

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Townships of Rolph, Buchanan, Wylie & McKay
R.R. #1, Deep River, Ontario KOJ 1P0

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North Renfrew Waste Management Board Meeting

Minutes of Meeting

Date: September 27, 1999
Time: 7:00 P.M.
Location: Deep River Town Hall, Room 208

Chairperson	Dierdrie Burton	Village of Chalk River	Present
Councilor	Craig Robinson	Twps. of Rolph, Buchanan, Wylie, McKay	Regrets
Councilor	Denise Walker	Town of Deep River	Present
	Bruce Bigham	Site Liaison Committee Chairperson	Present
	Steven Testart	Waste Management Coordinator	Present
	Dan Patrick	Janota Patrick	Present
	Mike Pinet	Janota Patrick	Present
	Dean Clouthier	R.G.T. Clouthier Construction	Present
	Dustin Hoffman	Advanced Asphalt	Present
	Gerald Hoffman	Advanced Asphalt	Present

Chair Burton called the meeting to order at 7:00 P.M.

Steven Testart announced that three tenders had been received. He opened the tenders, read the amounts, and advised whether tender deposits and agreements to bond were in the envelopes.

Contractor	Amount	Tender Deposit	Agreement to Bond
Advanced Asphalt	\$799,786.91	\$40,000.00	Yes
RGT Clouthier	\$632,974.13	\$40,000.00	Yes
Smith's Construction	\$618,278.76	\$40,000.00	Yes

Dan Patrick and Mike Pinet took the three bids to another office to verify calculations and confirm that the bids were balanced and in order.

The representatives from RGT Clouthier and Advanced Asphalt left the meeting.

Board members decided that Steve Testart would meet with property owners following the next Board Meeting to discuss compensation.

Councilor Walker informed the Board that Deep River was not prepared to submit construction funds prior to construction and asked that the request for quarterly payment sent to the municipalities by Steve Testart, be revised to include only the operating portion of the budget with a line advising that funds for construction would be requested when required. The Board directed Steve Testart to issue an amended request for payment to the municipalities.

Councilor Walker advised the Board that AECL has returned all signed documents for the purchase of the landfill site property and that (Deep River's lawyer) George Leconte anticipates that the registry office work should be complete by the end of the week.

Dan Patrick returned to the meeting. There were no errors in the bids except for a typo extension in Advanced Asphalt's bid, which did not affect the total. The \$40,000.00 bid deposit was in accordance with the table set up in the tender. The lowest bid is within budget. The bids are based on estimated quantities but there will likely be variances in the field. Dan recommended the Board accept the lowest bid.

Moved by: Denise Walker
Seconded by: Dierdrie Burton

That the tender be awarded to Smith's Construction. Carried.

Councilor Walker excused herself from the meeting in order to attend the Deep River Council Meeting.

There was no longer a quorum.

Dan Patrick recommended returning the tender deposit to Advanced Asphalt and retaining the other two tender deposits until the contract was signed with Smith's Construction, upon which the other two tender deposit cheques would be returned to RGT Clouthier and Smith's Construction. He pointed out that if the successful bidder fails to accept the contract he forfeits the tender deposit. Janota Patrick will set up documents to be signed, and will advise the bidders of the tender award. Steve Testart will return the cheque to Advanced Asphalt and hold the other two cheques in the Township safe.

Janota Patrick will set up six sets of documents, which will be signed by Smith's Construction and then sent for the Board Chairperson's signature, which can be witnessed, by the Waste Management Coordinator or the Clerk Treasurer. Janota Patrick will request the performance bond and insurance certificate (with the municipalities shown as co-insured's). The contractor has a completion date to abide by but it is up to them when to start construction. Janota Patrick will arrange to have the survey crew start and will advise Steve Testart when survey crew will start.

The survey will be for laying out for construction, and lay out the property line, and limits of construction. Further surveying will be done when the clearing is complete.

Chair Burton directed Steve Testart to send a letter to property owners advising them of the start of construction. Steve Testart advised that an updated drawing received from Gartner Lee shows that Jill Kolar's property does not fall within the 500-metre zone as it did with the old location of the landfill footprint.

Dan Patrick will telephone Andrew Polley and advise him of developments. Andrew Polley had suggested that the Board advise property owners that the asphalt will not be laid until next year. Dan Patrick will

organize a pre-construction meeting with the contractor, himself, his inspector, and whomever the Board wishes to be present.

Dan Patrick left the meeting.

Bruce Bigham reported that he has reviewed the draft Terms of Reference for the SLC and he has some suggestions to include. He requested that Steve email the document to him to facilitate making the suggested changes.

The next meeting of the Board will be Monday October 18, 1999 at Rolph, Buchanan, Wylie & McKay followed by a second meeting Monday October 25, 1999 at the Village of Chalk River.

Chair Burton adjourned the meeting at 8:07 P.M.

Minutes approved: November 22, 1999