

**NORTH RENFREW WASTE MANAGEMENT BOARD**

c/o Town of Laurentian Hills  
R.R. #1, Deep River, Ontario KOJ 1P0

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**North Renfrew Waste Management Board Meeting**

**Minutes of Meeting**

**Date:** 27 March 2000  
**Time:** 7:00 P.M.  
**Location:** Council Chambers, Point Alexander

|                    |                        |   |                |
|--------------------|------------------------|---|----------------|
| <b>Chairperson</b> | <b>Dierdrie Burton</b> | <b>Town of Laurentian Hills</b>           | <b>Present</b> |
| <b>Councilor</b>   | <b>Craig Robinson</b>  | <b>Town of Laurentian Hills</b>           | <b>Present</b> |
| <b>Councilor</b>   | <b>Denise Walker</b>   | <b>Town of Deep River</b>                 | <b>Present</b> |
|                    | <b>Bruce Bigham</b>    | <b>Site Liaison Committee Chairperson</b> | <b>Absent</b>  |
|                    | <b>Steven Testart</b>  | <b>Waste Management Coordinator</b>       | <b>Present</b> |
|                    | <b>Earl Gust</b>       | <b>Public</b>                             | <b>Present</b> |

Chair Burton called the meeting to order at 7:10 P.M.

Chair Burton asked members for comments on the minutes of the last meeting.

Board members discussed monitoring wastes from Chalk River Laboratories for radioactivity. Councilor Walker noted that AECL is required by law to ensure that no radioactive wastes leave AECL property. Strontium and Tritium could be measured in groundwater if present in the landfill and the Board has the option of adding these parameters to the groundwater-monitoring program. Steve Testart was directed to write a letter to Bruce Lange at Chalk River Laboratories to request a letter outlining their procedures and policies for testing waste leaving their site. This letter could be kept on file to be used to reassure surrounding property owners that no radioactive waste is entering the landfill site.

Steve Testart is to follow up on the by-law being prepared by the Town of Laurentian Hills to clarify the affect the landfill impact zone will have on future development.

Moved by: Dierdrie Burton  
Seconded by: Denise Walker

That the minutes of the February 29, 2000 meeting be accepted as amended.

Carried

*Correspondence* was sent to David DeMille of Templeman Menninga appointing him as legal counsel to represent the Board in negotiations with property owners under the Compensation Policy. Mr. DeMille accepted the appointment.

*Correspondence* was received from McCarthy Tetrault indicating that the Certificate of Prohibition has been registered on title as required in the Certificate of Approval.

Steve Testart reported that funding might be available for Central Composting and for a Household Hazardous Waste Depot through the Waste Diversion Organization. This will be a topic of discussion at the upcoming meeting of the Municipal Waste Integration Network in Ottawa April 4, 2000. The Board authorized Mr. Testart to attend the meeting and report on the availability of funds from the WDO and on the Federal Government Infrastructure Program.

Steve Testart informed members that the Shred Tech mobile shredder could reduce waste volume by 70%. The capital cost is \$350,000 and maintenance costs are expected to be \$40,000 per year to process all waste. The board directed the Waste Management Coordinator to gather more information on costs for a chipper/shredder.

Construction trailers are available from North Bay suppliers at costs between \$7,500 and \$15,000. The Board directed the Waste Management Coordinator to provide additional information on an attendant shelter, washroom facilities and electrical supply.

Toromont provided budget figures for new Caterpillar loaders. A rubber-tired loader is the most versatile machine, but is unable to compact waste sufficiently to keep the site open for twenty-five years. The estimated amount of waste doesn't justify a dedicated landfill compactor. Steve Testart recommended a crawler loader equipped with a landfill package and compaction grouser bars as an economical machine to perform the required functions.

Steve Testart reported that Dan Patrick had inspected Bagg's Road and noted some erosion along the snowmobile trail and some gravel repairs that are required. Mr. Patrick had said there was sufficient money in the budget for the A gravel. He recommended signs be placed to discourage snowmobilers from driving in the ditch between the trail and the road. Board members agreed that if this becomes a serious issue the Board would request that the Town of Laurentian Hills install appropriate signs.

Dan Patrick reported to Steve Testart that Andrew Polley expected no major difficulty from Approvals Branch for a technical amendment to the C of A regarding the proposal to lower the contours by one metre. Mr. Patrick is waiting for information from Steve Hollingshead of Gartner Lee.

The Board directed Steve Testart to write a letter to Marie Jose Regimbal regarding legal services.

Steve Testart presented an *Overview of Operations*. Increasing the stated hours of operations would require additional staffing. Members discussed making the hours of operation convenient and acceptable to the public. Members will discuss hours of operations with their councils.

Steve Testart was directed to prepare a summary sheet to explain the *Governance Model* of the Board operating the site, and to attend the Town of Laurentian Hills Committee meeting April 5 and the Town of Deep River Council meeting April 19 to explain the model and respond to councilors queries.

Board members reported a number of issues pertaining to the proposed *Operations Agreement*. Members agreed that a meeting should be set aside to deal with these issues. Members will provide the Waste Management Coordinator with the applicable notes and the April 24 meeting will be set aside to deal with the agreement, after which legal counsel can review it before the councils pass the appropriate by-law.

Steve Testart presented the monthly financial report. The bank balance is \$8,011.59 and year-to-date expenses were \$4,490.01. Members directed the Waste Management Coordinator to request \$50,000 from the municipalities representing the first quarterly payment.

The *Site Liaison Committee* Terms of Reference was reviewed. Item 13 refers to the Board's mileage rate, which is 30 cents per kilometer.

The Board policy shall be for the Board chairperson to invite the chairperson of the SLC to participate in discussions during Board meetings and to add the Site Liaison Committee as an agenda item at each meeting to give SLC members a period in which they can discuss issues with Board members.

Councilor Walker informed members that City Disposal (the waste collection contractor) wrote a letter to the Town of Deep River regarding hours of operation at the new landfill site. Steve Testart reported that he had telephoned City Disposal and asked their input while developing proposed hours of operation for budgeting purposes.

Steve Testart proposed that plastic buildings could provide an inexpensive shelter for heavy equipment storage and the recycling depot. Councilor Robinson reported that PNFI is satisfied with one of these shelters for its fire truck.

Steve Testart presented a report showing the Waste Management Coordinator worked an average of twenty-two hours per week from November to March, and requested that the hours of work be increased to thirty hours per week from Monday to Thursday because the workload is increasing.

Moved by: Denise Walker  
Seconded by: Craig Robinson

That the Waste Management Coordinator work Monday to Thursday from 8:30 A.M. to 4:30 P.M.

Carried.

Chair Burton declared a closed session to deal with matters of potential litigation.

The meeting was adjourned at 11:00 P.M.

***Minutes approved April 25, 2000***