

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Town of Laurentian Hills
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North Renfrew Waste Management Board Meeting

Minutes of Meeting

Date: November 26, 2001
Time: 7:30 P.M.
Location: Town of Deep River, Council Chambers

Chair	Fred Adams	Town of Laurentian Hills	Present
Vice Chair	Denise Walker	Town of Deep River	Present
Councillor	Jim Boulanger	Town of Laurentian Hills	Present
Councillor	Christine Harding	Town of Deep River	Present
	Gary McAnulty	Site Liaison Committee Chairperson	Present
	James Leon	Coordinator	Present

Member of the public: Earl Gust

1. Call to order.

Chair Adams called the meeting to order at 7:34 pm.

2. Declarations of Interest.

None.

3. Delegations

None

4. Motion to Accept the Agenda

Moved by: Jim Boulanger
Seconded by: Christine Harding

That the agenda be accepted.

Carried

5. Review and Acceptance of Minutes of Meeting of October 22, 2001.

Moved by: Jim Boulanger
Seconded by: Denise Walker

That the minutes of the October 22, 2001 meeting be accepted.

Carried

6. Business Arising from Previous Minutes and not dealt with elsewhere in the Agenda.

In referring to the items to be found on the log of legal services from David DeMille, James Leon stated that after an extensive search through filing cabinets and computer files he didn't find any information on the 25/Apr/00 and the 28/Apr/00 correspondence with David DeMille. Chair Adams found two references about the teleconference on April 27, 2000, but there were no details. Vice Chair Walker stated that she would search for this information.

James Leon found and distributed a July 5, 2000 letter to Ms. Mary Mysyk from Steven Testart regarding correspondence from Al Huckabone about the Board paying for property owners' entrances onto Baggs Road. The letter stated "The Board has not accepted any responsibilities in this regard. Although the Board has no objections to the municipality approving entrances along Bagg's Road, under the circumstances, it may be prudent to request an application in writing prior to approving such an entrance."

Vice Chair Walker distributed a log of "compensation issues in minutes" from 31-May-1994 to 12-June-1999 and some items on the log were discussed.

Chair Adams mentioned that the Board had recently received the final WDO grant payment.

Chair Adams discussed the October 12, 2001 letter of reply from AECL's Dr. Bruce Lange assuring the Board that an access gate would be installed in the new fencing on AECL property so that sampling could be done. AECL Security staff would control access. James Leon was asked to get back to Dr. Lange about when the gate would be installed in the new fencing and to discuss the location of the gate.

7. Correspondence.

a. Status of compensation policy, phone call from Wayne Blimkie on the land survey.

James Leon received a phone call from Mr. Wayne Blimkie November 20, 2001. Wayne requested that the Board have a land survey done for him and his mother, Mrs. Iona Blimkie, because he is busy and cannot take the time to make the arrangements with a surveyor. The Board was sent information about this call by email and Chair Adams replied to the Board with his thoughts on this matter, resulting in James Leon being requested to obtain a copy of the last survey, determine who the surveyor was, find out if it is a registered survey and bring the survey and information to the November 26, 2001 Board meeting.

The Board examined copies of the survey, which had been done by John F. Goltz and was registered on July 20, 1999. The survey included the landfill site through AECL land as far as Maskinonge Lake and bordering lands of landowners adjacent to the site. Chair Adams stated that when surveys of properties adjacent to the site are done in the future, it would likely be less expensive to use the same surveyor.

Vice Chair Walker presented another map, produced under Gartner Lee Project 96-166 (96\166\Base 1.cdr), Scale 1: 10,000. This map describes the landfill site, land lots of the adjacent landowners, and a sketch of the 500m landfill impact zone. James Leon was requested to get in touch with Gartner Lee and obtain seven copies of this map so that the current Board members will have them.

Vice Chair Walker presented some historic information on the compensation policy that traced through the Blimkie's concerns. Chair Adams also found information referring to questions asked by Sidney Blimkie in July 1997 that was on a CD with Board information. Mr Blimkie asked how many metres were required for the buffer zone around the site. The thirty metre buffer zone was later completely fenced in on the landfill site. Mr Blimkie was concerned about trespassers on his land. The Board is not required to fence someone else's property

Chair Adams then asked Earl Gust where the Gusts would like to have the new hunt camp located. Using the Gartner Lee map, Earl pointed out a spot on the Gust's lands west of the site but outside of the impact zone.

Chair Adams and Vice Chair Walker discussed this map and noted that dealing with the camp is part of requirement for the C of A under which we must deal with impact on adjacent landowners. If a landowner wants the Board to purchase their land in the impact zone, then a squared off survey would be required to allow severance and purchase of a lot that is a regular shape and has appropriate frontage. The Blimkie's land in the impact zone is 44.2 acres. Landowners have three years after the site opens to make their decisions on compensation. The Board can do a survey of the 500 m landfill impact zone as seen on the Gartner Lee map and then do a more practical squared off survey but the Board should first get the request directly from either the landowner or the landowner's lawyer. Jim Boulanger asked why the Blimkies do not have their lawyer take care of this. We can't accept direction from Wayne Blimkie, as Mr. Al Huckabone has previously been appointed by the Blimkies as their spokesperson.

The Board discussed email correspondence between James Leon and Board members about the request from Wayne Blimkie. In this correspondence Chair Adams had asked what the Board would like to see surveyed and had suggested that the four corners of the parcel of land that the Board has offered to purchase from the landowner be surveyed. Vice Chair Walker suggested having a pin placed on the roadside at the 500 m zone edge and this would help avoid confusion.

James Leon advised the Board that we have not yet received the promised letter from Mr. Huckabone. James Leon was asked to phone Wayne Blimkie and to inform him that the Board is still waiting for this letter and cannot proceed with requests until Mr Huckabone corresponds with the Board or the Board is advised either by Mr Huckabone or by the landowner that Mr Huckabone is no longer handling this aspect of the situation.

Returning to the matter of the Gust's hunt camp; Vice Chair Walker reviewed 1997 information on moving the hunt camp. Chair Adams stated that since Mr Huckabone is representing the Gusts, the Board should wait for instructions from him. Earl Gust said that he is not aware that Mr Huckabone

has told the Board that the Board must go through his office with correspondence to the Gusts. Previous correspondence from Mr Huckabone about going through his office was reviewed and it only referenced the Blimkies.

Chair Adams asked Earl Gust about the dimensions of the camp. Earl replied that the camp was 24' x 40' and the access is just a bush road. The Gusts do not want to have the hunt camp moved because a road would have to be built and that would damage the landscape. Chair Adams commented that in that case the original hunt camp must be torn down and removed, and he added that the new camp must be the same size and quality as the original, but negotiations can only be done with the landowner, Mrs. Geneva Gust or properly appointed representative. Chair Adams suggested that the Board ask David DeMille to find out how Mrs. Gust would like to proceed with the hunt camp issue.

Moved by: Christine Harding
Seconded by: Jim Boulanger

That a letter be drafted to David DeMille asking him to contact Mrs. Geneva Gust to find out how she would like to proceed with regard to the hunt camp issue.

Carried

James Leon was asked to draft this letter and to review it with Chair Adams before sending it. Vice Chair Walker said that in the minutes of March 11, 1997, the Board said that it would resolve the Gust's hunt camp issue before the site opens. Vice Chair Walker added that in an October 1999 letter to the Gusts, the Board requested access to the Gust's property for appraisal purposes.

b. Minutes of telecom with David DeMille.

The minutes of the November 7, 2001 teleconference meeting between David DeMille, Chair Adams and James Leon were discussed. The meeting's main topic was correspondence from Mr. Al Huckabone and his promise to send a letter to the Board requesting a meeting with his clients, the Blimkies and the Gusts. The Board agreed with David DeMille's suggestion that we wait for Mr. Huckabone's letter and then discuss the issues.

Moved by: Jim Boulanger
Seconded by: Denise Walker

That the minutes of the teleconference meeting be received for information purposes.

Carried

c. Letter from David DeMille dated November 8,2001.

The Board received a letter from David DeMille on November 8, 2001. This letter echoed what was said in the teleconference meeting.

d. Operations Agreement.

Chair Adams stated that we have received a copy of a letter that Mayor John Murphy sent to Mayor Paul Curtis about a meeting for reaching an agreement. The Board received a letter from Mayor Paul Curtis about arranging a meeting. No date has yet been set.

e. Trail making.

A note from James Leon about clearing the trails needed for the purpose of groundwater monitoring was discussed. Bob McLaren was asked by Deep River Town Superintendent Belo Csomor to accompany James Leon and examine the trails for the sampling stations. The sampling stations were found and it was agreed that the trails need cutting. Bob McLaren said that it would take three people with a chainsaw and a brush cutter about two days to complete the required work and that next Spring would be the best time to do the work. James discussed this matter with Belo and he agreed with Bob McLaren about making the trail in the Spring.

Jim Boulanger said that the AECL fence might become a problem with our trail making. Vice Chair Walker and Christine Harding suggested that James Leon get in touch with AECL's Bruce Lange to see if their contractors that will be clearing the fence and fire road would also clear our monitoring trails.

f. Chair Adams mentioned a note of sorrow that he sent to Steve Testart because of Steve's wife passing on.

8. Financial report.

James Leon distributed copies of the financial report to Board members. Chair Adams pointed out that many of the figures in the debit column seen on the last attached page add up to a value that is the profit and loss statement value. We will ask Laurentian Hills office to produce the P&L next time, and to drop the trial balance report. The GST rebate as found on the balance sheet and on page three were discussed.

Vice Chair Walker began a discussion on the 2002 budget asking what we base the 2002 budget on. Should there be a six-month plus six month budget because of the site opening for the second half of 2002? Tasks to be done include deciding on a final operational mode, getting the staff in place, surveying the benchmarks for the footprint after the C of A amendment is approved and arranging for the delivery of the loader. Other items required include the staff office building including heating, plumbing and power, a dump truck, a first aid kit, barrels and spill catching containers for use inside the HHW building. James Leon was asked to examine the previous budget that included most of what was required for the opening of the site.

Chair Adams stated that James Leon has been examining the Draft Operations Manual and the Draft Operations Agreement.

Moved by: Denise Walker
Seconded by: Jim Boulanger

That the financial report presented be accepted.

Carried

A letter from David DeMille dated November 15, 2001 was received along with two invoices for legal services. In the letter David said that the accounts were broken down because some of the work arose out of the concerns of Deep River so one account is for the Board and one is for the Town of Deep River. Chair Adams asked Vice Chair Walker what this split bill was about and Vice Chair Walker said that Deep River had had George LeConte make conference calls with David DeMille. This was a decision made by the Town of Deep River and Vice Chair Walker offered to present the invoice to the Town of Deep River.

Moved by: Denise Walker
Seconded by: Jim Boulanger

That the portion of the invoice from David DeMille for the NRWMB be paid.

Carried

9. Update from Site Liaison Committee.

Christine Harding and Chair Adams discussed getting the SLC involved in the promotion of waste diversion as mentioned at the October Board meeting. Chair Adams noted that the SLC role as documented in an attachment to the Minutes of the March 12, 2001 SLC meeting includes the item:

“Promote waste diversion activities such as recycling, reusing, and composting.”,

and we should therefore ask the SLC to undertake activities to encourage waste diversion, and that these activities need not wait for the opening of the new landfill site. Chair Adams added that the SLC is only required to meet quarterly and that members are appointed for a period of one year, effective January 1st. SLC members will be appointed during the January 2002 Board meeting.

10. Update on the Amendment to C of A.

James Leon spoke to MOE’s Frank Crossley in the Kingston office about the hold up in the approval to the amendment that would allow us to start the landfill process one metre deeper, and Frank said that he has assigned it to a co-worker. He asked that James phone for an update on November 30, 2001.

11. Update on HHW Depot.

a. After an inspection of the garage door by Deep River’s building inspector, Bill Sikorsky, he said that the installation and operation of the door are of an acceptable standard. Big Country was paid for invoice #300446 for the tendered services. Invoice #300447 from Big Country for extra

services, items #1,3,4 and 6, as seen in the minutes of the Oct. 22, 2001 Board meeting, was paid. Payment of Item #2 had been left open after discussion at the last Board meeting in order that the bolt spacing could be examined on site. It was not paid because the bolt spacing in the footer did not follow the drawings.

An invoice for \$294.14 sent by Big Country on behalf of their sub-contractor, Valley Services for making the garage door operational was discussed.

Moved by: Christine Harding
Seconded by: Jim Boulanger

That the invoice sent by Big Country for Valley Services for \$294.14 be paid to Valley Services.

Carried

- b. The garage door installation and operation were found to be of an acceptable standard by the building inspector.
- c. The angle iron for the footer at the garage door was discussed. Jim Boulanger suggested that James Leon get an estimate for preparing and installing the angle iron and ask the welder for recommendations on the work. Welders to get estimates from were Gord's Welding, Brad Roblin and Wayne Bowes. The narrow loader track and high loader weight should be explained to the welders. The angle iron should not be mild iron and the suggested dimensions are 6"x 4"x 0.5"x 12'.
- d. The topics of bolt painting, touch up caulking and eliminating the sharp edges at the side man door were discussed. James Leon was asked to have Darryl Cochrane, the handyman for the Town of Laurentian Hills, take a look at these tasks.

Moved by: Christine Harding
Seconded by: Jim Boulanger

That the bolt painting, touch up caulking and the elimination of sharp edges be done by Darryl Cochrane.

Carried

James Leon was asked to be sure that a log of details of the work done is kept including date, task description, location, materials used and time spent for each task. Chair Adams stated that black Tremclad paint and inexpensive paintbrushes should be used. Jim Boulanger asked James Leon to check the roof for leaks when it is raining.

- e. James Leon asked what the Board requires for the HHW depot in regard to locks and reflective safety material. Chair Adams suggested that three locks with common keys, but different than the main gates keys are to be purchased. Yellow and black reflective safety tape may be available from Laurentian Hills Works Department's Bruce Boucher. James Leon was requested to purchase three locks and see Bruce about the reflective safety tape.

- f. Jim Boulanger suggested purchasing two large planks for the tracks of the loader to roll on in the HHW depot garage end to keep the concrete from becoming damaged. Unfinished serviceable oak

or maple planking of about 3”x 16”x 16’ is required. James Leon was asked to check with local mills including M J Enterprises and Robert Labre.

Chair Adams and Jim Boulanger discussed the requirement for gravel for the garage door driveway and Chair Adams offered the Board the required amount of pit run gravel that he has on his property. Jim Boulanger said that he would make the arrangements to have the gravel moved to the site by the Town of Laurentian Hills Works Department.

12. Operations Manual and tasks to be completed prior to opening the site.

Vice Chair Walker suggested that item 12. on the agenda be tabled until the next meeting.

Moved by: Denise Walker
Seconded by: Fred Adams

That item 12. of the current agenda be tabled for the next Board meeting.

Carried

13. Other Business

Chair Adams asked James Leon to draw up a Board meeting schedule for 2002.

15. Adjourn

Moved by: Jim Boulanger
Seconded by: Denise Walker

That the meeting be adjourned at 10:23 p.m.

Carried.