carpentry had begun the work for pouring the trailer supports.

James Leon had phoned Andrew Polley about the site requirements for meeting the C of A before the site receives landfill. Andrew said that he would have to see the initial excavation and as-built survey. James Leon stated that a quote for \$500 from Jp2G was obtained for the required as-built survey and associated paperwork.

Moved by:	Jim Boulanger
Seconded by:	Christine Harding

That the quote from Jp2g for the as-built survey be accepted.

Carried

James Leon would inform Jp2g of the Board's acceptance of this quote.

b. Call for quotes for chipping services.

James Leon stated that the tender documents and ads were prepared and the ads would be placed in the May 15th NRT and the May 17th News. Christine Harding suggested that Christmas trees might be chipped directly into a truck.

Chair Adams asked how the site would handle excess wood chips. Denise Walker replied that the cover material would have some percentage of wood chips.

c. Update on requirements for establishing the composting area including supplies and equipment.

Information obtained from Laurentian Valley for composting was distributed to Board members. The cost of an enclosed compost container would be too high. Our compost piles will be set on the ground. The site operating contractor will be responsible for turning the pile at the required frequency, and James Leon was asked to be sure that this was included in the Operations Manual and covered by the tender.

12. Other Business.

Earl Gust asked the Board about the land compensation talks. The Gusts were under the opinion that the Board was negotiating for compensation rather than purchasing the lands. Chair Adams informed Earl Gust that the Gusts have to go through Mr. Huckabone for the compensation issues. Earl Gust stated that the Board was originally going to compensate for about 96 acres of the Gust land and now the offer is for more than 100 acres.

Jim Boulanger displayed a map of the lands in question to Earl Gust and explained that acreage that is being negotiated for would be squared off for practical planning purposes. Chair Adams informed Earl that the landowners have up to three years from the date that the site opens to decide what to do about selling or being compensated with regard to their lands. They are under no pressure for an immediate decision. Denise Walker stated that the solicitors of the landowners and the Board would decide the next step in negotiations.

Denise Walker stated that when the Operations Manual and the tender for the site operations are prepared, the Board must have the requirements for a site manager put together and have this person hired. The site manager would be knowledgeable about landfill operations including proportions for composting materials.

The logo being designed by Michelle Leon was discussed and some changes were recommended to include the logos from the two municipalities and the SLC. James Leon said that he would get back to Michelle and request the changes be made, and a colour version produced.

The quote for a propane powered generator was discussed and James Leon was requested to determine the projected annual propane fuel cost, and also to obtain a quote to have a hydro service run to the site.

James Leon received a reply from Linda Patchell of The Ontario Ministry of Labour, suggesting that a modern landfill site of our size should have a heated office and the required minimum temperature would be 68° F. The office should also have washroom facilities including a toilet and tap water for washing. Ideally the tap water should be heated. There is no requirement for air conditioning. James Leon was asked to send Linda a letter confirming our understanding of these requirements.

The Board went into a closed meeting to discuss compensation issues. Ron Peori and Earl Gust left before the closed meeting began.

The Board rose from the closed meeting and requested James Leon to communicate the results of its deliberations to the Board's attorney, David DeMille.

13. Adjourn.

The next Board meeting will be on Monday, May 27th, 2002 in the Board's office at Point Alexander. On motion duly made and passed, the meeting adjourned at 9:50 pm.