

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Town of Laurentian Hills
R.R. #1, Deep River, Ontario KOJ 1P0

Telephone: (613) 584-9194

Fax (613) 584-3285

North Renfrew Waste Management Board Meeting

Minutes of Special Meeting

Date: October 25, 2000
Time: Noon
Location: Town of Laurentian Hills - Chalk River Meeting Room

Chairperson	Dierdrie Burton	Town of Laurentian Hills	Present
Councillor	Craig Robinson	Town of Laurentian Hills	Present
Councillor	Denise Walker	Town of Deep River	Present
	Bruce Bigham	Site Liaison Committee Chairperson	Regrets
	Steven Testart	Waste Management Coordinator	Present

The meeting scheduled for October 23 at Deep River was cancelled due to a conflict with an All Candidates meeting in Chalk River scheduled at the same time. The Chair called this meeting to deal with time sensitive issues.

Chair Burton called the meeting to order at 12:15 P.M.

The minutes of September 25 were reviewed.

Councillor Walker reported that she advised Deep River Council that the *Shell station building* was unsuitable for use at the new landfill site.

Steve Testart reported that RA Contracting provided an estimate of \$40,461.00 to upgrade the *Hydro portable office*. This amount did not include moving the office to the new site. Part of the cost included strengthening the 2x3 walls to hold a gable roof. Councillor Robinson suggested the cost would be lower if a gable roof wasn't installed and a water tank was installed rather than a cistern. Two local contractors provide water delivery service.

Councillor Robinson informed the Board that Councillors of Laurentian Hills were concerned that local residents could use the *Waste Oil tanks* being donated by AECL for target practice and inquired if they could be buried. Board members agreed that vandalism is common in the two municipalities.

Councillor Robinson asked if a bid was received from Cover-All for a *HHW shelter*. Steve Testart reported Cover-All's bid was \$21,712 and Markus Construction bid \$53,408 for a metal HHW building and \$40,930 for a metal garage.

Moved by: Denise Walker
Seconded by: Dierdrie Burton

That the minutes of the September 25, 2000 meeting be accepted as circulated. Carried.
Chair Burton asked for comments and a review of the October 3 minutes.

Councillor Walker advised the Board that a meeting scheduled between both councils for October 24 to discuss the *Operations Agreement* and the *opening date* for the new landfill site was postponed until after the election at the request of Mayor Curtis. (The October 18 issue of the North Renfrew Times reported that Laurentian Hills council debated delaying the opening of the landfill site until 2002).

Chair Burton reported that the *Compensation* package was not sent to property owners due to the uncertainty of the landfill opening date. Consensus was that if the opening was delayed, an amendment to the Offers of Purchase could be sent to the property owners. It was agreed to sign the offers and forward the documentation to David DeMille to forward to the property owners.

Steve Testart reported that the Liebherr *crawler-loader* would be ready for delivery in mid-December but the Liebherr representative said it could be delayed until the end of January.

Moved by: Denise Walker
Seconded by: Dierdrie Burton

That the minutes of the October 3, 2000 meeting be accepted as circulated. Carried.

CFB Petawawa invited Offers to Purchase for 14' x 64' trailers in the "Weekend News" October 13. Steve Testart provided photographs of the trailers and suggested the Board consider one for use as an *Attendant Shelter*. Councillor Robinson noted that the building being planned for the landfill site was actually a *Waste Management Office* rather than an Attendant Shelter. Steve Testart reported that the CFB trailers have three times the square footage of the Waste Management Office designed by JP2G and the Hydro trailer but noted the Detailed Designs plans submitted to MOE for the Certificate of Approval indicate a building 6 metres x 12 metres (20' x 40'). The CFB trailers are 2x6 construction compared to 2x3 construction in the Hydro trailer and 2x4 construction in the building design prepared by JP2G. The roof is sloped sufficiently to install eavestroughs to collect rainwater for the cistern, and the extra space is sufficient to install a tank inside the building to serve as the cistern and also to install a wood stove to supplement the propane heat. Steve Testart spoke with Wayne Quade at CFB Petawawa regarding the possibility of submitting one bid, which could be transferable among the trailers. Mr. Quade advised the bids were not transferable. Steve Testart recommended submitting a bid of \$5,000 for the most suitable of the trailers, and a bid of \$1,000 for the least suitable. A ten percent deposit is required with the bids, which may not be refunded if the bid is accepted and the Board decides not to proceed with the purchase. Councillor Walker was concerned the costs of upgrading and heating would be higher with the larger trailer. Steve Testart suggested the extra space could be used for cold storage and extra insulation be installed only in the two offices contemplated in the other designs. The bids close on Friday October 27, therefore certified cheques would be required Thursday October 26.

Moved by: Denise Walker
Seconded by: Craig Robinson

That the North Renfrew Waste Management Board submit a bid to CFB Petawawa of \$5,000 for trailer SC-55H and a bid of \$1,000 for the washroom trailer SC-55J. Carried.

The Board directed the Waste Management Coordinator to requisition two certified cheques payable to the Receiver General for Canada, one for \$500.00 and the other for \$100.00 and to deliver the bids to CFB Petawawa on Thursday October 26, 2000.

Members discussed attendance at the Canadian Waste and Recycling Expo being held at the International Center in Toronto November 29 and 30. Consensus was that the event would provide valuable information to the Board, but that Board member attendance would be decided after the November 13 municipal elections. The Board authorized the Waste Management Coordinator to attend the Canadian Waste and Recycling Expo and Conference Sessions #3 and #5 at a cost of \$32.10 each and to book the hotel room early to ensure the reduced rate of \$97.00.

Late correspondence was reviewed.

Copies of correspondence between AECL and Laurentian Hills indicated Baggs Road would be closed November 1 for "Delta II Transportation Accident Exercise". Steve Testart reported he advised Robinson Consultants not to schedule the drill rig for that day.

Correspondence was received from the Town of Laurentian Hills regarding the use of the float to transport the surplus Waste Oil Tanks. Steve Testart reported AECL offered the use of their float to transport the tanks, and that he had postponed the transport of the tanks until mid-November in the event the Board chose to bid on the CFB trailer.

Correspondence was received from the Town of Laurentian Hills regarding the second quarterly payment to the Board and the budget. The letter stated that Deep River and Laurentian Hills are using two different budget submissions from the Board. The Board approved budget is the March 27th Budget. The Waste Management Coordinator was instructed to draft a letter to the Mayor and Council explaining the requested amount.

Councillor Walker requested that the Waste Management Coordinator attend a meeting with Deep River's Treasurer to discuss the budget. The meeting will take place October 26 at 11 A.M.

The draft letter to Rolph Candidate Site property owners regarding decommissioning the test wells was discussed. Councillor Walker requested the letter be revised to better explain the Waiver and Release form. The Board directed the Waste Management Coordinator to requisition cheques for \$5 each and send the letters to the Rolph Candidate Site property owners.

Board members discussed the potential lack of continuity that may take place if none of the current Board members are appointed to the Board following the November 13 municipal election. No Board meetings will be scheduled until January and the employment contract with the Waste Management Coordinator expires December 31, 2000. Consensus was reached to extend the employment contract until January 31, 2001. Councillor Robinson requested the Waste Management Coordinator write an explanation of the status of preparations to open the new landfill site, the decisions made, and the reasons for those decisions to enable new Board members to become familiar with Board activities. The report is to be ready for the Town of Laurentian Hills November Committee Meetings.

The Board will hold a General Meeting at 7:00 P.M. on Monday November 6, 2000 at Deep River to deal with the remaining items on the agenda.

Meeting adjourned at 1:45 P.M.

These minutes approved at November 6, 2000 Board meeting.