

**NORTH RENFREW WASTE MANAGEMENT BOARD**

c/o Town of Laurentian Hills  
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**North Renfrew Waste Management Board Meeting**

**Minutes of Meeting**

**Date:** October 22, 2001  
**Time:** 7:30 P.M.  
**Location:** Point Alexander, Meeting Room

<b>Chair</b>	<b>Fred Adams</b>	<b>Town of Laurentian Hills</b>	<b>Present</b>
<b>Councillor</b>	<b>Denise Walker</b>	<b>Town of Deep River</b>	<b>Present</b>
<b>Councillor</b>	<b>Jim Boulanger</b>	<b>Town of Laurentian Hills</b>	<b>Present</b>
<b>Councillor</b>	<b>Christine Harding</b>	<b>Town of Deep River</b>	<b>Present</b>
	<b>Gary McAnulty</b>	<b>Site Liaison Committee Chairperson</b>	<b>Absent</b>
	<b>James Leon</b>	<b>Coordinator</b>	<b>Present</b>

1. Call to order.

Chair Adams called the meeting to order at 7:30 pm.

2. Declarations of Interest.

None.

3. Delegations

None

4. Motion to Accept the Agenda

The Vice Chair, Denise Walker, stated that she doesn't like the agenda's item 1., "Call to order" and stated that she wished the minutes to reflect her comment that "That may be the way you do things in Laurentian Hills but is not the way we do it in Deep River, and I don't think it should be there." Chair Adams asked Vice Chair Walker to put her suggestion in the form of a motion. Vice Chair Walker moved to have the standing "Call to order" item removed from future meeting agendas.

Moved by: Denise Walker

This motion was not seconded and was declared lost.

Denise Walker suggested that important items for discussion at Board meetings be itemized under the appropriate agendas section. Examples for this agenda would have been placing the request from the lawyer, Al Huckabone, under “Correspondence, status of compensation policy”, or item “Billing of the HHW depot” should have been under section 12. “Update on HHW depot”. The topic “Operations Manual” should be given a permanent agenda number of its own.

Chair Adams requested he be allowed to see future agendas before they are distributed.

Moved by: Denise Walker  
Seconded by: Christine Harding

That the agenda be accepted.

Carried

5. Review and Acceptance of Minutes of Meeting of September 24, 2001.

Vice Chair Walker noted that she has not received some items that were purportedly emailed to her internet account, and requested that her correspondence also be sent by surface mail or hand delivered to The Deep River Town Hall, and that a copy of the September 24<sup>th</sup>, 2001 draft minutes be given to her immediately.

Corrections:

- Section 2., second paragraph “James Leon was asked to have notices of ...”.
- On page 2, last sentence of first paragraph “Then the town of Laurentian Hills Works Dept., would be requested to...”.
- The next paragraph should have the first sentence deleted and the third sentence should read, “Denise Walker noted that the previous Board had looked at this request and that she would go through...”.
- The sixth paragraph on page 2 should read “½ kilometre” in 3 places rather than “½ mile”.
- The eighth paragraph on page 2 should read “silvaculture” as all one word.
- The first paragraph on page 3, the first sentence should read “devaluation compensation” and the last sentence should be changed to “The Board has offered to buy...”.
- The last sentence of the second paragraph on page 3 should read “It is also illegal to hunt from the road or less than 500 feet from a residence in The Town of Laurentian Hills”.
- Also in section 4 the name Jim Belanger should be “Jim Boulanger”. In Section 6, page 4, first paragraph should read “Chair Adams added that he has received the information from the Deep River Council Planning Committee for the past year. Discussions were not in the minutes on the topic of the rezoning and official plan until recent meetings.”.
- Section 7, paragraph 4, the name Belanger should read “Boulanger”.
- In paragraph 6, the last sentence should read, “Chair Adams noted that the grade of the land sloped ...”.
- Section 8, top of page 5 should read “...public meeting regarding amendments to the Deep River Official Plan and Zoning Bylaw.”.
- Section 10, paragraph 3, second sentence should read, “Earl Gust was advised that he should...”.
- In the fourth paragraph, the word “landowner’s” appeared twice and should have been “landowners”.
- On the top of page 6 the second sentence should read “...outside the mandate of the SLC and suggested that ...”.

- The last sentence of the same paragraph should read, “The landfill operations draft is ...”.
- Under Section 12, the last sentence should read “...to the members of ...”.

Chair Adams requested that James Leon not resend the Proposed Agenda with the Draft Minutes.

Moved by: Jim Boulanger  
Seconded by: Christine Harding

That the minutes of the September 24, 2001 meeting be accepted as amended.

Carried

6. Business Arising from Previous Minutes and not elsewhere referenced in the Agenda.

In referring to the Blimkie culvert discussion, Jim Boulanger stated there might be restrictions to putting culverts in some locations such as a site line problem. When Jim Boulanger and James Leon checked out the driveways for the sandpit, it was noted that there were two entrances, one at each end of the pit property. Chair Adams asked if the Blimkies are going to use a driveway for the sandpit, is a culvert required? Jim Boulanger replied that a culvert would be required if they wished to use the entrance, but noted that Sid Blimkie had requested that the entrance not be opened up since it would attract trespassers who might be injured running ATVs in the pits.

Christine Harding had found a log of legal services from David DeMille that included a fax to DeMille referring to the Blimkie’s refusal for having a culvert at the sandpit. Other items on the list of services included a telecon for 15 minutes about a \$7,500 offer for the Gust’s hunt camp. James Leon was requested to look up the information regarding these two items. Other historic correspondence to be checked was from Steven Testart to Mary Mysyk on July 5, 2000 regarding correspondence from Al Huckabone to the Board about property improvements. In this correspondence the Board stated to Mary Mysyk that putting in a fence or gate is not the Board’s responsibility. Jim Boulanger stated that the ditch was put in when the road was built because there had never been a culverted entrance at the sandpit. Denise Walker stated that the Board had refused to put in a fence and had agreed that they would put in a positive ditch to discourage people from driving onto the Blimkie property. The Blimkies had opportunities to discuss these topics with the Board, and David DeMille communicated the Board’s decisions to the Blimkies. After these communications, Al Huckabone wrote David DeMille stating that Huckabone must receive any correspondence intended for the Blimkies, and that such correspondence is not to go to the Blimkies.

Chair Adams stated that The Town of Laurentian Hills Works Dept. was sent to see if a culvert is necessary. Denise Walker stated that likely we would deal now with Iona Blimkie, not Wayne Blimkie, as she is probably the property owner. Chair Adams stated that we do not have a request from Iona Blimkie yet, however Sid Blimkie did not want a culvert as he was concerned about people on recreational vehicles accessing his sandpit property because of the possibility of accidents and lawsuits. Denise Walker and Chair Adams then discussed the fact that the Board previously decided not to supply fencing, but would compensate landowners according to the Board’s published compensation policy. It was noted that installing a fence would obligate the Board to maintain it, and that in any event the Board is not responsible for fencing land abutting a previously existing road allowance.

It was noted that at the Sept. 24<sup>th</sup> Board meeting Mr. Wayne Blimkie, son of the landowner Sid Blimkie, requested a culvert for the sandpit, although Sid Blimkie had previously said that he didn't want any means of access to the sandpit. Mr. Sid Blimkie is now deceased and the Board is unaware who is the new owner of the Blimkie land. Only the landowner can make requests. Mr. Wayne Blimkie and Mr. Earl Gust had had a meeting with Al Huckabone and afterwards, Mr. Huckabone phoned James Leon and discussed holding a meeting with the Board, his clients and himself. He told James Leon that he would send the Board a letter on this subject. Denise Walker suggested that our lawyer, Mr. DeMille, speak with Mr. Huckabone.

Chair Adams asked about the location of the Gust's hunt camp. Jim Boulanger replied that it is a building about 20' by 40' situated about 45 degrees off the southeast corner of the site's land. A road would have to be built in order to move it. Chair Adams suggested that we could offer the Gusts the replacement cost, not the appraised value, of the hunt camp. Chair Adams asked if we want to send anyone a letter in this regard. Vice Chair Walker stated that we should be going through the Board's lawyer. James Leon was asked to check into the teleconference of April 28<sup>th</sup>, 2000 about the \$7,500 offer for the hunt camp.

7. Correspondence.

The first item of correspondence was a letter from Robinson Consultants about the completion of well sealing. James Leon was requested to file this letter.

The letter to the mayors on an operations agreement would have to be rewritten and signed by the Chair. James Leon was requested to intercept the first draft letter to the mayors to avoid a wide distribution since it was an unapproved draft.

The correspondence from the CSR for the HHW grant was reviewed and James Leon stated that the requested invoice had been sent.

An email from James Leon to Wayne Blimkie contained inaccuracies, and Chair Adams had immediately recommended changes that reflected the Board's compensation policy.

The email to Board members from James Leon about the request for a meeting with Al Huckabone and his clients was discussed, as was Christine Harding's reply and about definitely getting our lawyer involved as soon as possible. Chair Adams stated that we do need David DeMille involved and that he is a lawyer with landfill compensation experience. David DeMille is up to date with the Board's files and is familiar with this unique situation of having two councils involved. Denise Walker said that David should be kept up to date. Christine Harding stated that Al Huckabone should only be in contact with the Board's lawyer, David DeMille. Chair Adams suggested that a letter be addressed to Mr. DeMille, our lawyer in Belleville, and Denise Walker suggested that we have him come up to meet the current Board. .

Chair Adams stated that the first step would be to have a telecom meeting with David DeMille, James Leon and himself. The Board instructed the Chair and James Leon to contact Mr. DeMille, discuss the situation, and report back to the Board. David should be asked how he feels about coming up to meet with the Board. James Leon was asked to draw up an agenda for this telecom including the Blimkie's and the Gust's property issues and to take minutes of this meeting.

The email from James Leon on the hunt for lower cost insurance for the HHW building was discussed and it was agreed that the insurance policy we have is acceptable although costly.

Chair Adams discussed the WDO Final Report and stated that it was acceptable.

8. Zoning

A report from Chair Adams on the zoning meeting held in Deep River was discussed. We are now waiting for the third reading on November 7<sup>th</sup>, 2001.

9. Finance

All the cheques for August and September were discussed as detailed in an email from James Leon. James was requested to include cheques from July 1<sup>st</sup>, 2001 and to modify the list to include the cheques dates. Vice Chair Walker requested that James become familiar with the Board's budget reports, and have a look at the budgets from the last few years. Chair Adams stated that the current Board would require a budget to work with until the turnover to an operations Board. He noted also that our new QuickBooks program provides a facility to issue reports doing comparisons to budget figures. The list of cheques will be available from January 1<sup>st</sup>, 2001 using this software.

The financial report given at the meeting was really a cash flow statement. Chair Adams stated that he has reviewed signed all time sheets.

Moved by: Jim Boulanger  
Seconded by: Denise Walker

That the financial report be accepted as it is for information purposes.

Carried.

10. Update from Site Liaison Committee.

Topics raised in the minutes of the SLC meeting from October 11<sup>th</sup> were discussed. James Leon, on behalf of the absent SLC chairperson Gary McNulty, went briefly through the October 11<sup>th</sup> minutes. The SLC has received the Board's responses to questions raised in a prior SLC meeting. The SLC members agreed with most responses but believe that advertising the new waste disposal site's features this year would be advantageous.

Vice Chair Walker stated that we are going to have to push for waste diversion, and the promotion of the blue box collection program must be handled within each municipality. Chair Adams stated that when the site is turned over to the operating Board, the boom would come down on recycling/waste diversion. Christine Harding stated that we should get the SLC involved in waste diversion and in the blue box campaign.

In The Town of Laurentian Hills, Councillor Kathy Lance is in charge of the blue box program. Vice Chair Walker noted that slitting open the plastic bags used for leaf pickup in Deep River is the largest expense associated with this annual service, and that biodegradable bags should be used for the leaf pick-up so that they can go directly into the central compost area. Ideas such as this form of diversion should be pursued by the SLC.

11. Update on Amendment to C of A.

There was discussion of an email from James Leon to the MOE attempting to get answers on the amendment to the C of A. No answer to the request has been forthcoming and James Leon was requested to continue pursuing this issue.

12. Update on HHW Depot.

The invoice from Big Country for the construction of the HHW depot was discussed in an email from Chair Adams. Chair Adams requested that two invoices be obtained to separately reflect the tendered contract and the extras billed by Big Country. Incomplete parts of the building noticed by the Deep River Building Inspector include some missing anchor bolts and the fact that there were no washers on the anchor bolts. Chair Adams questioned whether the job was done in a workman-like manner. Washers were not mentioned in either the tender or the engineering drawings.

The invoice item for drilling of new holes for anchor bolts was then discussed. Is this the fault of the specifications in the prints from Future Steel or is it the fault of the contractor? James Leon was asked to get information in writing from Future Steel about the placement of the anchor bolts so that a decision can be made to pay or not pay this item. Referring to the email from Chair Adams, Denise Walker said that she thought that the key to the gates should have been left with the contractor. Chair Adams stated that James Leon would be available to let the contractor on the site when required and that actual construction as contracted under the tender had been completed before he suggested James recall the key.

A discussion about problems with the large garage door began and Councillor Jim Boulanger stated that when he and James Leon visited the site and tried the garage door; it went up, became disconnected, and could not be lowered again. Chair Adams stated that although Future Steel didn't manufacture the door it was bought from Andy Bray as part of the building, so it is his problem. Chair Adams said that if the door problem has to do with missing parts then it is Future Steel's problem. In the mean time the garage door cannot be safely operated. Jim Boulanger stated that if it costs less than one hundred dollars and the building inspector reports there are operational and hazard problems then we should ask Big Country to do the repair.

Moved by: Christine Harding  
Seconded by: Jim Boulanger

That if the building inspector says that there are operational and hazard problems after looking at the garage door, then we should get Big Country to have the necessary parts installed provided that the cost of parts and installation is \$100 or less.

Carried.

Moved by: Jim Boulanger  
Seconded by: Christine Harding

That Big Country be paid the Invoice #300446 covering the tendered services pending a final inspection and occupancy permit from the Deep River Building Inspector, and that Chair Adams approve the cheque after seeing this final report.

Carried.

After a discussion of the second Invoice # 300447 for extra services the following decision was made as to which items would be paid:

The items are as follows:

#1. Installing air vents, roof vents and skylights	\$360.00
#2. Drilling new holes for anchor bolts	\$215.00
#3. Extra backfilling and compaction of granular fill	\$900.00
#4. Gas mileage to Toronto for side door exchange	\$313.60
#5. Extra costs for additional man to stand up walls and caulking	\$648.00
#6. Material, caulking and self-tapping screws	\$65.00

Moved by: Jim Boulanger  
Seconded by: Denise Walker

That items #1, 3, 4 and 6 plus applicable GST be paid, and item #2 plus GST be paid if it is found that the anchor bolt spacing was incorrect on the engineering drawings, and that item #5 is not to be paid as this was part of the tendered services.

Carried.

James Leon was asked to expedite these two payments.

13. 75<sup>th</sup> Percentile.

After reviewing the percentile information, Board members agreed that this was not as big a problem as originally anticipated.

14. Other Business

The availability of a draft copy of an operations manual was questioned. James Leon stated that we do have a copy, and he was requested to give a copy of this manual to the Board members. Chair Adams stated that the new operations Board, when it is created, would likely fine-tune the manual. Chair Adams then stated that JP2G could be employed to help us to complete the Operations Manual, but we will want to be selective of the person in JP2G that will be assigned the task.

On the subject of trail making, James Leon reported that he had again spoken with Bob McLaren, who stated that he would get in touch with James when the weather is better. Christine Harding stated that increased security on AECL land, and the new fence, could affect our trail making and sampling accessibility.

15. Adjourn

Moved by: Jim Boulanger  
Seconded by: Christine Harding

That the meeting be adjourned at 11:10 p.m.

Carried.