

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Townships of Rolph, Buchanan, Wylie & McKay
R.R. #1, Deep River, Ontario KOJ 1P0

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**North Renfrew Waste Management Board Meeting
Minutes of Meeting**

Date: 1998 August 31
Time: 7:00 pm
Location: Chalk River Municipal Building, Council Chambers

1. Review and Acceptance of Minutes Meeting

July 27, 1998

Revisions were requested on:

p. 5, Item #7, 3rd paragraph, last line - delete "to"; and

p. 6, 3rd paragraph, first line.

Chairperson Burton motioned to accept minutes with revisions, Councillor Robinson seconded.
Motion accepted.

2. Business Arising from Last Meeting

Land Acquisition Agreements: Councillor Walker distributed copies of the signed Option to Purchase agreement to members of the Board and one for the Board files. It was reported that the option is in effect commencing this day. Ms. LeClair noted an error in the identification of the Contaminant Attenuation Zone (CAZ) on the last page of the document. Ms. LeClair was directed to provide a revised figure correctly identifying the CAZ. The Board directed Ms. LeClair to provide a copy to Mr. Bigham.

Signing of Land Acquisition Media Event: There were more concerns raised about the media event, including the fact that the press release did not make mention of the Site Liaison Committee's contributions to the landfill process, and the fact that the SLC members were not formally invited to the event. Councillor Walker reiterated her position as stated during the last general Board meeting, that the media event was not well handled by the Town, and that this issue was raised with Deep River Council to ensure that the mishandling of future events do not occur.

3. Correspondence

Ms. LeClair quickly reviewed the correspondence with the Board. No additional correspondence was submitted for the Board's consideration and/or action.

4. EPA Approval

Draft Certificate of Approval: Feedback

Board members (and SLC member Ms. Moses) reviewed comments on the draft Certificate of Approval and offered final feedback. Refer to the attached Feedback on Draft Certificate of Approval (Final), in table format. Ms. LeClair was directed to draft a formal Board letter to the Ministry of the Environment.

Design Modifications: Feedback on Addenda

Ms. LeClair requested feedback on the draft Addenda on the modifications to the conceptual Design and Operations of the new landfill site. Board members reviewed the document and forwarded no comments. Ms. LeClair request a motion to accept the addenda. Councillor Walker motioned to accept the addenda with the revision to delete detailed documentation on the design and operation of the composting area and recycling depot (see discussion on condition #20 of draft Certificate of Approval); motion was seconded by Chairperson Burton. Motion accepted.

6. Intermunicipal Operations Agreement

Due to lack of time, the Board voted to defer the issue to the next general Board meeting.

7. Finance

Monthly Report

A monthly report was not available in time for the meeting.

Request for Additional Funding: Status

Chairperson Burton and Councillor Robinson reported upcoming decisions to be made this week. Councillor Walker reported the Town's approval for additional funding.

8. SLC Update

SLC Committee Members Mr. Bigham and Ms. Moses provided comments on the draft Certificate of Approval (see agenda Item 4). Members of the Committee reported no other committee activities.

9. Other Business

Municipal Compensation: Status of Bagg's Rod. Maintenance Agreement

Board members reviewed the status of the intermunicipal agreement on the Bagg's Road maintenance. Councillor Walker identified the need to review with the Town's Physical Environment Committee Condition #5 of the agreement and the Townships' position with respect to the re-evaluation of agreement at the initiation of significant development along Bagg's Road. A report on the Committee's final position, and/or subsequent approval of the agreement by the Town Council is expected at the next general Board meeting.

Next Meeting

Ms. LeClair recommended a special meeting within the next week or two in order to address the governance/management models assessment. Board members compared time schedules and concluded to defer meeting until the next scheduled general board meeting. Ms. LeClair raised concern about postponing the task given the Board's commitment to complete the assessment by mid-September (refer to minutes of June 22, 1998 - Heads of Council Meeting, Chalk River Council Chambers). The Board stated that any concerns raised by individual councils on the delivery of the task will be addressed when and if they arise. Board members agreed to meet at 6:00 pm, and Ms. LeClair was directed to coordinate arrangements to provide food for the meeting.



Prepared by:

Date accepted: _____