

**NORTH RENFREW WASTE MANAGEMENT BOARD**

c/o Town of Laurentian Hills  
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**North Renfrew Waste Management Board Meeting**

**Minutes of Meeting**

**Date:** July 23, 2001  
**Time:** 7:30 P.M.  
**Location:** Town of Deep River, Room 208

<b>Chair</b>	<b>Fred Adams</b>	<b>Town of Laurentian Hills</b>	<b>Present</b>
<b>Councillor</b>	<b>Denise Walker</b>	<b>Town of Deep River</b>	<b>Present</b>
<b>Councillor</b>	<b>Jim Boulanger</b>	<b>Town of Laurentian Hills</b>	<b>Present</b>
<b>Councillor</b>	<b>Christine Harding</b>	<b>Town of Deep River</b>	<b>Present</b>
	<b>Gary McAnulty</b>	<b>Site Liaison Committee Chairperson</b>	<b>Present</b>
	<b>James Leon</b>	<b>Coordinator</b>	

1. Chair Adams called the meeting to order at 7:37 p.m.
2. Chair Adams called for declarations of pecuniary interest. There were none.
3. Delegations - None.
4. Motion to Accept the Agenda

Moved by:	Jim Boulanger
Seconded by:	Christine Harding

That the agenda be accepted.

Carried

5. Review and Acceptance of Minutes of Meeting of June 25, 2001.

Chair Adams asked if there were any errors or omissions to the June 25th minutes and the following amendments were noted:

Page 2, Item No. 6, paragraph 5, should read:

“Chair Adams advised that if the Board waits another six months a specific day will not....”

Page 3, recorded vote should read:

Chair Adams	In Favour
Jim Boulanger	In Favour
Christine Harding	In Favour
Denise Walker	Opposed

Moved by:	Jim Boulanger
Seconded by:	Denise Walker

That the minutes of June 25, 2001, be accepted as amended.

Carried

6. Business Arising from Previous Meetings

Chair Adams asked if any information was available on grant money for the marking of trails. Councillor Harding has not yet heard from Bello Csomor and will ask him for an update.

The watering of the new trees was discussed. Vice Chair Walker asked James Leon to have the Laurentian Hills Fire Department water the trees.

7. Introduction of Part-Time Waste Co-ordinator

Chair Adams welcomed James Leon to the North Renfrew Waste Management Board as the Waste Management Co-ordinator.

At this time Chair Adams distributed copies of a CD of all the data files of the North Renfrew Waste Management Board as of July 8, 2001.

8. Correspondence

- Request for funding was sent to the Town of Deep River and the Town of Laurentian Hills on July 10, 2001.
- A copy of the employment contract for James Leon was distributed to the Board members.
- A copy of the letter to J. Pitre thanking him for attending the interview for Co-ordinator was received.
- No correspondence regarding the 75th percentile was received.

9. Finance

Vice Chair Walker requested a breakdown of the year 2000 G.S.T. rebate received from the Town of Laurentian Hills.

Chair Adams noted that the Board's accounts are manually entered into a General Ledger book by the staff of Laurentian Hills. Chair Adams will look into purchasing an accounting software package.

10. Update from Site Liaison Committee

Gary McAnulty was not present at the time this item was brought forward on the agenda but arrived later.

Co-ordinator James Leon spoke with Chair Gary McAnulty and found that no meeting was held on July 12, 2001 as only the Chair and Vice Chair attended. Councillor Boulanger suggested that James Leon contact the SLC members to arrange another meeting as soon as possible.

SLC Chair Gary McAnulty brought the Board up to date on the SLC activities. There was no meeting on July 12th as noted but Gary McAnulty did a telephone survey with the members and the SLC agreed not to hold a Household Hazardous Waste Day this year. Gary McAnulty has requested a replacement for member Bev Moses as she has yet to attend a meeting. One application is still on file and James Leon is to contact this person to see if they are still interested. Gary McAnulty is to request a letter of resignation from Bev Moses before another member is selected.

Gary McAnulty stated that the next SLC meeting will be on Thursday, August 9th and James Leon is requested to remind the members and take the minutes of the meeting.

11. Update on Amendment to C of A

The amendment to the C of A to go 1 metre deeper at the site has not yet been approved. James Leon has been in contact with the Ministry and was told the application is in progress.

12. Update on HHW Depot

Two tenders were received for the construction of a concrete slab and footings and erection of a future steel building.

Big Country Forming and Carpentry	\$13,493.42 including taxes
R.G.T. Clouthier	\$37,022.00 including taxes

Moved by:	Jim Boulanger
Seconded by:	Christine Harding

That the tender from Big Country Forming and Carpentry be accepted in the amount of \$13,493.42.

Carried

James Leon is to contact the company and review the tender requirements with them. The slab is to be poured, cured for a period of time and then the building erected. The building parts will take approximately two weeks for delivery once ordered. Chair Adams directed James Leon to contact the Building Inspector for the Town of Deep River and follow the necessary rules required.

13. Other Business

- Chair Adams brought up comments made to Terry Myers of the NRT by the Board's Deep River representative, Denise Walker. Comments included delaying the Household Hazardous Waste Day and that she had doubts that the new landfill would open as scheduled. Chair Adams felt that from these comments, the public would perceive the Board's objectives were not being met. Vice Chair Walker noted that when speaking with the NRT reporter, she was speaking as Councillor for the Town of Deep River.
- Councillor Jim Boulanger asked about the status of the zoning. Vice Chair Walker explained that at the Planning meeting last Thursday, the County asked if AECL shouldn't be approached concerning the zoning of the property. As the Ministry of Environment agreed to the attenuation agreement, the Planning Committee has decided not to pursue this and will continue with the planning process. Vice Chair Walker stated that an information letter would be sent to the Board as soon as the Planning Chair returns from vacation.
- Chair Adams reviewed items on the "Tasks to be Completed" list left by the former Co-ordinator Steve Testart. The major item for the Board to complete is the Operations Agreement.

Vice Chair Walker noted that the draft agreement has been circulated to all of Deep River Council with comments made by the Finance Committee. Vice Chair Walker will request that the Council of the Town of Deep River Striking Committee choose a committee to do the necessary work required to negotiate an acceptable agreement between both municipalities. The Board was only required to make a draft Operations Agreement, which has been done, and it is now up to both Councils to make up an acceptable agreement.

Chair Adams informed the Board that the Council of the Town of Laurentian Hills has reviewed the draft agreement and the only item for review is cost balancing between the municipalities.

Vice Chair Walker requested that in August, both Mayors should be contacted to arrange for meetings to begin. Chair Adams asked if the present Board members would be part of this Committee and Vice Chair Walker noted that the Committee would be made up of the present Board members plus the Mayor and Chair of Finance from both municipalities. Vice Chair Walker would like to see a target completion date of December 2001 for the final Operations Agreement.

- The building for the Waste Management Office was discussed. James Leon is to get in touch with Steve Testart for his contact at CFB Petawawa in case there are any trailers available.
- No meetings are scheduled for August unless called by the Chair. If an August meeting is called, an alternate member for the Town of Deep River is required as Councillor Harding will be on vacation.

14. Adjourn

Moved by: Denise Walker  
Seconded by: Jim Boulanger

That the meeting be adjourned at 8:37 p.m.

Carried.