

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Town of Laurentian Hills
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North Renfrew Waste Management Board Meeting

Minutes of Meeting

Date: March 19, 2001
Time: 7:30 P.M.
Location: Town of Deep River – Room 208

Chairperson	Denise Walker	Town of Deep River	Present
Councillor	Fred Adams	Town of Laurentian Hills	Present
Councillor	Jim Boulanger	Town of Laurentian Hills	Present
Councillor	Christine Harding	Town of Deep River	Present
	Gary McAnulty	Site Liaison Committee Chairperson	Present
	Steven Testart	Waste Management Coordinator	Present

Members of the Public

Neil Smith Ron Peori Earl Gust Cathy Lance Glenn Doncaster Mike Gasmann

Chair Walker called the meeting to order at 7:36 P.M.

Chair Walker welcomed Gary McAnulty as the new Chair of the Site Liaison Committee.

Chair Walker called for declarations of interest. There were none.

Chair Walker welcomed the members of the public, and invited the guests to address the Board either now or at the end of the meeting. None chose to address the Board at this time, Mike Gasmann indicated he would like to address the Board at the end of the meeting.

Chair Walker asked members if there were any errors or omissions in the minutes of the January 22, or February 19 meetings.

Councillor Boulanger stated that on page 2, paragraph 8 of the January 22 minutes there was an omission of the words “regardless of legal opinion”. Chair Walker was satisfied that the minutes reflected the meaning of what was said, but had no objection to making the amendment.

Councillor Boulanger also noted that the motion in the following paragraph said “Councillor Harding” rather than “Christine”, and it was agreed to change it to “Christine”.

Councillor Boulanger noted that on page 3 of the minutes of February 19 there was no reference to his question to Tracy Lance regarding changing seals in the drivetrain of the John Deere dozer used at the

Buchanan Site or the dozer used at the Miller Road Site. It was agreed to insert that and the answer after paragraph 3.

Moved by: Fred Adams
Seconded by: Christine Harding

That the minutes of the January 22, 2001 meeting and of the February 19, 2001 meeting be adopted as amended. Carried.

Chair Walker asked Steve Testart to report his findings on building selection for the *HHW Depot* and to make a recommendation to the Board.

Steve Testart reported that he had contacted Future Steel Buildings to amend their price to reflect changing the 8 foot door to a 12 foot door; Alternative Shelters to amend their price to include flame retardant fabric, and had contacted Darryl O'Shaughnessy to provide a quotation for refurbished sea containers. The total prices including installation, freight, and taxes came to:

Alternative Shelters	\$ 9,544
Future Steel Buildings	\$22,810
Sea Containers	\$26,373

Steve Testart stated that in view of concerns of vandalism raised previously by Board members and the fact that no staff will be working at the landfill site on a regular basis due to the delayed opening of the landfill site, that he didn't recommend the fabric building. The refurbished sea containers will be adequate for a HHW Depot, however the Future Steel Building is large enough to serve as the HHW Depot, as the Recycling Depot, and as a shelter for the crawler-loader.

The prices do not include the cost of the cement slab and footings, which was budgeted at \$5,650. Gary McAnulty stated that there are local contractors who would do the cement work for less than the budgeted amount.

A discussion of the pros and cons of the three different building types followed. Mike Gasmann advised members that there were different spill containment systems available for purchase from Seton and Avenue Supply. Steve Testart reported he has the Seton catalogue and is including a spill containment system in the list of equipment to be ordered for the HHW Depot. Councillor Harding asked if these items are included in the 2001 Budget. Steve Testart affirmed they are.

Chair Walker polled members as to their preference of buildings. All members favoured the Future Steel Building.

Moved by: Jim Boulanger
Seconded by: Christine Harding

To purchase the Future Steel Building as quoted, to be mounted upon a cement slab, construction of which is to be tendered. Carried.

Councillors Boulanger and Adams requested that the cement slab be designed to accommodate the weight of the crawler-loader and that the curb be placed to facilitate the entrance and exit of the crawler-loader.

It was noted that the 2001 Budget has sufficient funds identified to cover the costs of the HHW Depot, but that Deep River has not passed the budget yet. No action will be taken until Deep River accepts the 2001 Board budget.

A draft tender for the cement slab was discussed. No action to be taken until specifications are available from Future Steel Buildings and from the Deep River Building Inspector.

Steve Testart advised members that a condition of the *WDO Grant* extension is that a Interim Report be sent to them March 31, 2001. Members agreed that the report be submitted.

Steve Testart advised that Robinson Consultants submitted a draft report on the water monitoring program and that he has suggested some amendments. He is working on the Board's section of the *Annual Report to MOE*. Chair Walker requested that Robinson's final report be circulated to Board and SLC members as soon as it is received.

A letter from the Board to Earl Gust dated August 30, 2000 was circulated to members. The Board committed to *planting trees* in May 2001 as a visual barrier, and to water the trees as required for a two-year period. The Board directed the Waste Management Coordinator to contact former Board Member Craig Robinson for information; to contact both municipal fire departments for watering services; and to contact suppliers to get prices for providing and planting trees, if possible with a 2 year guarantee. We require 144 cedars and 20 red pine trees.

Councillor Adams reported that Laurentian Hills Council passed a resolution approving the Board's 2001 Budget, which included paying their share of the crawler-loader by March 31st instead of accepting Liebherr's financing proposal.

Councillor Adams expressed concern that many residents who were accustomed to having HHW Day events in Deep River, may not be aware of the location of the new landfill site. Laurentian Hills Council passed a resolution recommending that the Board hold the *Household Hazardous Waste Day Event* at a location other than the new landfill site. Steve Testart sent a fax to Andrew Polley at MOE requesting clarification of the impact of having a Household Hazardous Waste Event at the new site on the Buchanan Site closure date, and any requirements for additional approvals for holding a HHW Day at another location. It was agreed not to proceed with the HHW Day planning until MOE provided a written reply.

The Monthly *Financial Report* was reviewed. The present bank balance is \$6,599.02. Laurentian Hills invested \$35,000 from the bank account in short term GICs on the Board's behalf. Steve Testart is to find out what interest rate the GICs are invested at. The Board is entitled to ask the municipalities for quarterly payments, the first of which is due in March. Members agreed to delay the request for operating funds.

Chair Walker asked if there were any questions regarding the financial report. There were none.

Gary McAnulty reported that the *Site Liaison Committee* met March 12, 2001 at Pt. Alexander. He introduced Ron Peori as Vice-Chair of the SLC. The committee had asked Steve Testart to provide the names of the councillors on the Pembroke and Area Recycling Board, and to ascertain what date the contract for Blue Box pickup with Beaumen Industries expires. The SLC recommends to the Board, that the HHW Day be scheduled to coincide with the spring cleanup, and that both events be advertised at the same time. He reported that Bev Moses didn't attend the meeting. Steve Testart reported that he contacted her and she is interested in continuing on the SLC. The next SLC meeting is scheduled April 18, 2001 at Pt. Alexander. Chair Walker advised Gary that the Deep River Town Hall can also be made available for meetings if the SLC so wishes.

Business Arising

As requested, a quote was received from Robinson Consultants to *Decommission the Test Wells at the Rolph Candidate Site*. Their quote was \$2,336.00, which included the services of a licensed well driller as required by MOE. A previous quote received from Janota Patrick in August 2000, was for \$3,650. Chair Walker noted that the two quotes differed in the number of test wells, and Steve Testart reported he confirmed with Robinson Consultants that all the wells are included. Chair Walker directed that if the Board chooses to accept Robinson's quote that the written acceptance is to specify that all twelve boreholes are included.

Gary McAnulty asked what the cut-off amount was for determining whether the Board go to tender for services. Chair Walker informed members that the Board didn't have an official policy, and that the policies of the two member municipalities differed. Councillor Adams noted that the Board doesn't authorize expenditures without obtaining quotes from more than one supplier.

Gary McAnulty noted that Robinson Consultants were charging \$620 for their involvement in decommissioning the test wells. The Board directed the Waste Management Coordinator to contact MOE and ascertain if an engineer's stamp was required.

Steve Testart reported that he spoke with Mark Turner at MOE Approvals Branch on March 15 regarding the *Application for an Amendment* to the C of A to lower the contours by one metre. Mr. Turner hasn't received comments on the application from MOE's Kingston branch.

Chair Walker said there is no progress on the *Operations Agreement* from Deep River. Councillor Adams reported that Laurentian Hills lawyer is waiting for information on the method of determining cost allocation.

The Board reviewed the letter from Liebherr dated March 13, 2001 regarding the *crawler-loader*. Councillor Adams advised that the calculations for interest payments were calculated on the cost including taxes, but that the letter stated that taxes were to be added to the payments. Laurentian Hills Council declined Liebherr's offer, and by accepting the 2001 budget, have agreed to pay the balance owing. Chair Walker advised that Deep River hasn't discussed the payment, but will do so at their next meeting. Liebherr is subcontracting the maintenance contract for the crawler-loader to RGT Clouthier in Pembroke.

Chair Walker requested that Steve Testart provide 9 copies of the warranty on the crawler-loader by Wednesday.

Other Business

Councillor Adams reported that Laurentian Hills has offered *secretarial services pro bono* for meetings at Laurentian Hills to allow the Waste Management Coordinator to participate more freely in discussions and activities. Chair Walker advised that the Intermunicipal Agreement clearly mandated the Board to provide secretarial services and keep minutes of its meetings, and that the intent of the agreement was for the Board to be an independent body, and she is concerned about secretarial services provided by an individual not employed by the Board. She also pointed out that the duties of the Waste Management Coordinator include providing secretarial services for meetings, which he has been doing for almost two years. Councillor Harding suggested that if Laurentian Hills provides secretarial services for Board meetings, then Deep River could be requested to provide secretarial services for meetings at Deep River Town Hall.

Moved by: Jim Boulanger
Seconded by: Fred Adams

That the Board seek secretarial services from the municipalities for Board meetings. Carried.

The Waste Management Coordinator was directed to inform Mary Mysyk that they wish to have secretarial services provided at the April meeting in Pt. Alexander.

Chair Walker indicated she is uncomfortable with this decision as she feels it could be difficult as a Councillor from Deep River to work with staff from Laurentian Hills and therefore will tender a written resignation as Chair, to be effective at the next meeting.

Councillor Adams reviewed correspondence from MOE to Greer Galloway dated 28 July 1997 and queried the date of the letter being the official date from which the actual closure date of the Buchanan Site is calculated. Steve Testart referred to the Certificate of Approval for the Buchanan Site and read the date of issue as 28 July 1997 and article 8. which states “No waste shall be deposited at the Landfill pursuant to this Certificate after the earlier of, (i) five years after the date this Certificate has been issued and” two other conditions.

Chair Walker invited Mike Gasmann to address the Board.

Mr. Gasmann told the Board he had two issues to discuss:

He said that at the last Board meeting he requested a copy of MOE criteria for establishing a HHW depot, and has not received one. Steve Testart said he didn't know of any written criteria provided by MOE, and that engineers usually design HHW Depots and submit these designs to MOE for approval of the facilities.

Mr. Gasmann said he understood that the Waste Management Coordinator had said there was no dedicated compaction equipment available (at the time the Board was researching heavy equipment selection) and said there is a variety of dedicated compaction equipment available in current issues of used heavy equipment publications, but no mention of Liebherr equipment. Councillor Boulanger surmised that contractors may want to keep their Liebherr equipment.

Mr. Gasmann said he is representative of growing group of people who are unhappy with recommendations that appear not to be based on research and fact. These comments were offered without substantiation or examples.

Board members had no questions for Mr. Gasmann.

The meeting adjourned at 10:00 P.M.

These minutes adopted April 23, 2001