

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Town of Laurentian Hills
R.R. #1, Deep River, Ontario KOJ 1P0

Telephone: (613) 584-9194

Fax (613) 584-3285

email: northrenfrewboard@webhart.net

North Renfrew Waste Management Board Meeting

Minutes of Meeting

Date: February 14, 2001
Time: 7:30 P.M.
Location: Town of Deep River – Room 208

Chairperson	Denise Walker	Town of Deep River	Present
Councillor	Fred Adams	Town of Laurentian Hills	Present
Councillor	Jim Boulanger	Town of Laurentian Hills	Present
Councillor	Christine Harding	Town of Deep River	Present
	Bruce Bigham	Site Liaison Committee Chairperson	Present
	Steven Testart	Waste Management Coordinator	Present

Chair Walker opened the meeting at 4:00 P.M.

Steve Testart distributed excerpts from the Intermunicipal Agreement and budget documents previously provided to the two municipalities.

Chair Walker told members she called the meeting to discuss one issue, that being the crawler-loader.

Chair Walker suggested members had seen the letters from both Deep River's and Laurentian Hills' lawyers.

Chair Walker informed members she spoke with Mayor Murphy regarding Laurentian Hills signing authority for the Board's cheques, and it was his opinion that the signing authority did not constitute a veto power over the Board's expenditures.

Councillor Adams questioned whether this meeting is open or in camera, and requested that minutes be taken. Chair Walker declared the meeting open.

Members informed Chair Walker that they had only seen the letters from their own municipality's lawyer. Members then reviewed both letters, which agreed that there was indeed a contract between the municipalities and Liebherr to purchase the crawler-loader.

Councillor Adams asked if the letter dated January 30, 2001 had been sent to Liebherr. It had not. He suggested it be marked "Draft".

Councillor Adams advised members that Mayor Curtis didn't sign the cheque made out to Liebherr because there was no resolution in the draft minutes of the January 22 meeting supporting it, and Mayor Curtis didn't feel he was authorized to sign the cheque. Councillor Adams stated that he didn't think this was an exercise in veto power.

Councillor Adams asked why the payment of \$50,000 wasn't reflected in the minutes. Steve Testart reviewed his notes and read a motion referring to a payment of \$50,000, which was subsequently reworded to omit an amount. Chair Walker noted that when vetting the minutes, she reworded some paragraphs and may have inadvertently omitted the reference. Councillor Adams noted that it might be difficult to change the minutes as they have been distributed in draft form.

Councillor Adams suggested a conference call with the Board, Liebherr, and the Waste Management Coordinator, for the purpose of exploring the following options:

1. Pay a deposit of \$50,000 and delay delivery close to the opening date.
2. Cancel the contract and pay a penalty.
3. Explore substitute equipment to be purchased from Liebherr at the time the site will open.

Councillor Adams reported that Laurentian Hills Council proposes opening the new site on June 1, 2002, and officially closing the Buchanan site the day before.

Chair Walker reported that Deep River met with Andrew Polley of MOE to discuss the Miller Road site. The site is not presently in compliance, but work is in progress to bring it into compliance, which has to be done regardless of whether the site closes or not. Reports are expected to be ready this spring, which will give an indication of remaining capacity and the closure date of the Miller Road site can be determined at that time. If there were no need to close earlier, then an opening date of June 2002 would be acceptable to Deep River Council.

Councillor Boulanger is concerned that the warranty on the crawler loader would be running while the machine is not in use. Steve Testart reported that while negotiating with Liebherr in late January for a 90-day delay in delivery, Liebherr had indicated that the start of the warranty period could be delayed until the machine was required at the landfill site.

Councillor Harding asked about the previously proposed meeting between the two mayors and Andrew Polley. Chair Walker reported that the meeting was scheduled but Mayor Curtis was unable to attend due to previous commitments. A rescheduled meeting was to be arranged, and as Deep River had to meet with Andrew Polley to discuss the Miller Road site, their meeting was held as scheduled on January 31. Deputy Mayor Lance attended a meeting with the Board and Andrew Polley following the Deep River meeting, but Mayor Murphy did not attend as he had been advised that the meeting was cancelled. Andrew Polley suggested during that meeting, that he be invited to meet with the mayors after Deep River completes its study on the Miller Road site.

Councillor Harding questioned the advisability of purchasing the crawler loader if the landfill site won't open this year. Chair Walker said the Board would need to know what the purchase price would be a year from now to be able to make that determination.

Members discussed the selection of the crawler loader as the appropriate equipment to operate the site.

Chair Walker informed members that the majority of Deep River Council understood the selection process the Board went through, and were satisfied to allow the Board to make the decision. Andrew Polley had agreed that it was an appropriate piece of equipment for the site.

Councillor Boulanger reported he had researched Liebherr equipment and found it has a good reputation, and agrees that it would be suitable for the landfill site, but questioned whether a smaller, cheaper loader pulling a sheeps-foot compactor at a cost of \$26,000 wouldn't be a better choice. He pointed out that Andrew Polley had concerns about whether the employees would attach it, but he didn't feel that it would be difficult to do.

Members discussed the tasks the machine will be required to do and reviewed the criteria used to select the machine.

Chair Walker asked if Board members would like to review the selection process.

Councillor Adams suggested the Board investigate the options with Liebherr before revisiting the issue.

Bruce Bigham noted that if an arrangement were made with Liebherr to purchase alternate equipment, the Board would not be able to tender and get the best price available.

A call was placed to Don Leclair at Liebherr, using a speakerphone. Steve Testart indicated the options the Board was considering. Mr. Leclair advised members that this was a custom built machine with a limited market, and agreed to be available with Liebherr's top management for a telephone conference February 15, 2001 at eleven o'clock. The Board agreed that the conference would take place at Deep River.

Councillor Adams requested that the Board continue going through the minutes of the January 22 meeting and noted that there was no resolution regarding the employment contract. Chair Walker wished to review the copy that she vetted, so it was decided to review the minutes at the regular meeting February 19.

The meeting adjourned at 5:30 P.M.

These minutes adopted at February 19, 2001 Board meeting.