

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Town of Laurentian Hills
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North Renfrew Waste Management Board Meeting

Minutes of Meeting

Date: January 22, 2001
Time: 7:30 P.M.
Location: Town of Deep River – Council Chambers

Chairperson	Denise Walker	Town of Deep River	Present
Councillor	Fred Adams	Town of Laurentian Hills	Present
Councillor	Jim Boulanger	Town of Laurentian Hills	Present
Councillor	Christine Harding	Town of Deep River	Present
	Bruce Bigham	Site Liaison Committee Chairperson	Regrets
	Bev Moses	SLC Member	Present
	Steven Testart	Waste Management Coordinator	Present
	Mike Gasmann	Deep River Councillor	
	Glen Doncaster	Deep River Councillor	
	Gary McAnulty	SLC Applicant	

Chair Walker called the meeting to order at 7:30 P.M.

Moved by: Jim Boulanger
Seconded by: Christine Harding

That the minutes of the January 4, 2001 meeting be accepted as circulated. Carried.

Business Arising

Chair Walker advised that, as directed, she and Councillor Adams met to discuss the *2000 Budget*. CAO Mary Mysyk agreed she would ask the Laurentian Hills auditor to liaise with Deep River's auditor Mr. Sinclair to ensure that the allocation of the 2000 Waste Management Budget is consistent for both municipalities. The Board thanks Mrs. Mysyk for her help.

The meeting with *Andrew Polley* (MOE) will take place in Deep River on the morning of January 31, 2001. Deep River will send out formal invitations to Board members.

Distribution of draft minutes was completed to the satisfaction of members. Steve Testart is to coordinate with Larry Simons to reduce duplication in circulation.

The three property owners have signed the permission documents to allow the Board to *decommission the test wells at the Rolph Candidate site*. Steve Testart is to request a price from Robinson Consultants to decommission the wells, and to send letters to the property owners informing them of the projected date to carry out the work.

Robinson Consultants indicated that *sampling SW-4* at the spring sampling event would fulfill the monitoring requirements.

Advertisements for SLC members have been published in the North Renfrew Times and The News. An application from Gary McAnulty was received. Applications were requested prior to February 19. Jill Kolar was contacted via voice mail. Steve Testart is to liaise with Bruce Bigham to set up an SLC Meeting. Councillor Adams asked Mr. McAnulty if he felt there was a conflict of interest with him being on the SLC. Mr. McAnulty said he understood the Board was involved in the landfill operations, but not waste collection, and that being the case he didn't think there was a conflict. Councillor Adams informed Board members that Mr. McAnulty has a long history of working for the betterment of the community.

Chair Walker and Councillor Adams reported on their discussions with some of their respective council members as to the crawler loader financing issue. Both sets of discussions have indicated a preference for in house financing. Concerns were raised as to whether the delivery of the crawler loader could be delayed or avoided. Councillor Harding suggested a contingency plan be agreed upon to enable the Board to respond before the next meeting if the contract is binding. There are funds in the Board bank account to cover the down payment anticipated as part of the financing package and members discussed sending Liebherr a cheque for \$50,000, and negotiating the best terms for delayed delivery, penalties, and postponing the start of the warranty period. As a response it was:

Moved by: Fred Adams
Seconded by: Denise Walker

To determine with the respective legal counsels of the municipalities, the legal commitment of the municipalities to the purchase of the crawler loader. Carried.

Chair Walker asked that it be recorded that the previous Board had studied equipment selection and, regardless of legal opinion, had made a commitment to purchase the Liebherr crawler loader and that it is the right piece of equipment at the right price. She is concerned that the reputation of both municipalities may be compromised by not following through with the commitment.

In the event that the contract is binding it was moved as follows:

Moved by: Christine Harding
Seconded by: Jim Boulanger

That if the Board is legally bound to accept the crawler loader, the Board authorizes the Waste Management Coordinator to open negotiations with Liebherr as to options with regard to this contract, as per our discussions. Carried.

Councillor Adams reported he spoke with Mary Mysyk and Connie Graham regarding the Board's *bank account*. Because of the uncertainty of the requirement for a payment for the crawler-loader, no action has been taken to date. Steve Testart is to follow up.

There is no update on the *Application for an Amendment to the C of A* to lower the contours by one metre.

Chair Walker reported that the draft *Operations Agreement* was circulated to the Finance Committee but not to the new Council. Councillor Adams reported that the agreement has come before Council and Laurentian Hills' lawyer, who has concerns regarding the methodology of determining the cost apportionment. Chair Walker agreed to ask Deep River Council, when comfortable with the agreement, to have George Leconte liaise with Tom Roche to develop one version for submission to both councils.

Correspondence

Correspondence from DeMille to Huckabone dated January 22, 2001 regarding correspondence being sent to Mr. Huckabone instead of directly to his client.

Correspondence from Testart to Holt dated January 10, 2001 regarding decommissioning test wells.

Steve Testart circulated a revised *Financial Report* for the year 2000.

The Board directed the Waste Management Coordinator to prepare a *draft 2001 budget* and circulate to members for comments and revisions. The operations portion of the budget can be developed after the January 31 meeting with Andrew Polley provides an indication of the opening date.

The Board directed the Waste Management Coordinator to send copies of all *internal correspondence* via email to heads of council.

The Board accepted the *meeting schedule* for 2001.

There was a discussion regarding the Household Hazardous Waste Depot. It was agreed that the Depot have a cement floor with a twelve-inch curb to contain any spilled liquids, and the fabric shall be flame retardant. The Board issued a Request for Proposals for a fabric building to be installed at the landfill site from M&R Feeds, Mullen's Esso, and Alternative Shelters on August 31, 2000, with a closing date of September 25, 2000. The only bid received was from Alternative Shelters on September 26, 2000. Since that time requests for pricing has been sent to seven other suppliers. Bids were received from four. Independent Farm Equipment could not provide engineering (snow load) information. The lowest bid received was from Alternative Shelters. It is a single pipe Quonset but the price does not include a flame retardant cover. Steve Testart is to confirm with Francis Boucher that the building meets the snow load requirements, and to confirm with WDO the final requirements to satisfy the conditions of the grant.

Moved by: Denise Walker
Seconded by Christine Harding

That the Board authorize the purchase of a flame retardant fabric building for a price not to exceed \$10,000, subject to verification of acceptability with Deep River's Building Inspector. Carried.

Chair Walker had no report on *Zoning* for the landfill site.

Steve Testart reported on the Board's activities regarding the provision of a Board Office at the landfill site. CFB Petawawa is expected to sell some surplus trailers this spring that are of the same construction but slightly smaller than the previous ones the Board had considered. Gary McNulty offered the Board the use of a surplus gas station attendant booth, which he expects might meet the needs of the Board. Councillor Harding recommended looking at the booth. The Board directed the Waste Management Coordinator to investigate the booth and report back to the Board.

Steve Testart gave the members some background information on the Board's insurance requirements. No action was taken.

Chair Walker called for an in camera session to deal with employment matters.

Chair Walker reopened the meeting.

Moved by: Denise Walker

Seconded by: Fred Adams

That the Board extend the Waste Management Coordinator's contract until June 30, 2001 and to add sick leave benefits at a rate of one and a quarter days per 154 hours of work.

The meeting adjourned at 9:55 P.M.

These minutes approved at March 19, 2001 meeting.