

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Town of Laurentian Hills
R.R. #1, Deep River, Ontario KOJ 1P0

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North Renfrew Waste Management Board Meeting

Minutes of Meeting

Date: August 28, 2000
Time: 7:00 P.M.
Location: Town of Deep River – Room 208

Chairperson	Dierdrie Burton	Town of Laurentian Hills	Present
Councillor	Craig Robinson	Town of Laurentian Hills	Present
Councillor	Denise Walker	Town of Deep River	Present
	Bruce Bigham	Site Liaison Committee Chairperson	Present
	Steven Testart	Waste Management Coordinator	Present
	Kevin Mooder	Greer Galloway	

Tracy Lance
Earl Gust

Chair Burton called the meeting to order at 7:00 P.M.

Steven Testart opened the *bids for hydro geological services*. Chair Burton asked Kevin Mooder to evaluate the bids and return to the meeting.

The *minutes of the June 26 meeting* were reviewed.

Steve Testart advised that a cheque for \$1,400 was required for the *amendment to the C of A*.

Corrections to the *insurance policy* have not been received from Jim Hickey.

A meeting was held in Deep River with City Disposals regarding the proposed *hours of operation* for the new landfill site. Lucien Crites reported at that meeting that the hours would normally be adequate, however, he noted that on some heavy days his truck might not arrive until closing time. His contract with Deep River requires him to collect garbage on statutory holidays that do not fall on Mondays. Mr. Crites was advised that he will be allowed to make arrangements with landfill staff by telephone to bring his waste within two hours of closing on regular days, and on statutory holidays until the end of his present contract. Mr. Crites stated that if a cardboard ban were imposed he would have one truckload less per week. Councillor Walker reported that the finance committee had a telephone conference with David DeMille regarding the *Operating Agreement*, which was also attended by Deep River's lawyer George Leconte.

Most of the draft agreement was acceptable and another meeting will be held with Larry Simons and George Leconte to discuss the wording of some sections of the agreement.

Chair Burton reported that Laurentian Hills lawyer Tom Roche was bringing his comments on the Operating Agreement to the Laurentian Hills Council meeting September 6. A recommendation to the Board is anticipated for the September 25 Board Meeting.

Moved by: Denise Walker
Seconded by: Craig Robinson

That the minutes of the June 26, 2000 meeting be accepted as circulated. Carried.

The *minutes of the July 31st meeting* were reviewed.

The revised *Information Sheet* was reviewed. Some amendments were suggested.

Page 2, paragraph 3 is to be amended to note that red pine is to be planted at seven foot spacing.

Steve Testart reported that Michael Stephens conducted a two-hour *tour of AECL* waste management facilities August 22nd.

The *reduced Detail Design Drawings* for the Bagg's Road Maintenance Agreement were copied at Digital Copy Express in Deep River at a cost of \$27.94 for a substantial savings. This included an extra copy for the Board's files. The copies were sent to the Town of Deep River and the Town of Laurentian Hills August 14th.

Moved by: Craig Robinson
Seconded by: Denise Walker

That the minutes of the June 26, 2000 meeting be accepted as amended. Carried.

Business Arising

The employee benefit plan costs for Town of Deep River and Town of Laurentian Hills were reviewed. The plans vary between the two municipalities but the adjusted costs are similar.

The amended *SLC Advertisement* was reviewed. The present draft was approved and will be issued after the Operations Board members are appointed.

Steve Testart reported that visits were conducted at various greenhouses and fabric covered buildings to be used as a *HHW Depot*. A list of various manufacturers and prices was distributed. Steve Testart recommended the sturdier structures manufactured by Tempo, Cover-All, and Winkler. The Board directed the Waste Management Coordinator to write up specifications and send out requests for proposals.

Steve Testart sent letters to three property owners regarding *decommissioning wells at the Rolph Candidate Site* following receipt of a drawing of the site and borehole logs submitted by Greer Galloway and verifying the owners names and addresses with the Town of Laurentian Hills. Two owners telephoned to indicate a desire to keep the wells. The Board directed the Waste Management Coordinator to get waiver forms prepared by David DeMille and send them to any owners wishing to assume ownership of any wells.

The *G.S.T. Statement* was distributed. Members requested complete copies of the applicable ledger sheets showing the missing columns.

Kevin Mooder returned to the meeting with a report on the tenders. He advised the Board that all the *hydro geological tenders* addressed the issues in the Request for Proposals, but it was unclear if Robinson had overlooked drilling the second well at BH 11. A preliminary review of the tender amounts was:

Sauriol Environmental Inc.	\$40,763
Gartner Lee Ltd.	\$29,700

Golder Associates Ltd	\$35,675
Robinson Consulting Inc.	\$23,554.50

Kevin Mooder will confirm prices and report to the Waste Management Coordinator. Consensus was that if the prices don't vary substantially then the Board will award a contract to Robinson Consulting Inc. Kevin advised that Janota Patrick Associates is merging with Greer Galloway on September 5, 2000 to become "JP2G Consultants".

Correspondence from Janota Patrick estimated \$3,650 + GST to decommission the monitoring wells at the Rolph Candidate Site. No action was taken.

Copies of the Town of Laurentian Hills resolution supporting the AA model were circulated.

Victoria Ladouceur telephoned that waste was dumped at the entrance to the new site over the August long weekend. Steve Testart purchased garbage bags at DJ's in Chalk River to clean up the scattered litter and delivered it to the Buchanan Landfill Site. The Board directed the Waste Management Coordinator to send letters to both councils requesting the assistance of their works departments, on request, until the new landfill site is operational, as the Board wishes to maintain the area litter free. The Board expects to be billed at the going rates.

Steve Testart advised members that surveying will be required to establish corner posts of the footprint and an elevation benchmark in accordance with the requirements of the C of A. The Board requested that Dan Patrick be contacted regarding costs to perform the survey work.

Finance

A copy of correspondence from Janota Patrick to Smith's Construction regarding the Final Payment Certificate was circulated.

The Waste Management Coordinator was directed to request the next quarterly installment for operating expenses from the municipalities.

Site Liaison Committee – no report.

Other Business:

Signs for the landfill site will need to be posted at the intersections of Plant Road with Highway 17 and with Bagg's Road. Permission will be required from MTO and the Town of Laurentian Hills.

Pat Stewart visited the Waste Management Office and requested that his construction company be considered for work at the new landfill site.

Photographs taken at the tour of the landfill site July 24th were circulated.

AECL has surplus waste oil tanks that may be available for the Household Hazardous Waste Depot.

Chair Burton asked the public if they had any questions for the Board.

Earl Gust asked when there would be any news on compensation. Steve Testart replied that the Board's lawyer has the appraisals and has been instructed to prepare offers of purchase.

Tracy Lance stated he was operating the Buchanan Landfill Site without a contract and was concerned about getting sufficient notice as to the opening date of the new site. Board members advised him that it depends on when the Operations Agreement is finalized.

The employment contract with the Waste Management Coordinator was extended until December 31, 2000. The Board authorized working thirty hours a week until further notice.

The meeting adjourned at 10:00 P.M.

These minutes approved September 25, 2000.