

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Townships of Rolph, Buchanan, Wylie & McKay
R.R. #1, Deep River, Ontario KOJ 1P0

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**North Renfrew Waste Management Board Meeting
Minutes of Meeting**

Date: Wednesday, May 26, 1999

Time: 7:00 pm

Location: Townships of Rolph, Buchanan, Wylie and McKay, Meeting Room

Attendance:

Councillor D. Burton, Chairperson

Councillor C. Robinson

Councillor D. Walker

A. LeClair, Project Coordinator

1. Review and Acceptance of Minutes of Meeting

April 26, 1999

Councillor Walker motioned to accept the minutes without revision; Chairperson Burton seconded; motion accepted.

2. Business Arising from Last Meeting

Clarifying points in Janota/Patrick's Status Report on Detailed Design Work

Ms. LeClair informed the Board members that Mr. Dan Patrick will be assuming responsibility for finalizing the detailed design plan work in light of Mr. Boland's recent departure from Janota Patrick. Ms. LeClair reported having discussed with both Mr. Patrick and Mr. Hollingshead of Gartner on clarifying points in Janota/Patrick's Status Report. Both Mr. Hollingshead and Mr. Patrick are in agreement that statements made in the status report with respect to expenses do not represent additional expense to the Board, over and above what has already been committed in writing for completion of the redesign work.

3. EPA/Certificate of Approval Update

No progress on EPA approval was reported by Ms. LeClair. Members discussed the possibility of requesting legal counsel, Mr. D. Cox, to forward a letter to the Director of Approval, on behalf of the Board to request a meeting with MOE representatives to finalize approval. Board members discussed and agreed to request Mr. Bigham that the followup letter from the SLC to the Minister be published in the local newspaper.

4. Construction/Operations

Tendering for Construction

Board members discussed and agreed the best approach would be to request for proposals and select the most appropriate proposal, then prepare the tender contract. Members agreed to publish adverts in Pembroke, North Bay, Ottawa and Toronto. Ms. LeClair distributed copies of the Daily Commercial News which caters specifically to the construction sector.

New Intermunicipal Board of Management Agreement

Tipping Fees: Board members discussed the issue and agreed that under a company managed scenario, that the tipping fees be handled on site by the company, so long as the company manages the fees in a secure manner to avert problems of theft and vandalism at the site.

5. Finance

Monthly Report

The Monthly Report was distributed and no questions were raised.

Budget Submission

Members reported no progress in approval of the Board's budget submission.

6. Site Liaison Committee

Nothing to report.

7. Other Business

Board Administration Requirements

Calls: Members agreed to calls being redirected to the Townships office, and if the matter is urgent, calls can be directed to the Village of Chalk River for Chairperson Burton's attention.

Accounts Payables/Receivables: Members agreed to direct Ms. Connie Graham, Deputy Clerk Treasurer to call Chairperson Burton for approval to process invoices.

Administration: Members identified needing administrative assistance for June and July. A recommendation was made to approach Mrs. Myrna McAuley (Town Superintendent Office) and Town Council for Mrs. McAuley's assistance. Another alternative is to approach the Townships Council and Mrs. Rosalee Boucher.

Meeting Adjourned.

Prepared by:



Date Accepted: 1999 July 26