

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Townships of Rolph, Buchanan, Wylie & McKay
R.R. #1, Deep River, Ontario KOJ 1P0

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**North Renfrew Waste Management Board Meeting
Minutes of Meeting**

Date: Monday, January 11, 1999
Time: 7:00 pm
Location: Council Chambers, Village of Chalk River

Attendance:

Councillor D. Burton, Chairperson, Village of Chalk River
Councillor D. Walker, Town of Deep River
Councillor C. Robinson, Townships RBWM
Mr. B. Bigham, SLC Chairman
Ms. A. LeClair, Project Coordinator

Mr. J. Montin, President, North Renfrew Snowmobile Association
Ms. K. Fischer, Coordinator, Pembroke and Area Waste Management Board
Mr. J. Walden, Economic Development Officer, Town of Deep River
Mr. S. Blimkie and Mrs. I Blimkie, Affected Property Owners
Mr. V. Gutzman, North Renfrew Times

1. Review and Acceptance of Minutes Meeting

November 23, 1998

Councillor Robinson directed the following revisions to be made:

- Page 2, line 2, revise to "...would be initiated..."; and,
- Page 2, line 4, revise line "his course his mind".

Councillor Robinson motioned to accepted the minutes with the above revisions; Councillor Walker accepted; Motion to accept the minutes passed.

2. Business Arising from Last Meeting

No business arising from last meeting tabled.

3. Preliminary Detailed Design Plans

Bagg's Road Snowmobile Trail: Input from North Renfrew Snowmobile Association

Mr. John Montin, President of the North Renfrew Waste Management Association, presented the Association's concerns with respect to the proposed design of the snowmobile trail:

- Present Conditions: The present trail includes 3 metre width of groomed trail along the upgraded portion of Bagg's Road. The width of this portion of the trail accommodates one 9 foot pass by the Association's large groomer. The snowmobile trail continues on the uncontrolled/or unopened portion of Bagg's road which can accommodate 1.5 passes with the large groomer. The width of the snowmobile trail on the uncontrolled section is considered to be about 14-15 feet (4.2-4.6m).
- Type and Importance of Trail: The snowmobile trail along Bagg's Road is identified as a "TOP A" trail, a major connecting trail trunk linking municipalities, counties and provinces. The TOP A trail supports major cross-country snowmobile touring activities, subsequently impacting local economies by increased revenues through tourism.
- Importance of Width: New modern machines have ski stances of about 42" (1.06m) and bodies can be as wide as 4 ft (1.17m). Given the width of new modern machines and the fact that the Bagg's Road trail is considered a high speed run, passing another snowmobile on a trail of 3 m width can be difficult, and raises some safety concerns. The trail is considered a high speed run, and passing another snowmobile on a narrow trail requires the snowmobiler to slow down to pass the other snowmobile safely.
- Potential Hazards and Operational obstacles: Concerns were expressed with respect to hydro poles, borehole monitors and culverts. The Board indicated it does not plan to use electricity to supply power to the landfill site, therefore, hydro poles are not considered a concern. On the topic of the monitoring boreholes, Ms. LeClair suggested cutting down the boreholes to where they would not protrude. Mr. Montin favored marking the boreholes as opposed to cutting them down as the latter could pose some problems when grooming the trail.
- Recommendation: The Association requests the Board to consider designing the trail on either side along the Bagg's Rd.

Ms. LeClair asked about present traffic activity on the trail along the upgrade portion of Bagg's Rd. Mr. Montin indicated that on the upgraded section of Bagg's, snowmobilers tend to use the road instead of the trail, however, the Association discourages snowmobilers from using it. Councillor Walker asked whether the snowmobilers will use the new upgraded Bagg's road to travel. Mr. Montin stated that the use of the road by the snowmobilers will depend on the grading and condition of the road. Mr. Bigham asked about the maintenance on some existing trails where there is one way traffic. Mr. Montin indicated that the narrower trails are maintained by Alpines with the smaller 4ft passes. Mr. Bigham further queried about regulations. Mr. Montin stated that use of roads within municipalities remains at the discretion of each individual municipality. Snowmobiles are not allowed on highways, but may use the shoulder portion of the highway and crossing the highway is permitted. Councillor Walker asked about the Association's past participation during the Environmental Assessment Study. Mr. Montin indicated that representatives attended meetings. The Association had no objections to having the trail moved to the side of Bagg's Rd. Councillor Walker queried about the Association's increased interest with the snowmobile trail. Mr. Montin with the support of Mr. John Walden, Economic Development Officer for the Town of Deep River, outlined the importance of the trail being part of the Diamond Trail system and its link to promoting tourism and the local economy. Mr. Montin further added that the trail has become a high speed trail and the Association would like to maintain it as such.

Chairperson Burton offered to take the Association's concerns and its recommendations under advisement and commit to discussing with the other Board members.

Towards the end of the meeting Board members discussed further course of action on the issue. Board members assessed its objectives with respect to its commitment to the Association for providing a snowmobile trail. Consideration was given to the distance of the affected portion of the trail (which

represents 1.3 km) and whether the affected portion can be assessed as having a major impact on the TOP A trail system as a whole. Also, consideration was given to the Board's accountability with respect to meeting the Association's needs. Furthermore, there was interest to hear from the consultant directly at the next Board meeting to speak to the issue of design options. Board members were advised that a second meeting with the Consultant goes beyond present contract terms with Janota Patrick, and that additional cost to the Board would subsequently be incurred but not likely to significantly impact the Board's budget.

Board members agreed to have the consultant attend the next Board meeting to present alternative design options to accommodate the Association's requirement for a wider trail. The Board directed Ms. LeClair to invite Mr. Boland, Mr. Montin and Mr. Walden to the board meeting on January 25 and further directed Ms. LeClair to investigate and obtain information on the Board's original commitment during the Environmental Assessment Study.

4. A&F HHW Transfer Facility

Presentation by Pembroke and Area Waste Management Board (Karen Fischer)

Chair Burton called Ms. Karen Fischer to present information on the Alice & Fraser HHW Transfer Facility. Ms. Fischer reported on observations with respect to increased interest in the facility by North Renfrew residents over the last few years. In the absence of concrete statistical information, Ms. Fischer asserted that the observations are accurate and observed by the Board's Coordinator and the Public Works Administrator for the Town of Deep River. Ms. LeClair affirmed Ms. Fischer's observations accurate, further adding that the Public Works Administrative Assistant, Myrna McCauley has received an estimated 3-4 calls a week from residents making enquiries about the disposal of HHW.

Ms. Fischer introduced the presentation to the North Renfrew Waste Management Board as a first step towards promoting the facility to the municipalities interested in becoming members. The features of the Pembroke and Area Household Hazardous Waste Program were presented as below:

- The HHW Transfer Facility is licensed to receive all HHWaste generated from the home
- The facility is licensed to serve all of Renfrew County
- The facility presently serves 9 participating member municipalities
- Open 8 Saturdays in the year - 2 days in May, 2 days in October, 1 Day each month in between
- MOE dictates that the facility remains closed during the winter months
- Four to 5 staff members required to operate the facility
- Quotes from commercial haulers are requested annually, and competitive quotes are usually received
- Promotion of facility via tax billing inserts, handouts, newspaper ads and Television commercial spots, on the back of annual recycling program calendar
- Participation requires membership and sharing of capital and operating costs
- Capital cost is a one time fee; operating costs are paid annually
- Capital and operating costs are apportioned according to average of assessment, population and residential and commercial units
- Participation at HHW facility has increased ~300% in last few years.

Ms. Fischer handed to Board members a memo outlining the cost for each of the three North Renfrew Municipalities to join the Pembroke and Area Household Hazardous Waste Program. The Board members committed to reviewing Ms. Fischer's presentation with their respective municipal council/committee.

5. Governance/Management Model Assessment

Review and Comments on Draft Assessment Report

Board members reviewed and discussed the Draft Assessment Report. The report will be revised as follows:

- An Executive Summary to be added to the report
- Outline the tasks/functions required to operate the new landfill site, and add a cautionary note - elaborate on the need to view the operational requirements for the new site as very different from present day requirements at existing sites; appeal to councils to adopt a more serious appreciation for new, more controlled and elaborate operational practices.
- SECTION 2 - reframe discussion on framework and scope as an appendix
- SECTION 3 - Proposed Model A/B, Economy - Revise first paragraph to reflect A/B scenario.
- Comparative Assessment of Proposed Models - Effectiveness (p27-28) - Remove any specific references to individual municipal problems which are considered temporary and irrelevant. More generic wording is recommended to avoid political hostility.
- Recommendation - more generic wording; take out any specific references to individual municipal problems.

Approval and Reporting to Councils

A second review of the assessment report will take place at the next general board meeting, with submission of report to be forwarded to individual municipal councils on January 29. Some discussion ensued as to whether it may be more appropriate to submit the report to Heads of Council, as directed during the last Heads of Council Meeting. Councillor Walker notified Board members several queries have been made recently with respect to the apportionment of operating costs and tipping fees. Ms. LeClair stated that the Board is mandated to address these two operational issues, and may be added to the report as a recommendation is desired. No further action on the issues ensued.

6. EPA/Certificate of Approval Update

Ms. LeClair reported that the Ministry's EPA Approval Coordinator Mr. Bruce will be providing feedback to the Board by fax on Monday, January 18, 1999. However, Ms. LeClair indicated some uncertainty as to whether the Board will have another opportunity to provide input as the Ministry's position in 1998 was that the proponents input on the terms and conditions is considered optional and by invitation. Given the slow progress of the present review and comment process of the CofA, Ms. LeClair advised the Board to consider future course of action with respect to commenting further on the terms and conditions, if the municipalities intend to construct and operate the landfill site this year.

7. Next Meeting

Board members agreed to hold the next general Board meeting on January 25, 1999 at 7:00 pm in the Council Chambers of the Town of Deep River.



Prepared by:

Date Accepted: 1999 January 25

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Page 4