

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Town of Laurentian Hills
R.R. #1, Deep River, Ontario KOJ 1P0

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North Renfrew Waste Management Board Meeting

Minutes of Meeting

Date: January 24, 2000
Time: 7:00 P.M.
Location: Council Chambers, Town of Deep River

Chairperson	Dierdrie Burton	Town of Laurentian Hills	Present
Councilor	Craig Robinson	Town of Laurentian Hills	Present
Councilor	Denise Walker	Town of Deep River	Present
	Bruce Bigham	Site Liaison Committee Chairperson	Present
	Steven Testart	Waste Management Coordinator	Present
	Paul Smolkin	Golder Associates Ltd	Present
	Kris Marentette	Golder Associates Ltd	Present

Chair Burton called the meeting to order at 7:15 P.M.

Paul Smolkin and Kris Marentette presented Golder Associates' waste management services and their experience with rural landfill sites in Eastern Ontario, and said that cost savings could be achieved by the Board and the municipalities by having their waste management consulting services provided by one consultant.

The sites that Golder is presently doing hydro geological work for vary in size from those that can be managed by the Roads Superintendent, to those that require dedicated staff. When dedicated, knowledgeable staff are assigned, there is a savings achieved by having the staff write the annual operating report, with the water monitoring report produced by the consultant as an attachment.

Paul Smolkin told members that he knows of only two company-run, municipally owned landfill sites, one of which did not operate according to the requirements of MOE, and the municipality was considered by MOE to be responsible. The norm is for municipally managed sites, which he recommends as the best method for the municipality to comply with its obligations under the Certificate of Approval.

Mr. Smolkin provided a handout outlining Golder Associates services to Board members, and thanked them for the opportunity to make the presentation.

Chair Burton opened discussion regarding the *annual election of the Chairperson*. Board members invited Chair Burton to continue as Chairperson until the new Operations Board is established. Chair Burton graciously accepted.

Moved by: Councilor Walker

Seconded by: Councilor Robinson

That the minutes of the December 22, 1999 and the January 17, 2000 meetings be accepted as circulated. Carried.

Compensation

Steve Testart distributed a draft response from the Board's lawyer to the lawyer representing one of the property owners. The Waste Management Coordinator was directed to clarify with the lawyer the Board's position that compensation is to be negotiated as a package, rather than one issue at a time.

Requests for appraisal services were sent to five real estate appraisers on January 19, 2000. James J Hickey Realty thanked the Board for the opportunity, but claimed a conflict. The only quote was received from Jim Kelly of Royal LePage. The Compensation Policy entitles affected property owners to have their own appraisal done by a qualified appraiser at the Board's expense. Councilor Robinson preferred to have a list of qualified appraisers from which the property owners could choose. The Board directed the Waste Management Coordinator to contact Mr. Hickey, as an unbiased advisor, to clarify the qualifications required by a real estate appraiser, and subject to being qualified, arrange with the property owners and Mr. Kelly to perform the appraisals.

A reply was received from Charles and Hazel Herriot indicating their cooperation, and stressing the need for daily cover to be applied after the last load of waste was received each day. They stated that they have experienced pest problems for years, which they attribute to the "food source" provided by the Miller Road site. The Board will assure Mr. and Mrs. Herriot of the commitment and obligation to cover the waste at the end of each working day, and take measures to mitigate any pest problems associated with the new site.

The Board directed the Waste Management Coordinator to contact Brian Gust regarding the land appraisal and claim for compensation.

Councilor Walker reported that the Town of Deep River has no by-law in place restricting development near a landfill site, however, they are in the process of developing a planning by-law. Greg Pulham, County of Renfrew, is recommending that building be restricted within a 500 metre "potential impact area". Councilor Walker will follow up.

Councilor Robinson reported that Gerry Dupuis, the Town of Laurentian Hills planner, is consulting with the town's lawyer regarding the potential effect of the town's by-laws on building restrictions caused within the landfill impact zone.

The Board directed the Waste Management Coordinator to provide a copy of the appropriate by-law to the Board, and to follow up with Mr. Dupuis.

Steve Testart reported that he had contacted lawyers Marie-Jose Regimbal, Roy Reiche, and Wayne Fairbrother (Templeman Menninga) and requested expressions of interest in representing the Board. Marie-Jose is presently representing the Board at an hourly rate of \$135. A fax was received from David deMille of

Templeman Menninga expressing their interest in representing the Board, their policies, their experience, and the rates for the individual lawyers of the firm. Councilor Robinson noted that Mr. Demille reports in the letter that he is experienced in (landfill) compensation claims. Board members will review the letter and discuss at the February meeting. No further communications were received from Mr. Reiche.

Correspondence

Dan Patrick's report on cover material indicates a shortage of 22,000 cubic metres of cover material during the life of the landfill site, based on achieving a 4:1 cover to waste ratio. The estimated annual requirement for importing cover material is estimated at between six and nine thousand dollars. The letter identifies some methods of reducing cover material requirements through operations initiatives. The Board directed the Waste Management Coordinator to prepare an action plan for reducing cover requirements and to confirm the source of waste generation numbers used in the D&O Report.

Steve Testart reported that following the email messages regarding the beaver pond, MNR Paul Moreau has requested that silt screens, and other erosion control devices be installed in the spring. An MNR inspector has visited the beaver dam, and there are concerns regarding silting of the stream, and whether the beaver pond falls under fisheries regulations. Conversations with Dan Patrick indicate estimated costs below \$1,500 plus grass seed matting.

Correspondence was received from Sue D'Eon of AECL stating they had no remaining concerns resulting from construction.

Correspondence from Janota Patrick detailed the variances in quantities required during construction. These amount to \$30,885.16 plus G.S.T. for a total of \$33,047.12.

Correspondence was received from Janota Patrick offering to attend the February 28 Board Meeting. The Board directed the Waste Management Coordinator to send a reply indicating the Board would consider this at a later date.

The Board was presented with a *Tipping Fee Analysis* comparing present fees in this area, plus fees in Laurentian Valley (formerly Alice & Fraser) and the Town of Renfrew. This item was tabled until the February meeting.

The *1998 Financial Audit* figures were reviewed. No questions remained.

The *Monthly Financial Report* was submitted. Year to date totals indicated the Board was under budget for 1999 by approximately the amount left to be paid for completion of construction and paving.

A *Preliminary Budget for 2000* was submitted to the Board for review. A second draft is to be provided for the February meeting.

The *Board reviewed the SLC Terms of Reference*. In the past it has been difficult to find volunteers to sit on the SLC. The Terms of Reference are to be simplified and resubmitted to the Board. Steve Testart is to contact former SLC members to ask if they wish to continue on the SLC, and contact Bruce Lang at AECL Waste Management.

Discussion of the *Intermunicipal Operations Agreement* was tabled until the February meeting.

Construction Update

Steve Testart reported that he visits the site periodically, and all is in order.

Correspondence from Janota Patrick indicates the costs to complete construction are \$95,000 plus G.S.T. Steve Testart is to provide the Board with an updated spreadsheet of construction costs.

Steve Testart reported that the minutes of the Townships of Rolph, Buchanan, Wylie & McKay Public Works Committee of November 3, 1999 authorized the placement of a ditch along Bagg's Road at the King's Road allowance junction, but no culverts required.

The Townships of Rolph, Buchanan, Wylie & McKay passed by-law 25/99 setting the speed limit on Bagg's Road at 50 kilometers per hour. The Board directed the Waste Management Coordinator to send a copy to Mrs. Krueger.

The *Employment Contract with the Waste Management Coordinator* is due to expire February 6, 2000. Consensus was to renew the contract for six months until August 2000.

Councilor Robinson reported that Tracy Lance is interested in bidding on the operations contract at the new landfill site.

No action was taken on the draft letters regarding the beaver pond.

The Board directed the Waste Management Coordinator to research grant monies being offered by MOE through the Waste Diversion Organization.

The meeting was adjourned at 10:40 P.M.

The next meeting of the Board is 7:00 P.M. Monday, February 28, 2000 at the Chalk River Meeting Room.

These minutes approved at February 29, 2000 meeting.