

**NORTH RENFREW WASTE MANAGEMENT BOARD**

c/o Town of Laurentian Hills  
R.R. #1, Deep River, Ontario KOJ 1P0

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**North Renfrew Waste Management Board Meeting**

**Minutes of Meeting**

**Date:** June 26, 2000  
**Time:** 7:00 P.M.  
**Location:** Town of Laurentian Hills - Point Alexander Council Chambers

<b>Chairperson</b>	<b>Dierdrie Burton</b>	<b>Town of Laurentian Hills</b>	<b>Present</b>
<b>Councilor</b>	<b>Craig Robinson</b>	<b>Town of Laurentian Hills</b>	<b>Present</b>
<b>Councilor</b>	<b>Denise Walker</b>	<b>Town of Deep River</b>	<b>Present</b>
	<b>Bruce Bigham</b>	<b>Site Liaison Committee Chairperson</b>	<b>Present</b>
	<b>Steven Testart</b>	<b>Waste Management Coordinator</b>	<b>Present</b>
	<b>Tracy Lance</b>	<b>Public</b>	<b>Present</b>

Chair Burton called the meeting to order at 7:06 P.M.

Chair Burton invited Mr. Lance to make his presentation.

Mr. Lance stated that he has the maintenance contract to operate the Buchanan Landfill Site and his father has the contract to operate the Miller Road Landfill Site. Mr. Lance said that the Board should have spoken to himself and other local contractors before deciding to operate the new landfill site with Board staff and equipment, and felt that by tendering the Board would have saved money compared to the costs reported in the North Renfrew Times. Board members advised Mr. Lance that a tender contract to operate the new site would have cost six thousand dollars; that the contract would be far more complex than existing contracts because of the MOE Certificate of Approval; that the waste diversion facilities will have to be operated at the site; that the site must be very closely monitored if it is to last for twenty five years; and that the Board determined they would have more control of the operation by operating with Board staff.

Mr. Lance stated that if the Board wanted to make the new site last longer, they should delay the opening and continue to use the old sites. Board members explained the complexity of acquiring the new site and that the environmental assessment relied on current data. There is a risk that regulations could change, or that the Ministry of Environment could consider the data out-of-date, and require a new or updated study if the landfill site is not opened as soon as possible.

Chair Burton thanked Mr. Lance for coming to the meeting and providing members with his comments, and told him the Board would take the matter under advisement.

The Board directed the Waste Management Coordinator to investigate prices for leasing equipment, and for purchasing used equipment.

Chair Burton asked members if there were any comments on the minutes of the May 29 meeting.

Janota Patrick Associates sent a letter to the Board reporting on the June 13, 2000 final acceptance meeting. Steve Testart reported that the washouts are repaired and *construction* is complete. Final billing is expected in 45 days.

Dan Patrick left a telephone message advising that Steve Hollingshead of Gartner Lee met with MOE regarding the *Amendment to the C of A*. He indicated the technical review is expected to satisfy Ministry requirements to allow excavating one metre deeper.

The *Insurance policy* renewals were distributed to members. The Board directed the Waste Management Coordinator to contact Jim Hickey to get reprinted pages showing the change in municipal name prior to sending copies to the municipalities.

The Board's lawyer provided no updates on the *Compensation*.

Steve Testart reported that the WDO has given verbal confirmation that the Board has been awarded \$7,125 towards the construction of the Household Hazardous Waste Depot.

Steve Testart reported progress on the Operations Manual and acquiring information on buildings and equipment.

Moved by: Denise Walker

Seconded by: Craig Robinson

That the minutes of the May 29, 2000 meeting be accepted as circulated. Carried.

*Correspondence* was received from Deep River approving the Board-governed/Board-operated *Governance Model*. The Board directed the Waste Management Coordinator to ensure that written approval from the Town of Laurentian Hills to proceed with the AA model is also on file.

A second draft *Operations Agreement* prepared by David DeMille was distributed and reviewed. Board consensus was to distribute it to their respective councils in its present form to avoid further delays.

Paragraph 7 (3) requires rewriting to clarify the intent, and the numbering has some errors. Steve Testart is to ask Mr. DeMille if the Board can officially have employees under the Municipal Act.

Steve Testart reported that it is too late in the season to plant the three rows of trees for *visual screening* along the southwest corner of the footprint. The Board discussed the tree species recommended in the Design and Operations Report. Consensus was the Gust's were better qualified to choose the appropriate species for effective screening and viability. The Waste Management Coordinator was directed to invite the Gust family to attend the July meeting.

Steve Testart presented the *Financial Report*. The present bank balance is \$41,958.11. There are no outstanding invoices or accounts receivable.

*SLC Report*. The water pollution problem at Walkerton, Ontario indicates the dangers caused by surface water entering the ground water and affecting drinking wells. Bruce Bigham told members that monitoring wells were installed at the four candidate sites during the Environmental Assessment Study. The wells are still required at the Miller Road Site and the Bagg's Road Site. Any wells at the Rolph Township Site (Meilleurs Bay) and the Bronson Road Site (at Wylie Road) are no longer required.

The Board directed the Waste Management Coordinator to determine which wells remain and authorize Janota Patrick & Associates to decommission them.

Mr. Bigham suggested the new Site Liaison Committee be organized in time to get their input into the Operations Manual.

Board members discussed advertising for members for the new SLC and agreed to be ready to advertise when councils approve the Operations Agreement and the new Board is struck.

The Board agreed to invite all members of council and previous SLC members to a site tour at the beginning of the July 24 meeting.

The Board directed the Waste Management Coordinator to send a letter to the Town of Laurentian Hills advising them that the reconstruction of Bagg's Road is complete.

The Board directed the Waste Management Coordinator to send a letter to the snowmobile association advising them that construction is complete and that the Board is giving responsibility for the maintenance of the snowmobile trail to them. The letter is to include the consultant's comments regarding snow being packed in the ditch and the resultant danger of erosion.

The Board directed the Waste Management Coordinator to prepare a one-page information release advising taxpayers of the differences between the new site and the existing sites, the hours of operation, the responsibilities of the Board and the Waste Management Coordinator, the involvement of the SLC, a brief description of how the site will operate and the waste diversion initiatives, the importance of making the site last the intended 25 years, and the C of A requirements.

The Board directed the Waste Management Coordinator to send a letter to the Town of Laurentian Hills regarding matters of litigation.

Steve Testart asked if the plate samples of the asphalt were required from Janota Patrick. Consensus was that if they were available, it would be beneficial to have them on file.

The meeting was adjourned at 9:21 P.M.

The next meeting of the Board will commence at 7:00 P.M. on July 24 at the North Renfrew Landfill Site, and then continue at the former Chalk River Council Chambers.

**These minutes approved at August 28, 2000 Board Meeting.**