

**NORTH RENFREW WASTE MANAGEMENT BOARD**

c/o Town of Laurentian Hills  
R.R. #1, Deep River, Ontario KOJ 1P0

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**North Renfrew Waste Management Board Meeting  
SPECIAL MEETING**

**Minutes of Meeting**

**Revised to show proper numbering of bullets**

**Date:** 8 May 2000  
**Time:** 1:00 P.M.  
**Location:** Town of Laurentian Hills - Chalk River Meeting Room

<b>Chairperson</b>	<b>Dierdrie Burton</b>	<b>Town of Laurentian Hills</b>	<b>Present</b>
<b>Councilor</b>	<b>Craig Robinson</b>	<b>Town of Laurentian Hills</b>	<b>Present</b>
<b>Councilor</b>	<b>Denise Walker</b>	<b>Town of Deep River</b>	<b>Present</b>
	<b>Bruce Bigham</b>	<b>Site Liaison Committee Chairperson</b>	<b>Present</b>
	<b>Steven Testart</b>	<b>Waste Management Coordinator</b>	<b>Present</b>
	<b>David DeMille</b>	<b>Templeman Menninga</b>	<b>Present</b>

Chairperson Burton called the meeting to order at 1:20 P.M.

David DeMille advised Board members he received and reviewed the documentation forwarded to him.

Councilor Walker advised Mr. DeMille that the original agreement signed in 1994 was a planning document to establish a board to find and build a landfill site, after which that board will be terminated. Councils have agreed to establish a new board to manage, operate, and maintain the landfill site.

The Board directed Steve Testart to provide the following documents to Mr. DeMille:

- 9 Trust Agreement among the municipalities for the purchase of the site.
- 10 Land Title
- 11 Access Agreement
- 12 R-Plan
- 13 SLC Terms of Reference
- 14 Population figures for Deep River and Laurentian Hills

Mr. DeMille was advised that the individual municipalities would retain control of garbage collection, and curbside Blue Box Recycling with the exception of a Blue Box depot to be established at the landfill site.

The Board directed Steve Testart to check the C of A for Buchanan Landfill Site to determine if there are conditions requiring it to close upon opening the new site at Bagg's Road.

Mr. DeMille was advised that following the next election the Council of the Town of Deep River will have 9 elected representatives and the Town of Laurentian Hills will have 6.

The Board reviewed the Draft Operations Agreement. The following items were specifically noted:

- 1.1 & 1.2 change to passive voice
- 2.1.2 change definition to read defined as in C of A
- 2.1.4 & 5 delete
- 2.1.6 change
- 2.1.7 remove
- 2.1.8 review to see if required in agreement
- 5.4 voting members: two councilors from each municipality, quorum 3; non-voting member: SLC Chairperson included in agenda
- 5.6 specify purposes for which the Board will act as agent on behalf of councils
- 5.10 minimum of four meetings per year
- 5.11 change rotate to alternate
- 5.12 omit
- 5.13 add requirement for annual report
- 5.14 Board will contract portion allowable – municipalities do not want to lock in for 25 years
- 5.15 include in 5.14
- 5.16 to 5.22 retain
- 5.23 & 5.24 combine
- 5.25 specify purpose of acting as agent as in 5.6
- Section 6 to be determined by councils
- Section 7 remove “extend”
- Section 8 change from co-insureds to additional named insured
- 9.1 change Host Municipality to Deep River
- Section 10 to be determined by councils – intent is that residents and businesses (specifically including AECL) will not pay tipping fees for regular household waste but will pay tipping fees for construction and demolition waste or other large quantities of waste delivered in vehicles larger than pickup trucks or utility trailers. Board will have mechanism to refuse large unanticipated waste shipments that could be seen to have an impact on the life expectancy of the landfill site.
- Section 12 resolution of disputes will be first by mediation, arbitration as last resort, verify need for OMB and Arbitrations Act
- Section 18 change to permitted assigns

Mr. DeMille agreed to review the entire agreement and revise as necessary.

Chair Burton asked if there were any other comments on the Operations Agreement. There were none.

Chair Burton asked for a report on the compensation issue. Mr. DeMille reported that he has written to the appraiser for clarification of some points prior to taking further action.

Chair Burton thanked Mr. DeMille for attending the meeting.

Chair Burton asked the members of the Board to remain to discuss other issues.

Chair Burton advised members that some items have been removed from the meeting room due to its change in use following amalgamation. The Board authorized the Waste Management Coordinator to purchase a coffee machine and to acquire a wall calendar for the meeting room prior to the next meeting.

Steve Testart advised members that the Roads Superintendent for the Town of Laurentian Hills had requested a key to the landfill site. Consensus was reached that the only people to retain keys for the landfill site are to be the Waste Management Coordinator and the Board Chairperson. The Board directed Steve Testart to telephone Dan Patrick and ask him to remind Smiths Paving to direct their inquiries to Janota Patrick and not to bother the Roads Superintendent as he is busy enough with his own work.

The meeting was adjourned at 4:00 P.M.

***Minutes Approved at General Board Meeting May 29, 2000***