

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Town of Laurentian Hills
R.R. #1, Deep River, Ontario KOJ 1P0

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North Renfrew Waste Management Board Meeting

Minutes of Meeting

Date: July 31, 2000
Time: 7:00 P.M.
Location: Town of Laurentian Hills - Chalk River Meeting Room

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|--------------------|------------------------|--|----------------|
| Chairperson | Dierdrie Burton | Town of Laurentian Hills | Present |
| Councillor | Craig Robinson | Town of Laurentian Hills | Present |
| Councillor | Denise Walker | Town of Deep River | Present |
| | Bruce Bigham | Site Liaison Committee Chairperson | Present |
| | Steven Testart | Waste Management Coordinator | Present |
| | John Montin | President, North Renfrew Snowmobile Association | |
| | Tracy Lance | | |
| | Earl Gust | | |

Chair Burton called the meeting to order at 7:02 P.M.

Chair Burton welcomed John Montin and asked if he had any comments regarding the snowmobile trail along Bagg's Road. Mr. Montin indicated the snowmobilers were pleased with the trail. He responded to the Board's letter of July 4, 2000 regarding long term maintenance of the trail in advising the Board that the club will take responsibility for maintenance of the trail and repair any minor washouts from erosion and if the vegetation doesn't take hold on the trail the club will apply for an environmental grant for funds to put in coarse soil and seed with a hay mix for good soil holding capability. Steve Testart advised that 4-wheelers were damaging the shoulders of the road by crossing from the snowmobile trail onto the road. A discussion ensued regarding posting signs or having the police patrol the road to control the damage. John Montin and Tracy Lance suggested that children were often driving 4-wheelers along the trail. Chair Burton will raise the issue at the next Laurentian Hills Council Meeting. Chair Burton thanked Mr. Montin for attending the meeting.

The minutes of the June 26, 2000 meeting were reviewed. Chair Burton advised that "Councillor" is the U.S. spelling and requested that it be spelled with two "L"s. Steve Testart thanked Chair Burton for the correction.

Councillor Robinson asked if there was any new information on used *heavy equipment* or leasing. Steve Testart reported that no new information was available on used equipment but that discussions with the two companies that manufactured crawler loaders with landfill guarding packages indicated that both could provide lease to own financing arrangements but neither could provide rent to own arrangements whereby the Board could rent for a short period of time and return the equipment.

Tracy Lance asked if the type of equipment required had been chosen. Steve Testart replied that a fifteen-ton, rear engine, crawler loader with four-way bucket was required. Mr. Lance asked if the Board had decided how the landfill site would be operated and said that the Board should tender the maintenance portion. Mr. Lance said he couldn't guarantee that the Board would save money by tendering but said that a contract could be given that included all heavy equipment work under a flat rate and that the Board wouldn't have any unanticipated repair expenses. He said that he had spoken with councillors from both municipalities and with the Laurentian Hills Roads Superintendent who told him he didn't want any more heavy equipment. Councillor Walker advised Mr. Lance that neither municipality would be responsible for the equipment. Councillor Robinson said the Board would consider Mr. Lance's suggestions. Mr. Lance told the Board that cover material was available from Sid Blimkie's pit and from two pits belonging to Mr. Lance. Mr. Lance advised the Board that if his employee was the equipment operator on the site that he would require the employee to pick up litter when he wasn't compacting the waste and this could save the Board one employee. Chair Burton advised Mr. Lance that the Board may require extra meetings and asked if he would like to be advised of them. Steve Testart was directed to advise Mr. Lance of additional meetings by leaving a message at 584-1026.

Chair Burton invited Earl Gust to provide input on the *trees to be planted as a visual screen* between the landfill site and the Gust property. The size of the trees to be planted was discussed and Steve Testart reported that the earth berm that was built on the southwest corner was intended to remain there as a visual barrier and that landfilling will commence in that corner at the Gust's request. Tree species were discussed and consensus of Board members and Mr. Gust was that one row of red pine at seven foot spacing and two rows of cedar at two foot spacing would be planted in early May 2001. The trees will be watered and replacements will be provided over a period of two years. The Waste Management Coordinator was directed to send a letter of understanding to Mr. Gust.

Councillor Walker recommended that the *Draft North Renfrew Landfill Site Information Sheet* not be released prior to the hours of operation being agreed upon. Councillor Robinson and Bruce Bigham suggested elaborating on the role of the SLC. Members will review and comment at the next meeting.

A meeting is anticipated next week for contract talks between Deep River and their Waste Collection contractor. The Waste Management Coordinator will be advised of the time in order to attend.

The *Draft Advertisement for SLC Members* was reviewed. A line is to be added describing Board support for the SLC. The advertisement will be placed subsequent to establishing the new Operations Board.

Steve Testart reported he has spoken with Jim Hickey who has agreed to order reprints of the *insurance policy*.

The Board received \$2,287.13 as the first instalment of the *Waste Diversion Organization grant* for the Household Hazardous Waste Depot. Monthly progress reports are required by the WDO. The Waste Management Coordinator was directed to spend a day visiting various greenhouses and contacting Ritchie

Feed and Seed in order to find an appropriate structure and make a recommendation before the end of August.

Decommissioning of wells at the Candidate Sites. Steve Testart reported that test pits were dug but no monitoring wells were installed at the Bronson Road site. Greer Galloway installed six monitoring wells in 1992 in the previous study at the Meilleur's Bay Rolph Township Site. These wells are on private property owned by four different taxpayers. The abandoned wells should be properly decommissioned, however, it is possible the landowners are using them. The Waste Management Coordinator was directed to send letters to the owners offering to decommission the wells.

Janota Patrick is preparing new contour base drawings for Gartner Lee to support the *Amendment to the C of A*. Steve Hollingshead of Gartner Lee expects to be ready to submit the application to MOE within a week.

Councillor Walker reported that the Deep River Finance Committee wished to have a telephone conference with Mr. DeMille to discuss the *Operations Agreement*, and that the Town of Deep River intends to pay the associated invoice. Chair Burton asked that all Board members be invited to the telephone conference. Steve Testart reported that Mary Mysyk indicated that the Town of Laurentian Hills lawyer, Mr. Roche, was preparing comments on the draft agreement and that she expects to receive them August 1, 2000. Correspondence received from Mr. DeMille advises that the Board is legally entitled to have employees who would not be employees of either municipality. Steve Testart spoke with Larry Simons who indicated that the Town of Deep River administers payroll and benefits of the Police Services Board and the Library Board but that the employees of those two Boards are not considered employees of the Town. Board members asked Steve Testart if the landfill manager could do the administrative functions involved with payroll and Mr. Testart estimated that it would involve two days work per month and that the manager would have time to do the work. The Board directed the Waste Management Coordinator to get benefit cost figures from Deep River and Laurentian Hills.

The Board directed the Waste Management Coordinator to get a copy of the GST statement for 1999 for the Board's records.

The Board reviewed correspondence from the Town of Laurentian Hills stating that Council endorsed a resolution accepting the Board Managed/Board Operated model for the new landfill site. The Board directed the Waste Management Coordinator to provide a copy of the resolution.

Janota Patrick sent copies of the *Asphalt Plate Sample Test Results* for the Board's files.

The Board reviewed correspondence from Bruce Lange of AECL addressing the potential of radioactive waste from AECL being sent to the North Renfrew Landfill Site. Mr. Lange listed the procedures followed to ensure no radioactive waste left AECL. Mr. Gust reported that all vehicles leaving AECL property pass through a radioactivity monitor. The Board directed the Waste Management Coordinator to contact Michael Stevens to tour AECL's waste disposal operations.

The Board reviewed the draft tender for an Attendant Shelter. The Board directed the Waste Management Coordinator to consult with Janota Patrick on the design of the building. A building permit will be required from the Town of Deep River Building Inspector Francis Boucher. A special meeting will be called in August to deal with this tender.

Moved by: Dierdrie Burton
Seconded by: Craig Robinson

That Greer Galloway is authorized to prepare Requests for Proposals to be submitted to hydro geological consultants for services required under the Certificate of Approval for the North Renfrew Landfill Site, and to attend a Board meeting for tender opening at a cost of \$350.00 plus G.S.T. Carried.

The Monthly Financial Statement was reviewed. There are no outstanding revenues and the effective balance is \$49,212.19. The holdback to be invoiced to the Board for construction is \$59,312.07 plus GST. A computer scanner was purchased from "The Audible Eye" at a cost of \$189.75.

Bruce Bigham reported on the *Site Liaison Committee*. He noted that he read the Draft Operations Manual and found it comprehensive and satisfactory as a draft.

Landfill Site Heavy Equipment tendering will be discussed at a special meeting.

Moved by: Dierdrie Burton
Seconded by: Denise Walker

That a preauthorized cheque be drawn in the amount of \$144 to pay for reductions of the Detailed Design Drawings to facilitate attaching them to the municipal offices' copies of the Bagg's Road Maintenance Agreement. Carried.

Chair Burton called for a closed session to discuss matters of potential litigation at 9:55 P.M.

Chair Burton ended the closed session at 10:15 P.M.

The next meeting of the Board will be a closed session at 7:00 P.M. Tuesday August 15, 2000 in Room 208 at the Town of Deep River.

The meeting adjourned at 10:30 P.M.

These minutes approved at August 28, 2000 Board Meeting.