

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Townships of Rolph, Buchanan, Wylie & McKay
R.R. #1, Deep River, Ontario KOJ 1P0

Telephone: (613) 584-9194

Fax (613) 584-3285

**North Renfrew Waste Management Board Meeting
MINUTES OF MEETING**

Date: Monday, February 15, 1999
Time: 12:00 pm
Location: Council Chambers, Village of Chalk River

Attendance:

Chairman D. Burton, Village of Chalk River
Councillor C. Robinson, Townships RBWM
Councillor D. Walker, Town of Deep River
Mr. B. Bigham, SLC Chairman
A. LeClair, Project Coordinator

1. Review and Acceptance of Minutes of Meeting

January 25, 1998

No errors or omissions were mentioned. Councillor Walker motioned to accept the minutes; motion seconded by Councillor Robinson. Motion was passed.

2. Business Arising from Last Meeting

Snowmobile Trail Design: Impact on Bagg's Rd. Maintenance Agreement

Ms. LeClair reported having discussed with the Townships Superintendent the Board's recommendation on the use of the ditching and the side slopes to widen the snowmobile trail. Ms. LeClair reported Mr. McQuestion's concerns being: 1) potential blockage of the culverts in the spring and 2) the inability to widen the trail at rock cut locations. A recommendation was made to ensure that the culverts are well marked, and request the Snowmobile Association to pay particular attention to grooming at culvert locations, and further hold the Association responsible for clearing the culverts should a problem occur as a direct result of grooming practices.

PAWMB's HHW Proposal

Chairman Burton reported to have forwarded PAWMB's proposal to Chalk River Council's Finance Committee, but, there was nothing to report back to the Board. Councillor Robinson reported having raised the issue with Townships Council, however, the Council decided to wait and see until the landfill site

progresses before making a move towards an alternate solution for HHW collection/disposal. Councillor Walker reported having forwarded the proposal to the Physical Environment Committee. As well, the Committee has decided to wait and see. There were preferences for a mobile event given the belief that the municipalities would maximize benefits through higher participation rates if the collection/disposal were available at closer proximity to residents.

1999 Budget Submission

Councillor Walker requested preliminary figures be submitted to the Deep River Finance Committee by March 7. Ms. LeClair indicated to the Board that there should be no difficulty achieving the deadline.

3. EPA/Certificate of Approval Update

Ms. LeClair reported that no progress has been made on the Board's application due to higher priorities at the MOE's Approval Branch. Follow-up action to catalize the approval process to closure was discussed, including: 1) having legal counsel contact the Minister's Assistant, 2) Demand a meeting with the Head of the Waste Unit, Mr. Dominski, the Board's legal counsel and a Board representative, 3) Requesting the assistance of MPP Sean Conway to follow up with the Conservative Government through whatever effective means possible. The Board directed Ms. LeClair to discuss the most effective course of action with the Board's legal counsel, Mr. Cox.

4. Governance/Management Model Assessment

Revision Requirements for Draft Assessment Report (Revision 1)

Further discussion on revisions to the draft assessment report (revision 1) was deferred to the next meeting.

5. Finance

Monthly Report

Ms. LeClair was unable to provide a monthly report due to the activities of the auditors conducting the annual audit of the Board's finances. Ms. LeClair indicated that the time which was originally slated to produce the report was spent answering auditor's questions. Ms. LeClair further indicated to the Board that the annual audit is close to completion, and audit report would most likely be available sometime next month.

(NOTE: Receipt of funds from Chalk River as per NRWMB request for additional funds (memo to councils 98.08.12) has been received and deposited in the Board's account)

Budget Submission

Ms. LeClair distributed the basic form of the budget report with preliminary figures. Ms. LeClair emphasized the point that the budget figures are preliminary and more precise budget figures would most likely not be available until the detailed design plans are final. Ms. LeClair reviewed the preliminary budget with Board members.

Reporting Requirements Fiscal Year 1999

Board members directed Ms. LeClair to provide recommendations to the Board.

6. Site Liaison Committee

Mr. Bigham reported that he will be absent in March, and recommended a designate be contacted to represent the SLC in his absence.

7. Other Business

New Lawyer

Discussions regarding obtaining a new lawyer was deferred.

Meeting Frequency and Notices

Board members agreed to meet twice a month, with one of the two meetings scheduled as a regular board meeting to be advertised as per usual.

Coordinator's Performance Appraisal/Contract (in-camera)

Further discussions regarding the Coordinator's Performance Appraisal/Contract was deferred.



Prepared by:

Date Accepted: