

**NORTH RENFREW WASTE MANAGEMENT BOARD**

c/o Town of Laurentian Hills  
R.R. #1, Deep River, Ontario KOJ 1P0

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**North Renfrew Waste Management Board Meeting**

**Minutes of Meeting**

**Date:** 25 September 2000  
**Time:** 7:00 P.M.  
**Location:** Town of Laurentian Hills - Point Alexander Meeting Room

<b>Chairperson</b>	<b>Dierdrie Burton</b>	<b>Town of Laurentian Hills</b>	<b>Present</b>
<b>Councillor</b>	<b>Craig Robinson</b>	<b>Town of Laurentian Hills</b>	<b>Present</b>
<b>Councillor</b>	<b>Denise Walker</b>	<b>Town of Deep River</b>	<b>Present</b>
	<b>Bruce Bigham</b>	<b>Site Liaison Committee Chairperson</b>	<b>Present</b>
	<b>Steven Testart</b>	<b>Waste Management Coordinator</b>	<b>Present</b>
	<b>Earl Gust</b>		
	<b>Don Leclair</b>	<b>Liebherr Canada</b>	

Chair Burton called the meeting to order at 7:00 P.M.

Steve Testart introduced Don Leclair to members of the Board.

Chair Burton requested that members open tenders for the crawler loader at the beginning of the meeting to accommodate Mr. Leclair.

Steve Testart opened the tenders and read the prices:

Liebherr Canada tendered at	\$266,949.50 including taxes.
Toromont Caterpillar tendered at	\$300,385.00 including taxes.

Councillor Robinson asked if John Deere had submitted a bid. Steve Testart advised that only Liebherr and Caterpillar manufactured machines that fit the specifications, which included a minimum weight of fifteen tonnes and a rear engine. John Deere's largest machine is approximately ten tonnes and has a front engine.

Don Leclair offered to answer any questions. He advised that the price was guaranteed for 30 days and delivery was eight to ten weeks from the time the order is placed. There were no further questions.

Don Leclair thanked Board members and departed.

Chair Burton asked Earl Gust if he had any business he would like dealt with first. Mr. Gust said he was interested in the compensation, but would also like to stay for the meeting. Mr. Gust indicated he received the letter of understanding regarding tree planting.

Steve Testart reported that the offers to purchase required by the *Compensation Policy* have not been sent by the lawyer. All members stressed that it is essential the offers be sent out immediately. Steve Testart is to get a firm date from the lawyer for sending out the offers.

Chair Burton asked members to review the minutes of August 28, 2000.

Steve Testart reported that the waivers have not been received to send to the property owners on the *Rolph Candidate Site*.

Steve Testart reported that Kevin Mooder of JP2G estimated one half day of *surveying* would be required to satisfy the C of A requirement to establish permanent corner posts and elevation benchmarks for the footprint at the new site. Surveying costs are \$750 per day.

Letters requesting permission to put road *signs* identifying the new site have not been sent out.

*Drawings for the Attendant Shelter* are being prepared by JP2G at a cost of \$800.

Councillor Walker advised that the Town of Deep River would be acquiring a used building at the old Shell station. Dierdrie Burton reported that the Town of Laurentian Hills requests that the Board get estimates on upgrading the portable office they acquired from Hydro One.

The Board directed the Waste Management Coordinator to get estimates from local contractors to upgrade the two buildings to meet the Board's requirements.

Moved by: Denise Walker  
Seconded by: Craig Robinson

That the minutes of the meetings of August 28, 2000 be accepted as circulated. Carried.

Chair Burton asked if there was any *business arising* from the minutes.

Bruce Bigham suggested that the *Information Sheet* be revised as follows:

the first paragraph should indicate that it is essential to operate the new site properly.

the third paragraph should explain the reduction of 50% of waste requires that 50% of all waste must be recycled.

the Site Operations paragraph should say, "...chemicals to ensure that there is no contamination".

Board members noted that the Operations Board when appointed would release the information sheet.

Steve Testart reported that Hydro One provided a cost estimate of \$36,000 to extend *hydro service* to the landfill site, and that they charge three dollars per metre (approximately \$5,250) to provide a detailed cost estimate. No action was taken.

The *GST Report* was reviewed. Municipalities receive a three percent refund.

The contract for *Hydro Geological Services* between Robinson Consultants and the Board was signed by Chair Burton and witnessed by Steve Testart.

Chair Burton and Councillor Robinson reported that Laurentian Hills had no objection to providing the Waste Management Board with services by the Roads Department, and Councillor Walker reported that Deep River's Works Superintendent is willing to provide help as required.

Letters were sent to both municipalities requesting the second quarterly payment.

An email was received from Ron Peori advising that AECL will donate the Waste Oil Tanks to the Board. The Board must provide transport but AECL has a crane capable of loading the tanks on a float. The Board directed the Waste Management Coordinator to write to the Town of Laurentian Hills requesting the use of their float for transporting the tanks, and to write a letter of appreciation to AECL.

Chair Burton noted that the employment contract needs to reflect the change in name from Rolph, Buchanan, Wylie and McKay to Laurentian Hills.

An updated Schedule of Coverages was received from James Hickey Insurance. The Board directed the Waste Management Coordinator to take the policy back to Jim Hickey and explain the Board's requirements for a reprint prior to submitting the policies to their respective councils.

The Interim Report for the WDO Grant has been submitted.

The draft *Operations Agreement* was discussed. The Board directed the Waste Management Coordinator to ask Mr. DeMille to send copies by courier for review by the Board as soon as possible to allow submission of the agreement to both councils the first week of October 2000. A special Board meeting will be held when the documents are received.

*Proposals for Household Hazardous Waste Depot.* Steve Testart reported that M&R Feeds who sell the Cover-All buildings didn't provide a bid, as they don't have anyone available for installation, that Alternate Shelters who sell the Winkler buildings indicated they are faxing a bid, and that Mullen's Esso didn't respond with a bid on the Tempo buildings. Steve Testart is to follow up.

The Board directed the Waste Management Coordinator to review the *Proposals for Crawler-Loader* and make a recommendation to the Board.

An estimate for *Solar Electricity* was received from "Solar Systems" of Pembroke in the amount of \$11,900 if purchased prior to September 30. An estimate was received from "Sunstream Solar" in the amount of \$5,225. Steve Testart recommended accepting the estimate from Sunstream Solar.

The Ministry of Environment acknowledged receipt of the application for an *Amendment to the C of A* and advised they anticipated completing the review of the application within 8 weeks.

Steve Testart provided a report on the *MWIN Conference*. Representatives of the Waste Diversion Organization had explained the funding formula for Blue Box recycling. They stressed that funding was based on tonnage sent to market, not tonnage collected at curbside, and that funding for Deep River and Laurentian Hills will come through the Pembroke and Area Recycling Board. The Recycling Board's contract with Beaumen expires in December 2001, and some municipalities on the Recycling Board have announced their intention to withdraw from that Board.

Steve Testart presented the *Monthly Financial Report*. The effective bank balance is \$37,924.44. The final payment certificate was received for the construction contract for the landfill site and Baggs Road. Copies were forwarded to each municipality.

*Site Liaison Committee.* No Report.

#### *Other Business*

Chair Burton advised the Board that Laurentian Hills sold some surplus office equipment from the Chalk River municipal office. Steve Testart reported that two desks, bookshelves and a counter have been reserved for the Board's use, and anticipates an invoice from Laurentian Hills.

Steve Testart reported that he has submitted an application to MOE for a Generator Registration Number to operate the Household Hazardous Waste Depot.

Councillor Walker reported that her comments on the Operations Manual would be completed next week.

Chair Burton declared the remainder of the meeting would be in closed session to discuss matters of potential litigation.

The meeting adjourned at 9:30 P.M.

**These minutes approved at October 25, 2000 Board Meeting**