

NORTH RENFREW WASTE MANAGEMENT BOARD

c/o Townships of Rolph, Buchanan, Wylie & McKay
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North Renfrew Waste Management Board
MINUTES OF MEETING

Date: 1997 February 21
Time: 11:30 am
Location: Village of Chalk River, Municipal Office, Council
Chambers

1. Review and Acceptance of Minutes of Last Meeting
Ms. LeClair reported that due to time constraints, the minutes of meeting are not complete for review and requested to submit in complete form before the Land Negotiation meeting on February 24. Members agreed.

2. Correspondence
Correspondence was distributed to members. Ms. LeClair was directed to provide a list of correspondence each meeting.

3. Business Arising from Last Meeting(s)
Approvals by Council
Councillor Roiha reported that Deep River Council approved the Board's request with respect to landownership.

With respect to the operations agreement, Councillor Roiha asserted that Council priorities be investigated before any agreement is drawn. Board members agreed to consider this strategy to be applied to other agreements.

Amendments to the Intermunicipal Agreement
With Respect to eliminating the use of a weigh scale to determine quantities of waste, Councillor Roiha asserted that intermunicipal operations agreement should outline the process by which it is planned to factor in quantities of waste disposed at the landfill site in the overall allocation of

costs for each operating year. Ms. LeClair stated that this issue is already being investigated through discussions with Andrew Polley of MOEE and other landfill site operations in the area. Recommendations on a formula to allocate costs will be presented in the future.

4. EA Update

Publication of Blue Review Document

Ms. LeClair reported that the EA Coordinator is working on publishing the Blue Review Document on 1997 at the end of February. Following this publication the public will be invited to comment on the review and the North Renfrew environmental assessment. Once the public review is complete, public comments, the Blue Review Document, the EA proposal and any other supporting documentation will be forwarded to the Minister for an evaluation and acceptance of the EA process undertaken by the Board, and the acceptance of the undertaking, i.e. the new waste management systems plan and the new landfill site.

5. EPA Update

Submission of EPA Application

Ms. LeClair stated that submission of the EPA application is targetted for 1997 February 28. In addition to the submission, a media release is also planned. As Chairman Nicks will be absent during the time of submission, Ms. LeClair requested the appointment of a designate to sign the application, and other pieces of documentation requiring signature. It was decided that Councillor Roiha would be appointed designate in Chairman Nicks' absence. Should Councillor Roiha be unavailable, Councillor Burton will sign on the Chair's behalf.

Collection of Draft Reports

For the sake of eliminating the possibility for confusion between drafts and the final versions of reports. Ms. LeClair requested members to return any draft reports in their possession.

6. Land Negotiations (*CONFIDENTIAL*)

Meeting with AECL

Ms. LeClair stated that the negotiations meeting with AECL is slated for 1997 February 24. Mr. Bill Brooks, AECL legal counsel will be in attendance. A pre-meeting with the Board's legal counsel will be scheduled as well just prior to the meeting with AECL.

7. Financial Update
1997 Budget Submission

Written comments on the Draft 1997 Budget Submission from Chairman Nicks and SLC Chairman Bigham were forwarded to Ms. LeClair. Also, Chairman Nicks suggested that the Board may want to consider the option of purchasing a specialized loader, as Mr. Polley had once suggested, and factor this possibility into the budget as future capital cost. SLC Chairman Bigham suggested that the loader could be leased. Ms. LeClair stated that the reference to the In-service date of 1998 September 30 will be revised to indicate a more general timeframe - 1998 Fall. Ms. LeClair was directed to submit the final 1997 Budget Submission to the three municipal clerks.

Councillor Roiha queried as to the issue of a cash advance that the Town of Deep River provided to the Townships during the first year of Board operations. Chairman responded by stating that at the beginning of the process in 1994, it was decided that the Townships Office would handle the Board's finances. The Townships did not have money to cover the invoices initially, therefore, advance payment was requested from each municipality. Councillor Roiha requested clarification on terminology, that what was requested was not a special payment, but more an advance payment. This was affirmed by Chairman Nicks.

Chairman Nicks motioned to accept the 1997 Budget Submission with comments provided during the meeting. Councillor Roiha seconded the motion. Motion passed.

Account Balance/Payables/Receivables

The bank balance to date is recorded to be \$43,866.30. Payables to date include invoices from Purolator, Gartner Lee (January) McCarthy-Tetrault (Sept-Feb) subtotaling \$10,978.16. Receivables include the request for MOEE Subsidy still outstanding, approximating \$27,889.34. The booke balance for this month figures at \$60,777.48.

MOEE request for payments

Ms. LeClair stated that the Board will be funded to a maximum of \$13,038 for EA work completed in fiscal year 1996. Therefore, it is expected that payment for work completed between April to June of 1996 will be less than anticipated. Payment for all of the Board's outstanding requests are expected anyday.

8. SLC Update

SLC Chairman Bigham stated that there was nothing to report and that he will be absent for the months of March and April. It was suggested to call upon Ms. Jill Kolar or Mr. Norm Edwards to act as designate at the Board meetings. Ms. LeClair stated that Ms. Bev Moses will likely be unavailable during this time. Ms. LeClair was directed to Call Ms. Kolar.

9. Other Business

Amalgamation - County waste management interests

****With respect to the Municipal Governance Review Committee's recommendation to change the present waste management service delivery to an upper tier, lower tier approach, whereby the County would be responsible for all services for existing sites, and, closed sites would remain the responsibility of the individual municipalities****

Members requested that a response be submitted to the Municipal Governance Review Committee. Chairman Nicks suggested that the response could contain an argument pertaining to the possibility of an amendment to the North Renfrew EA should the County assume authority of the new landfill site and change some of the assumptions. Information from the EA report could be used to illustrate the point. Ms. LeClair reported that the validity of this point has been previously investigated through discussions with John Bullen of the EA approvals branch. It was determined that the County has the authority to assume control under the Municipal Act, and the Environmental Protection Act provides the mechanism to assume this control. Under the EPA, the County can assume the authority and change certain assumptions without amending the EA, however, it would be required to make a new application to amend the Certificate of Approval. Ms. LeClair stated that this can be used to form part of the response to the Committee.

Councillor Roiha pointed to the fact that if the County takes over, that the Board's access agreement with AECL, for instance, would potentially require renegotiation.

Councillor Burton requested to know total cost of establishing the new landfill site. Ms. LeClair was directed to provide this information in time for the land negotiation pre-meeting on February 24, 1997.

Councillors discussed the need to respond to be submitted under the Board or Councils. It was decided that the response will

originate from the Board. Board members directed Ms. LeClair to provide a written response on behalf of the Board by Monday, February 24, 1997.

Next Meeting

The next Board meeting will be held on the fourth Thursday of March.